

Pre-Approval Process

Candidates intending on registering either in an Intermediate ABQ or a Senior ABQ course must be pre-approved before registering.

The following are the documents required to determine whether you meet the prerequisite requirements. The Registrar's Office will accept these documents either by fax, email or mail.

- 1) Copy of undergraduate transcript (does not need to be official for the pre-approval process - however, if approved and you do register, an official transcript is then required to be mailed to our office);
- 2) Copy of your OCT Certificate (can be printed from the OCT website).
- 3) A cover letter (or if emailing, include in the body of your email) with the following information:
 - Full names;
 - OCT number;
 - Email address;
 - Telephone number;
 - The name of the qualification you are seeking pre-approval for (e.g. Intermediate ABQ – History, etc.).

Please allow up to 2 weeks for the pre-approval process. Results of the evaluation will be emailed to the email address indicated on the cover letter or email.

Nipissing University
Office of the Registrar – AQ Registration
100 College Drive
P.O. Box 5002
North Bay, ON P1B 8L7

Telephone: 705-474-3450 ext. 4600 or
1-800-655-5154 ext. 1

Fax: 705-495-1772

E-mail: registrar@nipissingu.ca