



*FSL Proficiency Test
Proctor Confirmation*

This confirmation is required by Nipissing University in order for the candidate identified below to complete the French Proficiency Test required for admission to the Additional Qualification Course, EDUC-1515: French as a Second Language, Part I.

To the Office of the Registrar,

I have agreed to serve as exam proctor for the candidate, _____, as he/she completes the French Proficiency Test delivered via the Blackboard CE LMS platform. I understand that the proctor's duties are to ensure the candidate completes all portions of the test within a continuous time frame of **no more than 120 minutes** and to ensure that no references or resources (other than the accent code information sheet provided by Nipissing) are used during the testing session. I agree to be contacted at a later date by the university to verify my presence throughout the testing process.

Please forward this form, signed below, to acknowledge that you are aware of the requirements for acting as proctor.

Proctor Name (Please Print): _____

Title: _____

Relationship to Candidate: _____

Telephone: _____ E-mail: _____

Test Location: _____ Test Date: _____

Proctor Signature: _____

**Acceptable Proctors may be a Principal, a Vice-Principal, a Department Head, a certified teacher or a university faculty member. Proctors may not be a family member.

**Fax or email this form directly to the Office of the Registrar at
1-705-495-1772 (fax) or
registrar@nipissingu.ca**

Office of the Registrar • 100 College Dr., P.O. Box 5002 • North Bay, Ontario P1B 8L7
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