

The Research (Co) Supervisor(s) should submit this form to the Graduate Program Coordinator/Chair to recommend an External Examiner for the Examination Committee at least 4 weeks prior to the MRP/Thesis/Dissertation submission deadline.

The External Examiner should be a graduate faculty member or someone with a status equivalent to a graduate faculty and should be from outside the program or department. The External Examiner must not have been involved with the supervision and direction of the MRP/Thesis/Dissertation and must be in a position to render an objective and impartial assessment of the quality of the work.

Student and Committee Information: (to be completed by Research Supervisors)

Student Name: _____ Program: _____

☐ MRP ☐ Thesis ☐ Dissertation

Title: _____

Expected Date of Submission: _____

Proposed External Examiner:

Name: _____ Qualifications: _____

Present Appointment: _____ Email Address: _____

Please attach the proposed Examiner's CV

_____ Co-Supervisor Name	_____ Signature	_____ Date
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_____ Co-Supervisor Name	_____ Signature	_____ Date
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_____ Second Committee Member Name	_____ Signature	_____ Date
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_____ Third Committee Member Name	_____ Signature	_____ Date
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_____ Fourth Committee Member Name	_____ Signature	_____ Date
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The Chair/Coordinator has received confirmation that the proposed External Examiner is at arm's length ☐

The School of Graduate Studies defines arm's length relationships as those, which may not provide a conflict of interest and will not impact student success. Any conflict of interest will be a reflection of the relationship of an Examiner and student in a personal or professional capacity. Both examiner and candidate are expected to disclose any conflicts prior to accepting to serve as an External Examiner.

_____ Graduate Program Chair/Coordinator	_____ Signature	_____ Date
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_____ Associate Vice-President, Research, Innovations & Graduate Studies	_____ Signature	_____ Date
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