

2026
Payroll Timesheet Submission Schedule
(Part-time, Casual, Contract & Student Employees)

Pay #	Pay Period	Submit By	Pay Day
1	December 15, 2025 - December 28, 2025	December 29, 2025	January 08, 2026
2	December 29, 2025 - January 11, 2026	January 12, 2026	January 22, 2026
3	January 12, 2026 - January 25, 2026	January 26, 2026	February 05, 2026
4	January 26, 2026 - February 08, 2026	February 9, 2026	February 19, 2026
5	February 09, 2026 - February 22, 2026	February 23, 2026	March 05, 2026
6	February 23, 2026 - March 08, 2026	March 9, 2026	March 19, 2026
7	March 09, 2026 - March 22, 2026	March 23, 2026	April 02, 2026
8	March 23, 2026 - April 05, 2026	April 6, 2026	April 16, 2026
9	April 06, 2026 - April 19, 2026	April 20, 2026	April 30, 2026
10	April 20, 2026 - May 03, 2026	May 4, 2026	May 14, 2026
11	May 04, 2026 - May 17, 2026	May 18, 2026	May 28, 2026
12	May 18, 2026 - May 31, 2026	June 1, 2026	June 11, 2026
13	June 01, 2026 - June 14, 2026	June 15, 2026	June 25, 2026
14	June 15, 2026 - June 28, 2026	June 29, 2026	July 09, 2026
15	June 29, 2026 - July 12, 2026	July 13, 2026	July 23, 2026
16	July 13, 2026 - July 26, 2026	July 27, 2026	August 06, 2026
17	July 27, 2026 - August 09, 2026	August 10, 2026	August 20, 2026
18	August 10, 2026 - August 23, 2026	August 24, 2026	September 03, 2026
19	August 24, 2026 - September 06, 2026	September 7, 2026	September 17, 2026
20	September 07, 2026 - September 20, 2026	September 21, 2026	October 01, 2026
21	September 21, 2026 - October 04, 2026	October 5, 2026	October 15, 2026
22	October 05, 2026 - October 18, 2026	October 19, 2026	October 29, 2026
23	October 19, 2026 - November 01, 2026	November 2, 2026	November 12, 2026
24	November 02, 2026 - November 15, 2026	November 16, 2026	November 26, 2026
25	November 16, 2026 - November 29, 2026	November 30, 2026	December 10, 2026
26	November 30, 2026 - December 13, 2026	December 14, 2026	December 24, 2026