

NIPISSING UNIVERSITY
BOARD OF GOVERNORS MEETING

OPEN SESSION

June 25, 2025

The Open Session of the Board of Governors regular meeting was held on Wednesday, June 25, 2025, at 3:30 p.m. in the President's Boardroom (F303) and via Zoom Remote Conferencing.

Members Present: Dave Smits, Board Chair
Anahit Armenakyan
Marianne Berube
Matthew Sustzer
Patti Carr
John D'Agostino
Judy Koziol
Alisher Mansurov
Jessica McMillan
Doris Olmstead
Judy Smith
Katrina Srigley
Matthew Suszter
Scott Russell
Ravil Veli
Kevin Wamsley
Abby Blaszczyk
(University Secretary)

Regrets: Fran Couchie
Laurel Muldoon
Jamie Lowery
Sarah Winters
Nicholas Botham
Janet Stockton

Invited Guests: Ann-Barbara Graff (PVPA)
Renee Hacquard (VPFA)
Stacie Fiddler
Barbi Law

Official Observers:

of Observers: 3

Recording Secretary: Christine Benoit, Executive Assistant

1. Call to Order/Land Acknowledgment

The meeting was called to order at 3:34 p.m. The Board Chair offered a traditional land acknowledgement.

2. Declaration of Conflict of Interest

The Board Chair called for conflicts of interest concerning any of the agenda items; no such declarations were made.

3. Use of Recording and/or Broadcasting Devices

The Board Chair reminded everyone that only pre-approved methods of recording and/or broadcasting devices may be used during the meeting. Disseminating any information during the meeting is prohibited.

4. Consent Agenda

The following items were included on the consent agenda:

- i. For Adoption
 - (a) Minutes of the April 24, 2025, Board of Governors Meeting (Open Session).
- ii. For Information Only
 - a) Minutes from Meetings of the Board's Standing Committee:
 - 1. University Governance Committee - Minutes from May 26, 2025;
 - 2. Joint University Governance and Senate Executive Committee Meeting – Minutes from May 12, 2025;
 - 3. Audit & Finance Committee – Minutes from May 20, 2025;
 - 4. Audit & Finance Committee – Minutes from May 26, 2025;
 - 5. Fundraising Committee – Minutes from May 26, 2025; and
 - 6. Plant & Property Committee – Minutes from May 26, 2025.
 - b) Reports from Other Committees/Bodies
 - 1. NUAAB; and
 - 2. Academic Senate.
 - c) Annual Reports
 - 1. University Governance Committee Report;
 - 2. Audit & Finance Committee Report;
 - 3. Executive Committee Report;
 - 4. Community Relations Committee Report;
 - 5. Fundraising Committee Report; and
 - 6. Plant & Property Committee Report.

Resolution 2025-06-01: ***That the items included “for adoption” on the June 25, 2025, consent agenda for the Open Session of the Board of Governors meeting be approved as circulated, while the items included on the consent agenda “for information only” be received.***

*Moved by Ravil Veli, seconded by Marianne Berube.
Carried.*

5. Adoption of the Regular Agenda

Resolution 2025-06-02: ***That the Board of Governors adopt the June 25, 2025, Open Session regular agenda as circulated.***

*Moved by Ravil Veli; seconded by Judy Smith.
Carried.*

6. Chair's Remarks

The Board Chair recognized Dr. Anahit Armenakyan, Dr. Alisher Mansurov, and Dr. Sarah Winters who complete their terms on June 30, 2025. He also spoke to Judy Smith and Marianne Berube's six years of service to the Board of Governors, highlighting their many contributions. The Chair wished all outgoing members continued success in their future endeavours.

Mr. Smits spoke to the success of Convocation and the 2nd Annual Evening at Nipissing Gala, congratulating the planning teams of both events.

7. Chancellor's Remarks

Dr. Russell concluded his first year as Chancellor at Nipissing University and reiterated the Chair's remarks on a successful Convocation week. He spoke to the inspiring stories of the faculty award recipients, student accomplishments, and the personal and intimate atmosphere of each ceremony.

8. President's Remarks

The President reflected on the 2024-25 academic year, and the remarks are appended to these minutes.

9. Academic and Operational Planning (APOP)

Progress is ongoing with many APOP action items, with many items linked to the recommendations of the Efficiency and Accountability Implementation Plan. The Provost expressed her anticipation for the commencement of a reconciliation working group following the appointment of the Director of the Office of Indigenous Initiatives.

10. Vice-Presidents' Remarks

The Provost and Vice-President, Academic (PVPA) provided highlights of the submitted report, including recognition of those faculty members receiving promotions, new hires, and those members who are retiring from the institution. Dr. Graff was pleased to announce that 1069 degrees were conferred within the 2024-25 academic year.

An update on enrolment was provided, with a higher enrolment anticipated when compared to last year with more detailed data expected at the September meeting of the Board.

- Nipissing University Research Ethics Board

The following resolutions were presented:

Resolution 2025-06-03: ***That the Board of Governors consider Resolutions 5-8 as an omnibus resolution.***

*Moved by John D'Agostino; seconded by Ravil Veli.
Carried.*

Resolution 2025-06-04: ***That the Board of Governors approve Resolutions 5-8 as an omnibus resolution.***

*Moved by Marianne Berube; seconded by Katrina Srigley.
Carried.*

Resolution 2025-06-05: ***The Board of Governors accepts the recommendation of the Provost to include the following additions to the Appointments and Terms of Service section of the NUREB Terms of Reference: "NUREB members shall serve for a three-year term that may be renewed once. Normally, following two consecutive three-year terms, members should be absent from NUREB for at least an academic year prior to consideration for a new initial appointment of a three-year term that may be renewed once. Should any member, including the Chair, be granted an approved leave or sabbatical for at least an academic year during their appointment to NUREB then the member will be discharged from NUREB in good standing. Having been absent from NUREB for at least an academic year, the member shall be eligible for a new three-year term that may be renewed once."***

*Moved by Ravil Veli; seconded by Katrina Srigley.
Carried.*

Resolution 2025-06-06: ***That the Board of Governors accepts the recommendation of the Provost to appoint Dr. Geoff Hartley, Dr. Kristina Karvinen, and Dr. Laurie Peachey to the NUREB for initial three-year terms retroactively effective July 1, 2024, and that Dr. Louela Manankil-Rankin be appointed to an initial three-year term retroactively effective July 1, 2023.***

Resolution 2025-06-07: ***That the Board of Governors accept the recommendation of the Provost to appoint Dr. Derek Neal to the NUREB for an initial three-year term effective July 1, 2025.***

Resolution 2025-06-08: ***That the Board of Governors accept the recommendation of the Provost to reappoint Dr. Tara McGoey for a second three-year term, non-renewable, effective July 1, 2025.***

Resolution 2025-06-09: ***That the Board of Governors accept the recommendation of the Provost to appoint Dr. Rosemary Nagy to the role of Chair of NUREB for a three-year term starting July 1, 2025 and ending June 30, 2028.***

*Moved by Ravil Veli; seconded by Katrina Srigley.
Carried.*

The Vice-President, Finance & Administration (VPFA) submitted a report in advance. She was pleased to announce the hiring of a new Director, Athletics, and welcomed Sarah Batley to the position.

She also spoke to a Credit Financing Agreement from Scotiabank, which reiterates the terms and conditions of the current procurement cards (p-cards) which the University already adheres to. The document details requirements for reporting timelines for the year-end financial statement and formalizes the agreement already in place.

11. Board Committee Reports

Audit & Finance Committee

- **NUSU Ancillary Fees**

The Student Union is requesting an overall increase of \$48.44 with the majority of the increase coming from the Student Centre Fee and NUSU Central Administrative Support. Work is ongoing within NUSU to reallocate budgeted salaries and expenses to align with the relevant fees.

NUSU receives updated ancillary fee values for undergraduate and graduate studies from the Canadian Federation of Students. The fees initially reported by NUSU to university only included undergraduate fees, and as such, caused an error in the grad fee calculation. The Ancillary Fees Committee held additional meetings to vote to amend the 2025/26 fees to the correct amounts, and a resolution was made (prior to the resolution, Matthew Suszter declared a conflict):

Resolution 2025-06-10: *That the Board of Governors accepts the recommendation of the Audit & Finance Committee to approve the 2025/26 Nipissing University Student Union Ancillary Fees as presented.*

*Moved by Dave Smits; seconded by Ravil Veli.
Carried.*

- Efficiency and Accountability Review

The VPFA provided a detailed presentation on the Efficiency and Accountability Implementation Plan, highlighting the plan's alignment with the Academic/Operational Plan (APOP) action items. Ms. Hacquard emphasized the importance of a Project Management Office (PMO) that would lead to support administrative modernization and managing cross-departmental work. The Project Manager would initiate, evaluate, and coordinate all tasks within the Implementation Plan.

Following an opportunity for discussion, a resolution was made:

Resolution 2025-06-11: *That the Board of Governors accepts the recommendation of the Audit & Finance Committee to approve the Efficiency and Accountability Implementation Plan as presented.*

*Moved by Marianne Berube; seconded by John D'Agostino.
Carried.*

- Cost of Educational Material Directive

Bill 166, *Strengthening Accountability and Student Supports Act 2024*, requires all publicly assisted colleges and universities to ensure that students and their families have access to information on educational costs, including ancillary fees, the costs of textbooks and other learning materials.

The Directive was shared with the Senate Teaching and Learning Committee and the Provost met with the Deans and Director of Teaching and Learning to establish a process. The Deans' Offices have communicated with faculty and instructors and have been collecting and reviewing the syllabi in order to report on compliance.

The University will continue to evolve its process to ensure greater compliance with the directive and, more especially, with respect to the requirement to provide a complete syllabus to students.

The Board of Governors must attest to the report, included with the meeting materials, and a resolution was made:

Resolution 2025-06-12: ***That the Board of Governors accepts the recommendation of the Audit & Finance Committee to approve the Cost of Educational Materials Directive as presented.***

*Moved by Judy Smith; seconded by Dave Smits.
Carried.*

Fundraising Committee

The Gift Acceptance and Naming of Campus Assets Policies were referred back to Committee at the last meeting of the Board. A call for feedback was sought and the Committee Chair thanked those that took the time to submit their suggestions. The policies were discussed in detail and have been presented today as recommended by the Fundraising Committee.

The Chair reviewed suggested changes to both policies, and the following resolutions were made:

Resolution 2025-06-13: ***That the Board of Governors accepts the recommendation of the Fundraising Committee to approve the Gift Acceptance Policy as presented.***

*Moved by Judy Koziol; seconded by Marianne Berube.
Carried.*

Resolution 2025-06-14: ***That the Board of Governors accepts the recommendation of the Fundraising Committee to approve the Naming of Campus Assets Policy as presented.***

*Moved by Judy Koziol; seconded by Dave Smits.
Carried.*

Executive Committee

To expedite the Governance Implementation plan, the Board Chair spoke to the importance of proceeding with a revised Committee structure with deliberate care and a strong process. As recommended in the Review of Governance at Nipissing University, the following resolutions were presented, with work ongoing with the University Governance Committee through the summer months:

Resolution 2025-06-15: ***That the Board of Governors accepts the recommendation of the Executive Committee to revise the Committee structure, in principle, subject to a plan as recommended by the University Governance Committee, to be completed by August 31, 2025, as follows:***

- ***Merge Plant & Property into Audit & Finance; and***

- ***Merge Community Relations and Fundraising and rename the Committee.***

*Moved by Scott Russell; seconded by Marianne Berube.
Carried.*

12. Board Representatives on Other Committees/Bodies

Nipissing University Student Union

The NUSU President provided an update on recent activities, including the Annual Pride BBQ, and the Canadian Federation of Students (CFS) Conference, organized by a provincial and national representation of student unions. He spoke about the positive relationship between the Student Union and Nipissing University where other universities do not necessarily share the same level of diplomacy and communication.

13. Question Period

A member requested an update on the EDIA Audit timeline. The President expects a final report in August, at which time the recommendations will be reviewed in detail. An additional question was raised regarding potential discounts for space rental for local charities. The VPFA noted that charities should work with Advancement and Campus Sales and Services to negotiate discounted rates, where possible.

14. Other Business

There was no other business.

15. Next Meeting/Adjournment

A calendar of dates for the 2025/26 year will be shared over the summer months.

Resolution 2025-06-16: ***That the Open Session of the Board of Governors' regular meeting now adjourn.***

*Moved by Judy Koziol; seconded by Matthew Suztser.
Carried.*

Open session adjourned at 4:52 p.m.

President & Vice-Chancellor/Secretary of the Board

Board Chair



President's Report to the Board of Governors – June 2025

June 25, 2025

As we reflect back upon the academic year 2024-25, I want to make some remarks on the year and some accomplishments, projects that we are working on, and relationships that we continue to build.

One of the most stark changes to influence the year was the absence of a significant international student cohort. These students are missed; our campus was less diverse, our city was less diverse and even though our domestic numbers were strong, our revenues suffered. In every challenge, however, there is opportunity, and we have taken that opportunity to begin to lay the foundation for recruiting and retaining international students through Project Integrate, although certainly we will be limited until the federal government changes course on immigration and student opportunities.

In addition to the usual cyclical processes of the seasons carried on as usual, a new class coming in, exams in the fall, new online cohorts in January to be followed by more exams and finally a very, very successful and large convocation, enjoyed by all which is a real tribute to the 15 staff members who worked to make it a success. We administered awards to students, to faculty members in research, teaching, and service, and to staff members who gave so much service to their communities. All this to say, that remarkable things happen on campus and this year was no different.

At the same time, we worked on many new projects and carried out many new procedures and practices in the implementation of our strategic plan through APOP and in a great deal of work to prepare for SMA4 which begins in September. You will hear more about this work from our Vice Presidents, but through APOP we are working towards policy excellence, consistency in the application of policies and we are embarking on annual program review to assess the health of our programs regularly, among many, many other projects to enhance our campus, our programs, our workplace, and our academic offerings. In 2024-25 we participated in two more reviews which collected data and analyzed our operational efficiencies and our governance practices. We will be proceeding with making changes based on these recommendations and on the approvals of both Board and Senate.



President's Report to the Board of Governors – June 2025

We continued to tell our story to the Province and to advocate for more funding. 2024-25 was an indicator that all our work following the previous reviews and our strategizing for short- and long-term sustainability was paying off. Our advocacy efforts led to an operational grant increase of \$800,000, an additional \$1.6 in Northern Grant funding, and \$4.2m in sustainability funding. In all, we received \$6.3m in additional funding leading to a budgetary surplus of over \$6m which we will invest directly into our Reserve funds that we have increased to more than \$15m in the past three years. I can't tell you how much data exchange and back and forth and extensive meetings in the past three years have been completed to lead to a more positive relationship with the province, once again a tribute to our staff members. And we will be going forward for more support in the coming months for several projects. These years of relative stability have positioned us towards a balanced budget for 2025-26.

2024-25 was also an outstanding year for fundraising. We closed off the cabinet's work for the Student Support Fund at a total of \$636,000, monies that will be available for students this year who find themselves in emergency situations. In addition to our cyclical campaigns of the Day of Giving and Year End giving, we raised a total of more than \$8m in 2024-25. The new Student Research Opportunities Fund begins with a total of approximately \$640,000 to be expended over the next several years. Students who reside in the North and are in financial need will have access to a \$2m endowed fund. And we will soon begin expanding the scope of Rare Dementia Support Canada project which will establish national hub in North Bay. Just over a week ago, we held our second annual dinner, An Evening at Nipissing, which brought 170 guests plus 25 staff in an effort to continue building our community relationships and to raise money for the Student Research Opportunities Fund. Our gross revenues for the event were roughly \$20,000.

You will note on our landscape that there are four new beach volleyball courts, the result of a local partnership at no cost to Nipissing University and I hope to be reporting in September that there has been significant work completed on our new outdoor classroom.

In addition to all this work, we have engaged in an Equity Review audit and a Reconciliation audit throughout the entirety of 2024-25. We will have the final report by the end of August, and we will work with our internal



President's Report to the Board of Governors – June 2025

community members to determine how and when the recommendations will be actioned. Additionally, while the Reconciliation audit will be very helpful for the future, we recognize that we have a great deal of work to be completed on relationship building both on and off campus over the next few years.

In summary, I want to congratulate all our faculty, staff, students, and administrators on all our successes for 2024-25 and we look forward to continuing this work in 2025-26.





Meeting Book - Board of Governors Meeting

Open Session

1. Call to Order/Land Acknowledgement

As we begin this meeting, I would like to acknowledge that we are in the territory of the Robinson-Huron Treaty of 1850 and that the land on which we gather is Nipissing First Nation Traditional Territory and the traditional territory of the Anishinabek. We respect and are grateful to be on these lands with all our relations.

Dave Smits

2. Declaration of Conflict of Interest

Dave Smits

3. Use of Recording and/or Broadcasting Devices

Only pre-approved methods of recording and/or broadcasting may be used. Disseminating any information during the meeting is prohibited.

Dave Smits

4. Consent Agenda

That the items included "for adoption" on the June 25, 2025, consent agenda for the Open Session of the Board of Governors meeting be approved as circulated, while the items on the consent agenda "for information only" be received.

Resolution

Dave Smits

i. i) For Adoption

a. a) Minutes of Previous Board of Governors Meeting(s) - Open Session

2025-04-24 - Open Session Minutes.pdf

ii. ii) For Information

a. a) Minutes from Meetings of the Board's Standing Committees

2025-05-26 UGC Minutes.docx

2025-05-12 Joint UGC Senate Exec Minutes.docx

2025-05-20 - Audit & Finance Minutes.docx

2025-05-26 - Audit & Finance Minutes.docx

2025-05-26 Fundraising Minutes.docx

2025-05-26 - Plant & Property Minutes.pdf

b. b) Reports from Other Committees/Bodies

25-06 - NUAAB Report to BoG.pdf

Senate Report to the Board of Governors June 17, 2025.docx

c. c) Annual Reports

2024-25 - UGC Annual Report.docx

2024-25 - A&F Annual Report.docx

2024-25 Annual Report - Exec.docx

2024-25 Annual Report - Community Relations.docx

Fundraising Committee Annual Report 24-25.docx

2024-25 - P&P Annual Report.docx

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|---|------------|----------------------------|
| 5. Adoption of Regular Agenda <i>That the Board of Governors adopt the June 25, 2025, Open Session regular agenda as circulated.</i> | Resolution | Dave Smits |
| 6. Chair's Remarks | | Dave Smits |
| 7. Chancellor's Remarks | | Dr. Scott Russell (d.Litt) |
| 8. President's Remarks | | Dr. Kevin Wamsley |
| 9. Academic Plan/Operational Plan (APOP) | | |
| 10. Vice-President's Remarks | | |
| i. Provost and Vice-President, Academic | | Dr. Ann-Barbara Graff |
| a. PVPA June 2025 Board Report v.final.pdf | | |
| b. Nipissing University Research Ethics Board (NUREB) <i>Resolution 3: That the Board of Governors consider Resolutions 5-8 as an omnibus resolution.</i> <i>Resolution 4: That the Board of Governors approve Resolutions 5-8 as an omnibus resolution.</i> <i>Resolution 5: The Board of Governors accepts the recommendation of the Provost to include the following additions to the Appointments and Terms of Service section of the NUREB Terms of Reference: "NUREB members shall serve for a three-year term that may be renewed once. Normally, following two consecutive three-year terms, members should be absent from NUREB for at least an academic year prior to consideration for a new initial appointment of a three-year term that may be renewed once. Should any member, including the Chair, be granted an approved leave or sabbatical for at least an academic year during their appointment to NUREB then the member will be discharged from NUREB in good standing. Having been absent from NUREB for at least an academic year, the member shall be eligible for a new three-year term that may be renewed once."</i> <i>Resolution 6: The Board of Governors accepts the recommendation of the Provost to appoint Dr. Geoff Hartley, Dr. Kristina Karvinen, and Dr. Laurie Peachey to the NUREB for initial three-year terms retroactively effective July 1, 2024, and that Dr. Louela Manankil-Rankin be appointed to an initial three-year term retroactively effective July 1, 2023.</i> <i>Resolution 7: The Board of Governors accept the recommendation of the Provost to appoint Dr. Derek Neal to the NUREB for an initial three-year term effective July 1, 2025.</i> <i>Resolution 8: That the Board of Governors accept the recommendation of the Provost to reappoint Dr. Tara McGoey for a second three-year term, non-renewable, effective July 1, 2025.</i> <i>Resolution 9: That the Board of Governors accept the recommendation of the Provost to appoint Dr. Rosemary Nagy be appointed to the role of Chair of NUREB for a three-year term starting July 1, 2025 and ending June 30, 2028.</i> | Resolution | |
| ii. Vice-President, Finance & Administration | | Renee Hacquard |
| a. VPFA Board Report - June 2025 1.docx | | |
| 11. Board Committee Reports | | |
| i. Audit & Finance Committee | | Marianne Berube |
| a. NUSU Ancillary Fees <i>That the Board of Governors accepts the recommendation of the Audit & Finance Committee to approve the 2025/26 Nipissing University</i> | Resolution | Marianne Berube |

Student Union Ancillary Fees as presented.

NUSU Fees 2025 2026 Signed Updated May 13 2025 (1).pdf

b. Efficiency and Accountability Review

That the Board of Governors accept the recommendation of the Audit & Finance Committee to approve the Efficiency and Accountability Implementation Plan as presented.

Resolution

Renee
Hacquard

EAF Implementation Plan - Final Draft.pptx

c. Cost of Educational Material Directive

That the Board of Governors accept the recommendation of the Audit & Finance Committee to approve the Cost of Educational Materials as presented.

Resolution

Ann-Barbara
Graff

Costs of Textbooks and Other Learning Materials - final.docx

ii. Fundraising Committee

Resolution: That the Board of Governors accept the recommendation of the Fundraising Committee to approve the Naming of Campus Assets Policy as presented.

Resolution

Ravil Veli

Resolution: That the Board of Governors accept the recommendation of the Fundraising Committee to accept the Gift Acceptance Policy as presented.

a. Gift Acceptance Policy - 2025 (tracked changes).docx

b. Naming of Campus Assets Policy - 2025 (tracked changes).docx

iii. Executive Committee

That the Board of Governors accept the recommendation of the Executive Committee to revise the Committee structure, in principle, subject to a plan as recommended by the University Governance Committee, to be completed by August 31, 2025, as follows:

Resolution

Dave Smits

- *Merge Plant & Property into Audit & Finance; and*
- *Merge Community relations and Fundraising and rename the Committee.*

12. Board Representatives on Other Committees/Bodies

i. Nipissing University Student Union (NUSU)

13. Question Period

14. Other Business

15. Next Meeting Dates/Adjournment

That the Open Session of the Board of Governors' regular meeting now adjourn.

Resolution

NIPISSING UNIVERSITY BOARD OF GOVERNORS
UNIVERSITY GOVERNANCE COMMITTEE MEETING

OPEN SESSION

May 26, 2025

The Governance Committee met on Monday, May 26, 2025, at 9:00 a.m. in the President's Boardroom (F303) and via Zoom remote video conferencing.

Members present: John D'Agostino, Committee Chair
 Marianne Berube
 Ravil Veli
 Sarah Winters
 Jessica McMillan
 David Smits
 Matt Suszter
 Kevin Wamsley
 Scott Russell
 Ann Barbara Graff (PVPA – non-voting)
 Renee Hacquard (VPFA – non-voting)
 Jaden Martin (Official Observer – non-voting)
 Abby Blaszczyk (University Secretary – non-voting)

Regrets: Judy Smith

Recording Secretary: Christine Benoit (Executive Assistant, Office of the President)

1. Call to Order/Traditional Land Acknowledgement

The Closed meeting was called to order at 9:00 a.m. The Committee Chair provided a traditional land acknowledgement.

2. Call for Conflicts of Interest

The Committee Chair called for any conflicts of interest; no such declarations were made.

3. Annual Board Evaluation

A copy of the 2023-24 Board Evaluation was circulated with the agenda and the Committee determined no update or changes were required. The Evaluation will be shared a week in advance

of the final Board meeting of the year and time will be allotted at the end of the meeting for members to complete.

4. Efficiency and Accountability: Governance

The University Governance and Senate Executive Committees met to discuss the Governance Implementation Plan, to be included as an appendix to the Efficiency and Accountability Implementation Plan. The Committee discussed the importance of process and timing, noting that governance restructuring will be a gradual, multi-step process to build strong consensus through inclusive consultation sessions. A subcommittee will be formed to begin work on draft foundational elements over the summer months.

5. Other Business

There was no other business.

The closed meeting adjourned at 9:21 a.m.

Recording Secretary

Chair of University Governance Committee

NIPISSING UNIVERSITY BOARD OF GOVERNORS

UNIVERSITY GOVERNANCE COMMITTEE & SENATE EXECUTIVE COMMITTEE MEETING

SPECIAL JOINT SESSION

May 12, 2025

The Governance Committee met on Monday, May 12, 2025, at 3:00 p.m. in the Centre for Teaching and Learning and via Zoom remote video conferencing.

Members present: Ravil Veli, Meeting Chair
Sarah Winters
Jessica McMillan
David Smits
Matt Suszter
Kevin Wamsley
Scott Russell
Barbi Law
Tim Sibbald
Gyllian Phillips
Laurel Muldoon
John Allison
Deb Iafrate
Ann Barbara Graff (PVPA – non-voting)
Renee Hacquard (VPFA – non-voting)
Abby Blaszczyk (University Secretary – non-voting)

Regrets: John D’Agostino
Marianne Berube

Recording Secretary: Abby Blaszczyk (University Secretary)

1. Call to Order/Traditional Land Acknowledgement

The Closed meeting was called to order at 3:00 p.m. The Meeting Chair provided a traditional land acknowledgement.

2. Call for Conflicts of Interest

The Committee Chair called for any conflicts of interest; no such declarations were made.

3. Efficiency and Accountability: Governance Implementation Plan

The Efficiency and Accountability Review required a review of five areas of focus, with the focus of this meeting being the Governance Review, conducted by Cheryl Foy, President of Strategic Governance Consulting Services. Cheryl's methodology included collection of data and information through interviews, surveys, research, and review of an extensive list of documents. Analysis and reflection on all the information gathered and reviewed led to the observations and recommendations in the report circulated to the Board and Senate.

The Governance review was designed to model, reflect, and reinforce collegial processes and practices that are central in a shared governance context. Cheryl's process sought to ensure the inclusion of community perspectives, and in particular, the perspectives of faculty, staff, and students. Input was primarily sought from those community members who have a direct knowledge of, and experience with, governance at Nipissing University.

From Cheryl Foy's recommendations, an Implementation Plan was shared with the University Governance and Senate Executive Committees for discussion.

Six recommendations were presented, and included:

- Review and Design the Secretariat Model
- Develop Governance Training & Onboarding Programs
- Adopt a University-Wide Policy Framework
- Establish Clear Committee Frameworks and Conduct Governance Evaluation
- Develop a Senate Evaluation System
- Seek Clarity on the Role of Senate Officers

The recommendations were discussed at length and several questions were addressed. Following the discussion, all recommendations were approved and forwarded along to the Audit & Finance Committee for inclusion as an appendix in the final Implementation Plan.

The meeting adjourned at 4:32 p.m.

Recording Secretary

Chair of University Governance Committee

NIPISSING UNIVERSITY BOARD OF GOVERNORS

AUDIT & FINANCE COMMITTEE MEETING

SPECIAL OPEN SESSION

May 20, 2025

The Audit and Finance Committee met on Tuesday, May 20, 2025, at 11:00 a.m. in the President's Boardroom (F303) and via Zoom remote conferencing.

Members Present: Marianne Berube (Committee Chair)
Dave Smits
Patti Carr
John D'Agostino
Sarah Winters
Nicholas Botham
Janet Stockton
Jessica McMillan
Kevin Wamsley
Scott Russell
Ann Barbara Graff (PVPA – non-voting)
Renee Hacquard (VP, Finance & Administration – non-voting)
Abby Blaszczyk (University Secretary – non-voting)

Recording Secretary: Abby Blaszczyk (University Secretary)

1. Call to Order/Land Acknowledgement

The meeting was called to order at 11:00 a.m. A traditional land acknowledgement was offered.

2. Call for Conflicts of Interest

The Committee Chair called for any conflicts of interest; no such declarations were made.

3. Efficiency and Accountability: NOUS Implementation Plan

The VPFA provided a detailed presentation on the Efficiency and Accountability Implementation Plan, highlighting the plan's alignment with the Academic/Operational Plan (APOP) action items. Ms. Hacquard emphasized the importance of a Project Management Office (PMO) that would lead to support administrative modernization and manage cross-departmental work. The Project Manager would initiate, evaluate, and coordinate all tasks within the Implementation Plan.

A discussion occurred, with Committee members largely in agreement with the plan. A committee member raised concerns regarding digitization, particularly with the use of Artificial Intelligence over

the next 5-10 years, and the uncertainty about AI replacing jobs in education, healthcare, and other sectors. The President noted that there was no anticipated job losses due to digitization, and the updated CRM systems would be utilized for predictive modeling to enhance student recruitment and student success strategies.

The VPFA spoke to next steps, which included an updated report with appendices to be presented to Audit & Finance for recommendation to the Board of Governors at the June Board meeting. The report will also be presented to Senate and the Ministry prior to June 30, 2025.

The meeting adjourned at 12:38 p.m.

Recording Secretary

Committee Chair

NIPISSING UNIVERSITY BOARD OF GOVERNORS

AUDIT & FINANCE COMMITTEE MEETING

OPEN SESSION

May 26, 2025

The Audit and Finance Committee met on Monday, May 26, 2025, at 10:30 a.m. in the President's Boardroom (F303) and via Zoom remote conferencing.

Members Present: Marianne Berube (Committee Chair)
Dave Smits
Patti Carr
John D'Agostino
Sarah Winters
Nicholas Botham
Jessica McMillan
Kevin Wamsley
Matthew Suszter (Official Observer – non-voting)
Ann Barbara Graff (PVPA – non-voting)
Renee Hacquard (VP, Finance & Administration – non-voting)
Abby Blaszczyk (University Secretary – non-voting)

Regrets: Janet Stockton

Guests: Linds Sullivan
Fran Couchie

Recording Secretary: Christine Benoit (Executive Assistant, Office of the President)

1. Call to Order/Land Acknowledgement

The meeting was called to order at 10:33 a.m. A traditional land acknowledgement was offered.

2. Call for Conflicts of Interest

The Committee Chair called for any conflicts of interest; no such declarations were made.

3. Year-End Financial Projections/Results

The Finance team continues to work through year-end reconciliations with the projected \$6 million consolidated results remaining steady for the 2024-25 fiscal year and results will be reviewed with the Audited Financial Statements in September.

4. NUSU Ancillary Fees

The Nipissing University Student Union fees were presented as included in the Committee package, and a motion was made:

Motion: That the Audit & Finance Committee recommend to the Board of Governors that the 2025/26 Nipissing University Student Union Ancillary Fees be approved as presented.

*Moved by Dave Smits; seconded by Jessica McMillan.
Carried.*

5. Investment Performance Review

The VPFA highlighted key information from the report, noting a better than benchmark performance in short-term investments, with long-term slightly behind due to the low volatility strategy. Following a meeting of the Investment Subcommittee and the Investment Manager, recommendations were reviewed but ultimately, the subcommittee determined they are not comfortable recommending changes to the investment strategy at this time.

6. Efficiency and Accountability Review

The final Implementation Plan with added appendices was presented for recommendation to the Board of Governors. Questions and comments were welcomed, and clarifying information was shared with the Committee.

Following an opportunity for discussion, a motion was brought forward and a recorded vote was called:

Motion: That the Audit & Finance Committee recommend to the Board of Governors approve the Efficiency and Accountability Implementation Plan as presented.

*Moved by Dave Smits; seconded by John D'Agostino.
M. Berube, P. Carr, J. McMillan, N. Botham, K. Wamsley, S. Russell in favour.
S. Winters opposed.
Carried.*

7. Cost of Educational Materials Directive

Bill 166, *Strengthening Accountability and Student Supports Act 2024*, requires all publicly assisted colleges and universities to ensure that students and their families have access to information on educational costs, including ancillary fees, the costs of textbooks and other learning materials.

The Directive was shared with the Senate Teaching and Learning Committee and the Provost met with the Deans and Director of Teaching and Learning to establish a process. The Deans' Offices have communicated with faculty and instructors and have been collecting and reviewing the syllabi in order to report on compliance.

The University will continue to evolve its process in order to ensure greater compliance with the directive and, more especially, with respect to the requirement to provide a complete syllabus to students.

The Board of Governors must attest to the report, included with the meeting materials, and a motion was made:

Motion: ***That the Audit & Finance Committee recommend to the Board of Governors approve the Cost of Educational Materials as presented.***

*Moved by John D’Agostino; seconded by Jessica McMillan.
S. Winters – Abstain.
Carried.*

8. Other Business

There was no other business.

The meeting adjourned at 10:58 p.m.

Recording Secretary

Committee Chair

NIPISSING UNIVERSITY BOARD OF GOVERNORS

FUNDRAISING COMMITTEE MEETING

OPEN SESSION

May 26, 2025

The Fundraising Committee met on May 26, 2025, at 1:30 p.m. in President's Boardroom and via Zoom remote conferencing.

Members present: Ravil Veli, Committee Chair
Dave Smits
Marianne Berube
Nicholas Botham
Jessica McMillan
Judy Koziol
Kevin Wamsley
Scott Russell
Jaden Martin (Official Observer – non-voting)
Renee Hacquard (VPFA – non-voting)
Ann-Barbara Graff (Provost & VPA– non-voting)
Abby Blaszczyk (University Secretary – non-voting)

Regrets: Laurel Muldoon

Guests: Steven Smits, Advancement & Alumni

Recording Secretary: Christine Benoit, Office of the President

1. Opening Remarks/Land Acknowledgement

The meeting was called to order at 2:30 p.m., and the Committee Chair offered a traditional land acknowledgement.

2. Conflict of Interest

The Chair called for any conflicts of interests; no such conflicts were declared.

3. Gift Acceptance Policy

The Board of Governors referred the Gift Acceptance Policy back to the Fundraising Committee, and feedback was sought in advance of the meeting. The Committee reviewed the feedback in detail and suggested edits will be sent to the Board for review and approval

Following the discussion, a motion was made:

Motion: ***That the Fundraising Committee recommend the Board of Governors approve the revisions to the Gift Acceptance Policy as amended.***

*Moved by Judy Koziol; seconded by Scott Russell.
Carried.*

4. Naming of Campus Assets Policy

The Board of Governors also referred the Naming of Campus Assets Policy back to the Fundraising Committee, and feedback was sought in advance of the meeting. The Committee reviewed the feedback in detail and suggested edits will be sent to the Board for review and approval

Following the discussion, a motion was made:

Motion: ***That the Fundraising Committee recommend the Board of Governors approve the revisions to the Naming of Campus Assets Policy as amended.***

*Moved by Judy Koziol; seconded by Marianne Berube.
Carried.*

5. 2024/25 Fundraising Results

The 2024/25 fiscal year was a milestone year for Nipissing University, with \$8 million in new gifts, including the \$1 million donation from the Peacock Family Foundation, \$2 million from the Joyce Family Foundation, and \$5 million from the Hilary and Galen Weston Foundation. The Giving Tuesday and End-of-Year Giving campaigns also saw a total of \$28,000 in support of the Student Research Opportunity Fund, with the campaign culminating in the annual gala, *An Evening at Nipissing University: Driving Discovery*.

6. Alumni Strategic Priorities Update

Work is ongoing to enhance the University's digital presence with Alumni, through the use of Alumni Perks.

7. Advancement Update

As outlined in the NOUS Report and the Academic and Operational Plan, the University is developing a Multi-Year Philanthropy Plan, including goals, impact areas, KPIs, engagement strategies, and philanthropic approach. The plan will integrate alumni engagement with fundraising efforts to ensure alignment and coherence across the Advancement team and the University as a whole.

8. Other Business

There was no other business.

The meeting was adjourned at 3:26 p.m.

Recording Secretary

Chair of Executive Committee

NIPISSING UNIVERSITY BOARD OF GOVERNORS

PLANT & PROPERTY COMMITTEE MEETING

OPEN SESSION

May 26, 2025

The Plant & Property Committee met on Monday, May 26, 2025, at 3:30 p.m. in the President's Boardroom (F303) and via Zoom Remote Conferencing.

Members present: Judy Koziol, Committee Vice Chair
Fran Couchie
Katrina Srigley
Doris Olmstead
Matt Suszter
Dave Smits
Kevin Wamsley
Owen Remillard (Official Observer – non-voting)
Renee Hacquard (VPFA - non-voting)
Ann-Barbara Graff (PVPA – non-voting)
Abby Blaszczyk, University Secretary (non-voting)

Regrets: Judy Smith
Scott Russell

Recording Secretary: Christine Benoit, Office of the President

1. Call to Order/Land Acknowledgement

The Committee Vice Chair called the meeting to order at 3:30 p.m. and a traditional land acknowledgment was made.

2. Conflict of Interest

The Vice Chair called for conflicts of interest regarding any of the agenda items; no such declarations were made.

3. Capital & Construction Update

Renee Hacquard, Vice-President, Finance & Administration provided a Capital & Construction update. The Presentation, which appended to these minutes, highlighted the annual campus shutdown, projects funded through the Facilities Renewal Program (FRP), Ancillary funding, and through donations/grants.

4. 5 Year Capital Project Planning

The VPFA reviewed the five-year Capital Project Plan, noting that the Facilities department maintains an up-to-date list of projects and repairs to be performed over the next five years. The Facilities team utilized the provincial university facility inventory, a maintenance reporting software to highlight building deficiencies, and annual internal audits of classrooms and research spaces to assess repairs.

5. Other Business

There was no other business.

The meeting adjourned at 3:56 p.m.

Recording Secretary

Committee Chair

NIPISSING

U N I V E R S I T Y



Plant and Property - May 2025

Plant and Property Committee Meeting

Capital and Construction

1. Capital and Construction Update
2. 5 Year Capital Project Planning



Capital and Construction Project Update

Annual Campus Shutdown

- Maintenance to all Switchyard #1 switches
- Main transformer testing
- Oil samples of all transformers
- Changeout circulating pump at RSAC
- Sub-meter installation completion
- Distribution Panel Thermo-scanning
- Serviced main hot water tank B200



Capital and Construction Project Update

2024-25 Facilities Renewal Program

- Funding Cycle Completed
- Total Funding : \$2,637,900
- Classroom Renovations : \$693,831
- Building Renovations : \$1,144,929
- Electrical Replacements/Upgrades : \$37,392
- HVAC Replacements/Upgrades : \$850,045
- Grounds Infrastructure Repairs : \$72,713
- Project total: \$2,798,912



FRP - Building Renovations

Education Centre Front Entrance

Project Description:

- Replace interior vestibule
- Increase access by installing 4 doors

Project Status Update

- Architect: Bertrand Wheeler Architecture Inc.
- Project Cost: \$325,000 (Carry Over)
- Funding Sources: FRP
- Contractor: Venasse Building Group
- Status : Materials on order



M.W.

MAIN
ENTRY

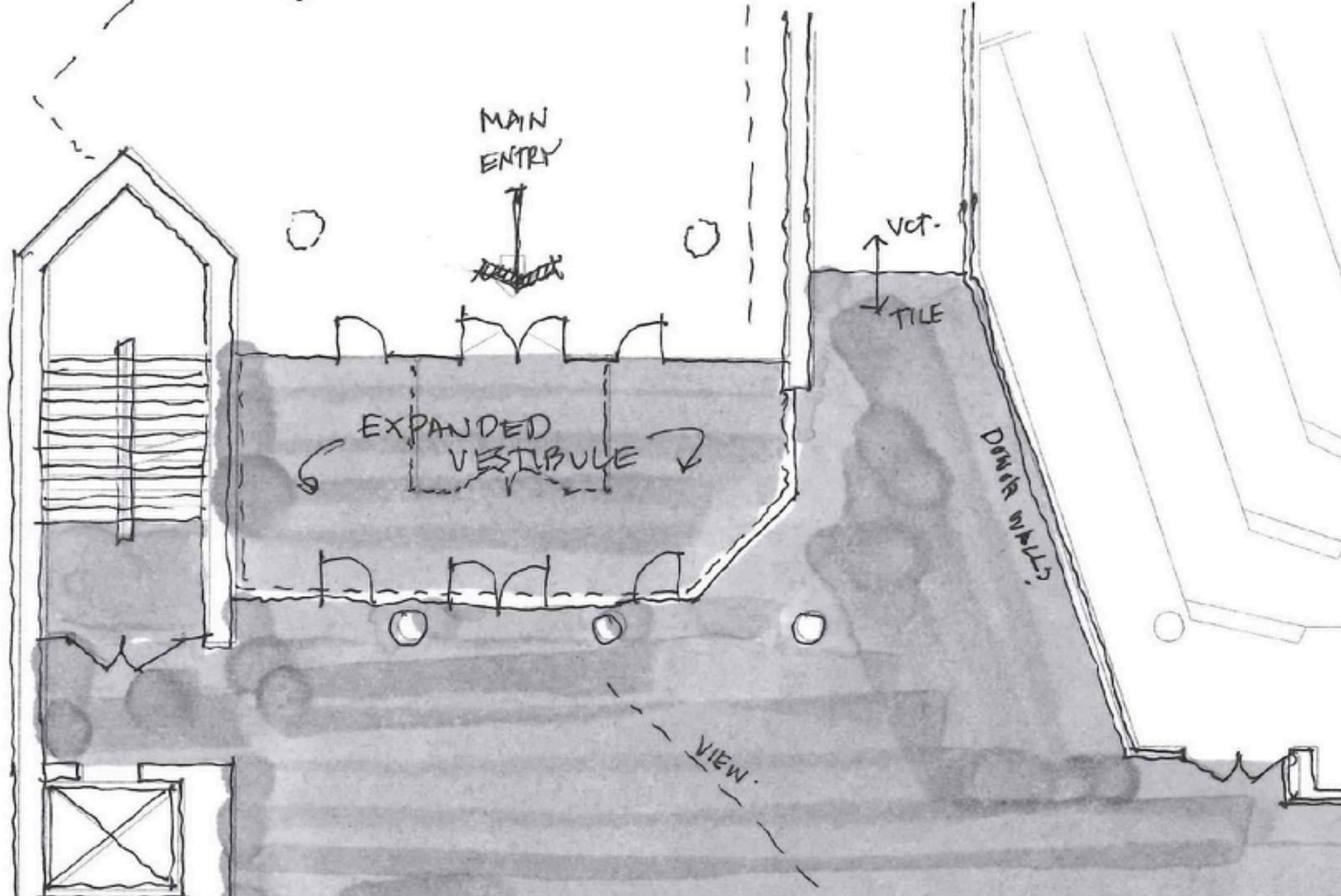
VCT.

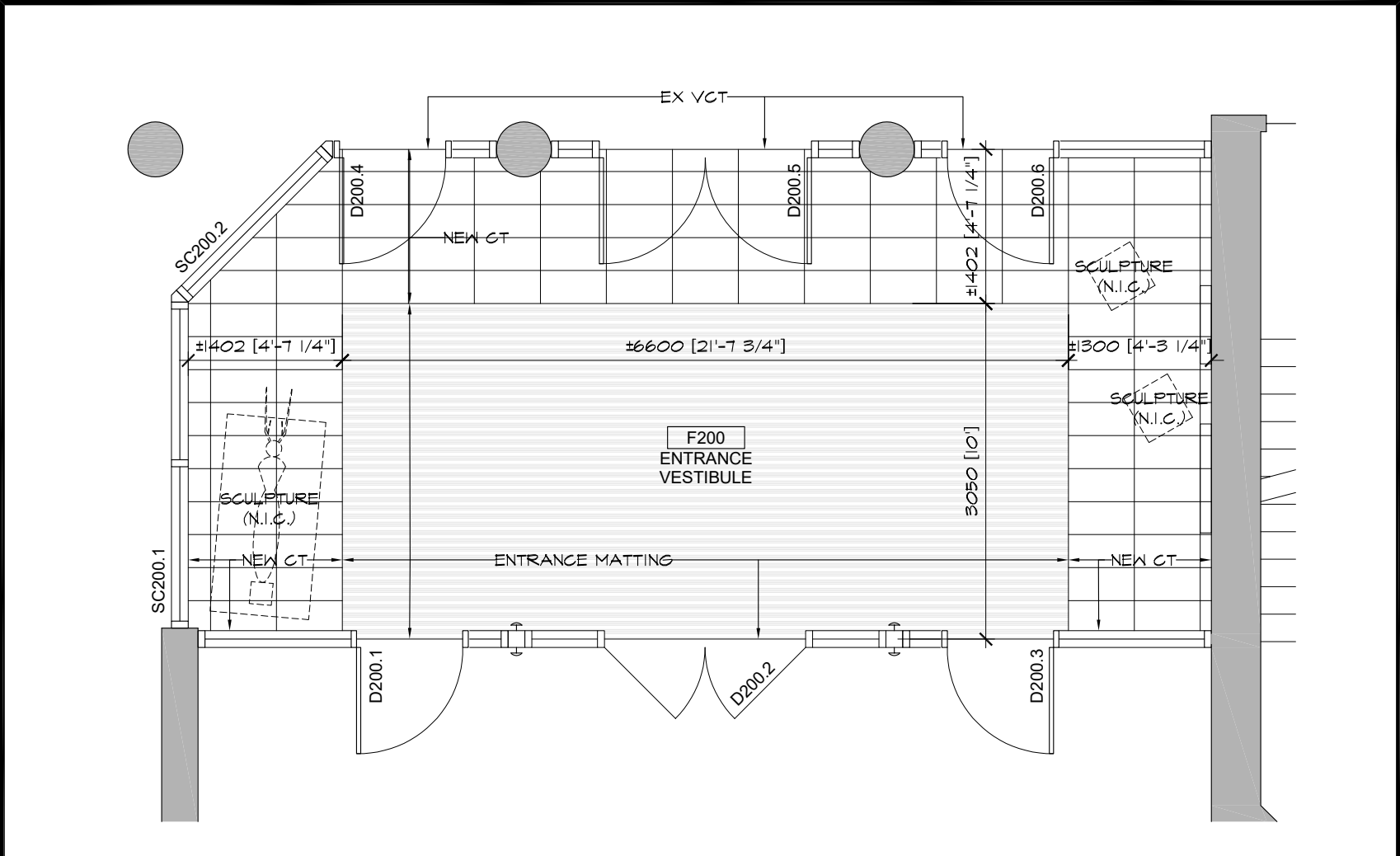
TILE

EXPANDED
VESTIBULE

DOWN WALLS

VIEW





Bertrand Wheeler architecture inc.

528 Cassells Street North Bay, ON P1B 4S5
tel: 705-472-0988 fax: 705-472-2486
bertrandwheeler.ca

project:
NIPISSING UNIVERSITY
F-WING UPGRADES
100 COLLEGE DRIVE
NORTH BAY, ONTARIO
title:
ENTRANCE VESTIBULE F200
FLOOR FINISH PLAN

drawn by: JA
checked by:
scale: 1:50
project no: 2415
date plotted: Mar 12, 2025

dwg no:
SK-01.1







Capital and Construction Project Update

Ancillary

- Total Funding : \$350,000
- Residence Roofing : \$230,000
- Residence HVAC: \$30,000
- TRC Windows & Doors: \$90,000



Donations/Grants - Outdoor Classroom

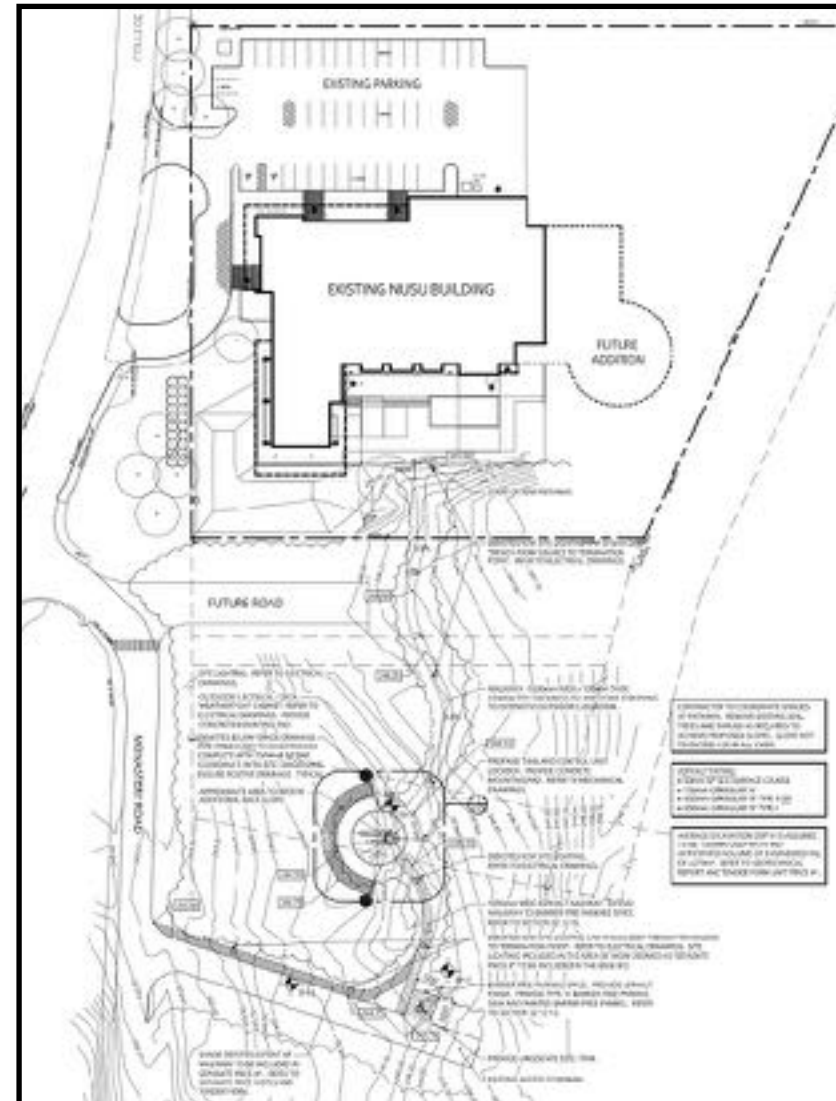
Outdoor Classroom

Project Description:

- Build an outdoor classroom facility to provide a venue for academic learning, student gatherings, cultural exchanges, and public events

Project Details

- Architect: Mitchell Jensen Architects
- Contractor: TBD
- Project Cost: \$1,000,000
- Funding Sources: Donation/Grant



Donations/Grants - Outdoor Classroom



Outdoor Classroom Update

- Tender period closed May 15th
- 3 submissions received from local contractors
- Tender evaluation complete by May 23rd



Donations/Grants - Beach Volleyball Courts



Education Centre Beach Courts

- Partnership between Nipissing University, Canadore College, and North Bay Youth Volleyball Club
- Located on the former 'practice field' beside the turf field
- Used by youth volleyball during Summer and students during off season
- Start date is June 2nd, 2025

Capital and Construction Project Update

Canadore Projects

- Village Phase 2 - Long Term Care Centre

LTC Update

- Awaiting agreement sign off with Ministry to begin construction



Sources:

- Listed projects > \$100k



| Client Recommendations | | | | | | | | | | | | | | |
|---|-----|------------|------------|----------|---|------------|------------|------------|--------|--------|--------|--------|------------|------------|
| Item | Qty | Unit | Unit Price | Subtotal | Description | Notes | Material | Type | Price | Cost | Profit | Margin | Notes | Notes |
| 1. Electrical System - Central Panel | 1 | Panel | \$10,000 | \$10,000 | Electrical System - Central Panel | Panel | Panel | Panel | 10,000 | 8,000 | 2,000 | 20% | Panel | Panel |
| 2. HVAC System - Central Unit | 1 | Unit | \$15,000 | \$15,000 | HVAC System - Central Unit | Unit | Unit | Unit | 15,000 | 12,000 | 3,000 | 20% | Unit | Unit |
| 3. Plumbing System - Kitchen Sink | 1 | Sink | \$5,000 | \$5,000 | Plumbing System - Kitchen Sink | Sink | Sink | Sink | 5,000 | 4,000 | 1,000 | 20% | Sink | Sink |
| 4. Landscaping System - Lawn Mower | 1 | Mower | \$3,000 | \$3,000 | Landscaping System - Lawn Mower | Mower | Mower | Mower | 3,000 | 2,400 | 600 | 20% | Mower | Mower |
| 5. Security System - Alarm System | 1 | System | \$8,000 | \$8,000 | Security System - Alarm System | System | System | System | 8,000 | 6,400 | 1,600 | 20% | System | System |
| 6. Painting System - Wall Paint | 1 | Paint | \$2,000 | \$2,000 | Painting System - Wall Paint | Paint | Paint | Paint | 2,000 | 1,600 | 400 | 20% | Paint | Paint |
| 7. Cleaning System - Carpet Cleaner | 1 | Cleaner | \$1,500 | \$1,500 | Cleaning System - Carpet Cleaner | Cleaner | Cleaner | Cleaner | 1,500 | 1,200 | 300 | 20% | Cleaner | Cleaner |
| 8. Gardening System - Garden Hose | 1 | Hose | \$1,000 | \$1,000 | Gardening System - Garden Hose | Hose | Hose | Hose | 1,000 | 800 | 200 | 20% | Hose | Hose |
| 9. Lighting System - Ceiling Light | 1 | Light | \$4,000 | \$4,000 | Lighting System - Ceiling Light | Light | Light | Light | 4,000 | 3,200 | 800 | 20% | Light | Light |
| 10. Sound System - Speaker System | 1 | System | \$6,000 | \$6,000 | Sound System - Speaker System | System | System | System | 6,000 | 4,800 | 1,200 | 20% | System | System |
| 11. Window Treatment System - Blinds | 1 | Blinds | \$3,500 | \$3,500 | Window Treatment System - Blinds | Blinds | Blinds | Blinds | 3,500 | 2,800 | 700 | 20% | Blinds | Blinds |
| 12. Bathroom Renovation System - Toilet | 1 | Toilet | \$2,500 | \$2,500 | Bathroom Renovation System - Toilet | Toilet | Toilet | Toilet | 2,500 | 2,000 | 500 | 20% | Toilet | Toilet |
| 13. Kitchen Renovation System - Stove | 1 | Stove | \$4,500 | \$4,500 | Kitchen Renovation System - Stove | Stove | Stove | Stove | 4,500 | 3,600 | 900 | 20% | Stove | Stove |
| 14. Bedroom Renovation System - Bed Frame | 1 | Frame | \$1,800 | \$1,800 | Bedroom Renovation System - Bed Frame | Frame | Frame | Frame | 1,800 | 1,440 | 360 | 20% | Frame | Frame |
| 15. Living Room Renovation System - Sofa | 1 | Sofa | \$3,200 | \$3,200 | Living Room Renovation System - Sofa | Sofa | Sofa | Sofa | 3,200 | 2,560 | 640 | 20% | Sofa | Sofa |
| 16. Dining Room Renovation System - Table | 1 | Table | \$2,800 | \$2,800 | Dining Room Renovation System - Table | Table | Table | Table | 2,800 | 2,240 | 560 | 20% | Table | Table |
| 17. Hallway Renovation System - Door | 1 | Door | \$1,200 | \$1,200 | Hallway Renovation System - Door | Door | Door | Door | 1,200 | 960 | 240 | 20% | Door | Door |
| 18. Basement Renovation System - Foundation | 1 | Foundation | \$5,000 | \$5,000 | Basement Renovation System - Foundation | Foundation | Foundation | Foundation | 5,000 | 4,000 | 1,000 | 20% | Foundation | Foundation |
| 19. Attic Renovation System - Roofing | 1 | Roofing | \$3,000 | \$3,000 | Attic Renovation System - Roofing | Roofing | Roofing | Roofing | 3,000 | 2,400 | 600 | 20% | Roofing | Roofing |
| 20. Garage Renovation System - Driveway | 1 | Driveway | \$2,000 | \$2,000 | Garage Renovation System - Driveway | Driveway | Driveway | Driveway | 2,000 | 1,600 | 400 | 20% | Driveway | Driveway |

[illegible]

5 Year Capital Planning

Year 1 (2025-26)

- Outdoor Classroom - \$1,000,000
- Campus Pond & Dam - \$650,000
- HVAC Unit Replacements - \$640,000
- Classroom Renovations - \$460,000
- Gender Neutral W/R - \$400,000
- Building Envelope - \$250,000
- Front Entrance Renovation - \$225,000
- Residence HVAC - \$100,000

Year 2 (2026-27)

- Monastery Renovations - TBD
- Jane St Renovations - TBD
- Project Integrate Renovations - TBD
- Classroom Renovations - \$460,000
- R-Wing Roofing - 350,000
- A-Wing Electrical - \$300,000
- Residence Building Envelope - \$300,000
- HVAC Unit Replacements - \$300,000
- H-Wing Flooring - \$250,000
- Multi-Faith Space Renovation - \$100,000

5 Year Capital Planning

Year 3 (2027-28)

- Admin Space Renovation - \$350,000
- HVAC Unit Replacements - \$300,000
- H-Wing Flooring Ph2 - \$250,000
- Classroom Renovations - \$250,000
- Residence Building Envelope - \$200,000
- Mechanical Infrastructure - \$150,000
- F-Wing Flooring - \$150,000
- Jane St Electrical - \$140,000
- F-Wing Elevator - \$100,000
- Turf Field Repairs - \$100,000

Year 4 (2028-29)

- A-Wing Mechanical - \$350,000
- Residence Building Envelope - \$200,000
- A-Wing Flooring - \$200,000
- Electrical Infrastructure - \$150,000
- Honeywell Controls/Software - \$150,000
- F-Wing Flooring Ph2 - \$150,000
- Founders House Elevator - \$150,000

5 Year Capital Planning

Year 5 (2028-29)

- RSAC Roofing - \$750,000
 - Classroom Renovations - \$250,000
 - Residence Building Envelope - \$200,000
 - A-Wing Flooring Ph2 - \$200,000
 - HVAC Unit Replacements - \$150,000
 - RSAC Mechanical - \$150,000
- 

The background is an abstract watercolor painting. It features soft, blended washes of light blue, teal, and pale green. There are some darker, more saturated patches of blue and green, particularly on the right side, which add depth to the composition. The overall effect is ethereal and artistic, with the colors bleeding into each other and the white background.

End



Nipissing University Alumni Advisory Board report to Board of Governors June 2025

Congratulations, Graduates!

The Nipissing University Alumni Advisory Board (NUAAB) extends heartfelt congratulations to all the Lakers who recently graduated and officially joined the Nipissing alumni family. We invite our newest alumni to explore the services and benefits available to them and to discover the many opportunities to stay connected with the University. We look forward to following your journeys and celebrating your achievements in the years to come.

Chamber of Commerce Charity Golf Tournament

NUAAB is proud to serve as the title sponsor of the North Bay and District Chamber of Commerce Charity Golf Tournament, taking place on July 10th. This event provides a valuable opportunity to connect with the local business community. We are looking forward to representing Nipissing University at this community-focused event.

Homecoming 2025

Mark your calendars! Homecoming 2025 will take place from September 19–21, 2025. This free event is designed to celebrate Nipissing University and foster engagement among alumni, students, staff, faculty, and the broader community. A full schedule of programming will be released later this month, and we encourage all members of the campus community to take part in the festivities.

Nipissing University
Report of the Academic Senate

June 17, 2025

April 11, 2025 Senate Meeting

- The 2025-2026 Academic Calendar, effective May 1, 2025, was approved for publication. The Provost expressed her appreciation to Senate for returning to the process of approving the academic calendar.
- Senate By-laws Article 6.0(a) was amended to specify that regular meetings of Senate shall normally be held on a 10-meeting schedule from September to June.
- Senate By-laws Articles 9.3 and 9.12 were amended to include the Director of Teaching and Learning (non-voting).
- Senate By-laws Article 9.3 was amended to include the Manager of Quality Assurance and Program Innovation (non-voting).
- The following list of Senate meeting dates for the 2025-2026 academic year was approved:

| Senate Meeting Dates |
|-----------------------------|
| Friday, September 12, 2025 |
| Friday, October 24, 2025 |
| Friday, November 21, 2025 |
| Friday, December 12, 2025 |
| Friday, February 27, 2026 |
| Friday, March 27, 2026 |
| Friday, April 24, 2026 |
| Friday, May 22, 2026 |
| Friday, June 12, 2026 |

May 9, 2025 Senate Meeting

- The Vice-President, Finance and Administration presented the 2025-2026 Budget, emphasizing its alignment with the Academic and Operational Plan (APOP) and the Pathways Strategic Plan to promote financial sustainability.
- Senator Gyllie Phillips was acclaimed as the faculty Senator to serve as Speaker of Senate for a three-year term.
- Senator Charles Anyinam was acclaimed as the faculty Senator to serve as the Council of Ontario Universities (COU) Academic Colleague for a three-year term.
- Senate granted approval to graduate the students that completed their degree requirements prior to June 13, 2025.

June 6, 2025 Senate Meeting

- The Provost presented the revised Annual Tenure and Promotion Report from 2023-2024 noting that Dr. Marc Pilon was inadvertently left off the March 28, 2024 report. Dr. Pilon was awarded promotion to Associate Professor level, tenure-track, on April 1, 2024.

- The Provost presented the revised Annual Tenure and Promotion Report from 2024-2025.
- Annual Reports of the Senate Executive Committee, Academic Appeals and Petitions Committee, Academic Awards Committee, Academic Curriculum Committee, Graduate Studies Committee, Honorary Degrees Committee, Joint Committee of the Board and Senate on Governance, Senate Research Committee, and the Senate Budget Advisory Committee were received.
- Senator Carlo Ricci was acclaimed as the faculty Senator to serve as the Council of Ontario Universities (COU) Academic Colleague (Alternate) for a three-year term.
- Senator Katrina Srigley was acclaimed as the faculty Senator to serve as Deputy Speaker of Senate for a three-year term.
- Senator Tyson Stewart was acclaimed as the faculty Senator to serve on the Board of Governors for a three-year term.
- The Report of Graduation Applicants was approved by Senate. The Vice-President Research, Innovation, and Graduate Studies, along with the Deans, announced the June 2025 graduands by faculty and degree, and congratulated the students and faculty on their achievements.
- The President, on behalf of Senate, expressed appreciation to the Senate Speaker and the Senate Secretary for their service.

NIPISSING UNIVERSITY BOARD OF GOVERNORS

UNIVERSITY GOVERNANCE COMMITTEE 2024-2025 - ANNUAL REPORT

The University Governance Committee of the Nipissing University Board of Governors is responsible governance issues which include such things as the creation, analysis, and summarizing of the annual Board evaluation. Governance Committee members also review and analyze ways upon which the Board's rules of order can be streamlined for efficiency and impact. The UGC also is responsible for recruiting and recommending new Board members and preparing and circulating the annual Board evaluation,

The Committee met a total of four times during the past academic year. The following is a summary of the business conducted in those meetings.

October 21, 2024

- Judy Smith was appointed vice chair of the committee.
- Committee terms of reference were reviewed without amendment.
- Annual work plan was reviewed.
- Results of the 2023-24 Annual Board Evaluation were circulated and the Committee discussed how to encourage participation.
- The Committee was notified that Cheryl Foy, President of Strategic Governance Consulting Services Ltd., will be conducting a governance review as part of the Efficiency and Accountability process mandated by the Provincial Government.

January 27, 2025

- The Committee Chair reviewed upcoming and current vacancies on the Board, including three (3) members elected to the Board to represent a broad spectrum of the public, and four (4) persons appointed by the Lieutenant-Governor-in-Council (LGIC).
- A University Governance Selection Sub-Committee was formed and members were encouraged to submit nominations to the Committee Chair and University Secretary.
- An update on the work of the Joint Committee of the Board and Senate on Governance was provided, noting the Committee had met a number of times to discuss the authority and process for suspending academic programs. The Committee endorsed the Final Program Suspension Procedures and the Regulations for the Administrative Suspension of Admissions to Academic Programs.

April 14, 2025 – Closed

- A discussion took place regarding the nominations for the 2025-2026 Board Officer positions.
- As required in the Election of Board Officers policy, Board members were invited to submit nominations for the three Board Officer positions for next year. The University Governance Committee is responsible for considering those nominations in a closed meeting and for making recommendations to the Board of Governors.
- Recommendations for each of the Board Officer positions were agreed upon for presentation to the full Board at the annual meeting in April.
- The University Governance Selection Sub-Committee also brought two candidates forward for recommendation to the Board of Governors.

May 26, 2025

- A discussion took place regarding the Annual Board Evaluation and the current evaluation will be circulated to the Board one week prior to, and at the end of the June meeting to ensure consistency year-over-year.
- The Committee discussed next steps for the Efficiency and Accountability Governance review, noting that governance restructuring will be a gradual, multi-step process to build strong consensus through inclusive consultation sessions. A sub-committee will be formed to begin work on draft foundational elements over the summer months.

Respectfully submitted,

John D'Agostino
Chair, University Governance Committee

NIPISSING UNIVERSITY BOARD OF GOVERNORS

AUDIT AND FINANCE COMMITTEE ANNUAL REPORT / 2024-2025

The Audit and Finance Committee of the Nipissing University Board of Governors is responsible to the Board for developing and presenting general policies and recommendations on all financial matters.

The Audit and Finance Committee met six times during the 2024-2025 year. In April 2025, the Committee was pleased to recommend to the Board of Governors a balanced budget at Nipissing University.

The following is a summary of the Committee's discussions:

September 9, 2024

- An overview of the results of the 2023/24 year was provided.
- Tiffany Cecchetto from KPMG discussed the audit process and reviewed the financial statements for the year ending April 30, 2024.
- Administrators and non-voting members were excused from the meeting to allow committee members an opportunity to have a frank conversation with the auditor.
- Janet Stockton agreed to assume the role of Committee Vice-Chair.
- The Annual Work Plan was reviewed.

October 21, 2024

- Leila Fiouzi, Senior Investment Counsellor at PH&N provided an investment performance review, including an asset mix review.
- The VPFA provided a Spring/Summer Semester Close Financial update as at August 31, 2024, noting an overall projected surplus of approximately \$849k by year-end.
- The 2025/26 Budget Process was recommended to the Board for approval.
- Heather Hersemeyer, Director of University Technology Services, provided an overview of IT risk, mitigation strategies, recovery plans, and investment priorities.

January 27, 2025

- A budget update was provided and the 2024-25 budget timeline was presented.
- Year-to-date financial results as at December 31, 2024, were reviewed.
- A report on the University's DBRS Morning Star Public Credit Rating was shared.
- The Director, Institutional Planning and Analysis, provided an in-depth presentation on the Strategic Mandate Agreement (SMA) metrics.

March 10, 2025

- The VPFA provided a review of the year-to-date financial results as at January 31, 2025, highlighting an updated consolidated deficit budget of approximately \$5.8 million.
- An update on the budget process was provided.

- A fulsome enrolment update was completed, with the Provost highlighting an increase in applications of approximately 5%. International applications are down compared to last year as a result of the Federal government restrictions.
- Chris Bevan, Kennedy Insurance, presented a summary of the Nipissing University Insurance Portfolio.

April 14, 2025

- The draft budget for 2025-2026 was presented. It included a total consolidated budget and a consolidated surplus of \$272. The budget was approved for recommendation to the Board.
- The VPFA presented positive projected consolidated results for 2024-25.
- Updated tuition rates were presented and the 2025/26 Domestic, Out-of-Province, and International tuition rates were recommended for approval by the Board.
- The 2025/26 Nipissing University Ancillary Fees were recommended for approval by the Board.

May 26, 2025

- The VPFA presented year-end projections, with year-end reconciliations remaining steady at approximately \$6 million.
- The 2025/26 Nipissing University Student Union Ancillary Fees were recommended for approval by the Board.
- PH&N provided a detailed update on the University's investment portfolio as an inclusion to the Committee package. The Investment Sub-Committee determined that no recommended changes be made to the investment strategy at the time of the meeting.
- A final Implementation Plan through the Efficiency and Accountability review was presented and recommended for approval by the Board of Governors.
- In response to Bill 166, *Strengthening Accountability and Student Supports Act 2024*, the Provost presented a report on the Cost of Educational Materials, and it was recommended to the Board for approval.

Submitted by Marianne Berube
Chair, Audit & Finance Committee

NIPISSING UNVIERSITY BOARD OF GOVERNORS

EXECUTIVE COMMITTEE ANNUAL REPORT | 2024-2025

The Executive Committee has the power and authority to act for the Board, between the meetings of the Board, in the management of the affairs of the University for the interests of the University. Except at the expressed invitation of the Chair of the Board or the President & Vice-Chancellor, meetings of the Executive Committee are held in-camera.

The following is a highlight of the 9 Executive Committee meetings which took place over the past year. In addition to these highlights, the President provided regular updates and the Committee approved the agenda for upcoming Board meetings.

September 9, 2024

- The Executive Committee received the President's Goals and Priorities for 2024/25 and agreed the current goals and priorities be presented for approval at the September meeting of the Board.
- On behalf of the Board, accepted the recommendation of the Provost to reappoint Dr. Rosemary Nagy and Jessica Stickle to the Research Ethics Board.

October 21, 2024

- Update on the work of the Joint Committee regarding program suspension.

November 18, 2024

- The VPFA highlighted the Efficiency and Accountability review as mandated by the Provincial Government.
- An update on SMA4 was provided.
- An update on APOP was also provided.

December 21, 2024

- An electronic meeting was held to receive two reports from the Search Committees for the Associate Dean, School of Business, and Associate Dean, Schulich School of Education.

January 27, 2025

- The Board Chair notified the Committee that the President's Reappointment will begin in the next few months.

March 17, 2025

- Tim Kennedy, NOUS Group, provided a high-level review of the draft EAF report.
- Executive Compensation was discussed.

April 14, 2025

- Committee members were notified that the Annual Review of the President will be incorporated into the reappointment process.
- The Committee recommended that the Board approve the Data Science and Environmental Science programs.
- Administrative salaries were discussed and an economic increase was approved.

April 15, 2025

- An electronic meeting was held to reappoint John D'Agostino to a second term.

May 26, 2025

- A mandate to negotiate a new Collective Agreement with CASBU was provided.
- The Committee recommended to the Board a revision to the Committee structure to be completed by August 31, 2025.

I would like to thank all members of the Executive Committee for their dedication and hard work over the past year.

David Smits
Chair Board of Governors & Chair of the Executive Committee

**NIPISSING UNIVERSITY BOARD OF GOVERNORS
COMMUNITY RELATIONS COMMITTEE
ANNUAL REPORT | 2024-2025**

The Community Relations Committee is responsible to the Board for setting policy that will guide the administration in the areas of public relations, community affairs, alumni liaisons, communication strategies, intergovernmental affairs, media relations, and reputational matters.

October 21, 2024

- The terms of reference and the work plan were reviewed.
- Fran Couchie was appointed to the role of Committee Vice-Chair.
- A community engagement update was provided.

January 27, 2025

- A community engagement update was given, with the President highlighting recent community activities.

Respectfully Submitted by Stacie Fiddler
Chair, Community Relations Committee

NIPISSING UNIVERSITY BOARD OF GOVERNORS
FUNDRAISING COMMITTEE
ANNUAL REPORT 2024-2025

The Fundraising Committee is responsible to the Board for developing plans and policies that will foster and support a philanthropic culture at the Board, across the University, and throughout the community that will help to produce fundraising success.

The Committee met four times during the 2024-2025 academic year. The following is a summary of those meetings.

Oct. 21, 2024

- Judy Koziol was appointed Vice-Chair of the Fundraising Committee.
- The committee reviewed the Committee terms of Reference and Annual Work Plan.
- An Advancement report was provided and highlighted departmental priorities, including the formalization of a major gifts program.

January 27, 2025

- An Advancement update was provided, including a year-over-year performance comparison.
- The Gift Acceptance and Naming of Campus Assets policies were reviewed.

April 14, 2025

- Additional updates to the Gift Acceptance and Naming of Campus Assets policies were made.

May 26, 2025

- Further updates to the Gift Acceptance and Naming of Campus Assets policies were completed.
- The 2024/25 Fundraising results were reviewed, with \$8 million in new gifts, including \$1 million from the Peacock Family Foundation, \$2 million from the Joyce Family Foundation, and \$5 million from the Hilary and Galen Weston Foundation.

Submitted by Ravil Veli, Chair, Fundraising Committee

NIPISSING UNIVERSITY BOARD OF GOVERNORS

PLANT & PROPERTY COMMITTEE

ANNUAL REPORT – 2024/25

The Plant and Property Committee is responsible to the Board for developing/reviewing administrative policies related to the maintenance and upgrading of University properties and for making recommendations related to the overall Master Land Use Plan, for new structures, for the selection of consultants and architects, etc.

The Committee met three times during the 2024-25 academic year. A summary of those meetings is included below.

October 21, 2024

- Judy Smith, Committee Chair welcomed Judy Koziol to serve as vice-chair for this academic year.
- The committee terms of reference were circulated and no questions or concerns were raised.
- The draft Annual Work Plan was reviewed.
- The Director of Facilities, Dave Drenth, provided a capital and construction update. A fulsome presentation was provided regarding the annual list of projects, noting that many of the projects are covered by the Facilities Renewal Program (FRP).

January 27, 2025

- The Director of Facilities provided a fulsome presentation with updates on the Outdoor Classroom, the Canadore College Long-term Care Centre, and shared parking services.
- The Facilities Condition Index was reviewed.

May 26, 2025

- A capital and construction updated was provided, with highlights of the annual campus shutdown, projects funded through FRP, Ancillary funding, and through donations/grants.
- The Director of Facilities also presented a five-year capital plan, providing an up-to-date list of projects and repairs to be performed over the next five years.

A special thanks to David Drenth and his team for the informative updates at our meetings. Dave's knowledge and expertise is evident and appreciated during the committee discussions.

Sincerely,
Judy Smith
Chair, Plant & Property Committee



Provost & Vice-President, Academic

Report to the Board of Governors – June 2025

PVPA's Report

1. Congratulations to all our graduands and honorary doctorates who join the ranks of 42,000 alumni. In our five convocations, 1,069 degrees were conferred, 38 certificates and 136 diplomas. (Last year, we conferred 1,024 degrees, 69 certificates and 23 diplomas).

And congratulations to the Offices of the President and Registrar who organized 5 ceremonies over 4 days and arranged beautiful weather in support of fabulous memories.

2. Congratulations and confirmation of tenure and promotions commencing July 1, 2025:
Dr. Tyson Stewart – Indigenous Studies – Associate Professor with tenure
Dr. Chris Greco – Criminal Justice – Associate Professor with tenure
Dr. Alireza Khorakian – School of Business – Professor with tenure
I would like to acknowledge the work of the Tenure and Promotion Committee who reviewed the applications with great care and attention.
3. Recognition of retiring/departing academic faculty and staff:
June 30, 2025 – James Abbott (Geography), Ewa Cholewa-Dokis (Biology), Doug Gosse (Education), Jim McAuliffe (PHED), Glenn Sharpe (Education), Nancy Stevens (Indigenous Studies), and Renee Johnstone (PHED)
4. For Spring/Summer 2025 enrollment, we are at 621.61 FTE vs. 606.5 (same time last year). We ended last year with 627.71 total FTE. The Registrar anticipates that we will meet/exceed last year's FTE.
5. The Strategic Enrollment Management Working Group is monitoring conversions of applications from the 2025-26 recruitment efforts. New Student Orientation is scheduled for July 3-4 (that will begin to give us a better picture of starts, as new students enroll in Fall classes).

| | |
|------|------|
| Term | Fall |
|------|------|

| Domestic | | | | | International | | | |
|----------|------------|-------------|--------|--------------|---------------|-------------|--------|--------------|
| Year | Applicants | Acceptances | Starts | @ Count Date | Applicants | Acceptances | Starts | @ Count Date |
| 2025/26 | 5751 | 1631 | | | 215 | 13 | | |
| 2024/25 | 5584 | 1747 | 1676 | 1645 | 487 | 62 | 50 | 46 |
| 2023/24 | 5194 | 1758 | 1647 | 1599 | 1061 | 229 | 197 | 171 |
| 2022/23 | 5299 | 1645 | 1579 | 1532 | 493 | 84 | 80 | 77 |
| 2021/22 | 5647 | 1900 | | 1743 | 295 | 58 | | 37 |

| | |
|------|--------|
| Term | Winter |
|------|--------|

| Domestic | | | | | International | | | |
|----------|------------|-------------|--------|--------------|---------------|-------------|--------|--------------|
| Year | Applicants | Acceptances | Starts | @ Count Date | Applicants | Acceptances | Starts | @ Count Date |
| 2024/25 | 929 | 208 | 194 | 187 | 63 | 15 | 13 | 13 |
| 2023/24 | 712 | 246 | 233 | 231 | 681 | 88 | 79 | 73 |
| 2022/23 | 535 | 225 | 207 | 200 | 434 | 89 | 101 | 84 |
| 2021/22 | 550 | 234 | | 217 | 172 | 24 | | 22 |

Definitions

Applicants: The number of unique applicants into a program.

Acceptances: The number of unique applicants who accepted an offer of admission into a program.

Starts: The number of applicants who were registered for at least one course after the first week of classes.

Count Date: The number of applicants who were registered in the program on the count date of the given admission term. (SS: June 30th, Fall: Nov 1st, Winter: Feb 1st)

6. APOP Highlights

Action #10: In order to maximize the potential for innovative pedagogy in the George and Helen Vari Simulation Centre, NU is seeking a postdoctoral fellow whose area of research is simulation pedagogy. This position is funded by the Schulich endowment.

Action #12: Community Advisory Councils have been struck in the following areas: Nursing; Social Work; BPHE (forthcoming); Education (existing group modified); Indigenous Education programs advisory circle in development under Chris Hackowski; Business (working on terms and revamping Executive in Residence program). Arts and Science has established ToR for CAC.

Action #20: The recruitment team has piloted novel approaches to STEM recruitment. The Dean in Arts and Science has led program revisions in Data Science program; launched the Environmental Science program; is in the process of defining pathways in our BSc Psychology program; is working with Biology on program design, as we work across the institution on health/social determinants of health as a particular area of strength. A new degree program, a Bachelor of Community Planning, is in development. I would like to acknowledge the great service of Dean Nathan Colborne, Dr. April James and Robin Gibson, Manager of Quality Assurance and Program Innovation on much of this work.

Action #22: Strategic Enrolment Management Working Group set and proliferated targets by program to define 6% y-o-y domestic enrolment targets for 2025-26 and 2026-27.

Action #24: Development of graduate studies focused recruitment plan. Completed and attached. Thank you for Drs. Dan Walters and Barbi Law for their leadership on this plan.

Action #36: Dr. Barbi Law is working with team in Institutional Planning to continue discussion of how to move our proof of concept research dashboard into executive, internal, and externally visible pieces as well as missing links in terms of data validity and reliability.

Action #37: Research Labs, Centres and Institutes Policy. Completed.

Action #42: We are establishing templates for research agreements and other pieces to facilitate partners research with community and industry. I note recent research partnership agreement between UHN, Dr. Tuomi's Cardiac Care Clinic, and Canadore.

Action #45: Exchange agreement established with Sorbonne University (France)

Action #58: Training for academic administrators has commenced with two sessions in 2024-25 on administering collective agreements and conducting investigations.

7. Report on faculty research grant success prepared by the Office of the Associate Vice-President, Research, Innovation and Graduate Studies follows.

Research Grants Summary 2024-2025

Summary of Tri-Agency Award Applications for 2024-2025 (with NU PIs or Co-Directors)

| Award | # Apps | Awarded | Not Awarded | Pending |
|---------------------------|-----------|----------|-------------|----------|
| SSHRC Insight Grant | 6 | 1 | 5 | |
| SSHRC Insight Development | 1 | 1 | | |
| SSHRC Connection Grant | 1 | | 1 | |
| SSHRC Partnership-Stage 1 | 1 | | | 1 |
| SSHRC NFRF-Exploration | 1 | | 1 | |
| NSERC Discovery Grant | 1 | 1 | | |
| CIHR Operating Grant | 1 | | 1 | |
| TOTALS | 12 | 3 | 8 | 1 |

*Results are embargoed so cannot share names of funded projects until Fall 2025 Federal announcement.

Total awarded in 2024-25 is \$469,201.

NOTE: Results do not include grants where NU faculty are named as co-investigators, but PI is located elsewhere. Those successful grants will still contribute to our RSF value.

For Comparison: Summary of Tri-Agency Award Applications for 2023-2024

| Award | # Apps | Awarded | Not Awarded |
|--|-----------|----------|--------------------------|
| SSHRC Insight Grant | 1 | | 1 |
| SSHRC Insight Development | 1 | | 1 |
| SSHRC Connection Grant | 3 | 2 | 1 |
| SSHRC Partnership-Stage 1 | 1 | | 1 |
| SSHRC New Frontiers in Research Fund (LOI) | 1 | | 1 |
| NSERC Discovery Grant | 4 | 1 | 3 (awarded DDGs instead) |
| CIHR Operating Grant | 1 | 1 | |
| TOTALS | 12 | 4 | 8 |

Total awarded in 2023-24 is \$981,654 (including \$746,080 from CIHR grant).

Summary of Internal Grant Competitions

| Award | # Apps | Awarde d | Not Awarded |
|---|-----------|-------------|-------------|
| Awards in Support of Research, Scholarly, & Creative Activities (ARSCA) | 7 | 4 | 3 |
| Internal Research Grant (IRG) | 10 | 7 | 3 |
| SSHRC SIG Explore | 9 | 8 | 1 |
| SSHRC SIG Exchange | 1 | 1 | |
| SSHRC SIG Capacity Building | 1 | 1 | |
| TOTALS | 28 | 21 | 7 |

*SSHRC SIG grants are part of a program for small institutions to enhance federal funding opportunities. They are adjudicated internally but are funded by SSHRC.

Institutional Grants:

Nipissing University was a co-applicant on two NSERC Lab to Market grants (led by Ontario Tech and Queen's University respectively) designed to create an entrepreneurial skills development network across Canada for researchers and their trainees. Both advanced to the full proposal stage but were not funded in the competition.



Vice-President, Finance & Administration

Report to the Board of Governors – June 2025

Finance Update

The Finance department is working on finalizing the 2024-2025 financials in preparation for the year-end audit beginning in July. We are still on track with projections as presented in the budget presentation.

2025-2026 financials are currently on budget.

Capital Projects

The Front Entrance Renovation was awarded to Venasse Building Group, slightly under budget, with completion expected well before September. It will double traffic capacity, improve vestibule use, and align with recent updates. Work has just started.

Venasse was also awarded the Outdoor Classroom project, with completion targeted for late September. A kickoff meeting was held last week.

All other 2025-26 Capital Budget projects are also on budget. Facilities Renewal Planning (FRP) funding confirmation for 2025-26 is still pending.

Campus Sales & Services updates

Summer accommodations is on track to meet overall budget. We have seen a decrease in student rentals and an increase in general public including companies such as the construction industry. Any potential revenue shortfall here is expected to be made up by decreases in part-time wages.

We are on track to meet and possibly exceed our summer camps revenue targets. This is partially due to the implementation of a new ecommerce process that has simplified the registration process for customers, as well as simplified the registration management process for our staff.

The new ecommerce platform is also being implemented for the Lakers Shop. Sales to date are almost double for the same time period. We will continue to monitor and hopefully exceed our revenue targets.

Advancement

I am pleased to share that *An Evening at Nipissing University: Driving Discovery*, held on June 13, was a tremendous success. The event brought together over 170 guests — including alumni, donors, faculty, staff, students, and community members — to celebrate and support student research. The evening featured inspiring remarks, research activations, a video presentation highlighting graduate research mentorship, and a lively silent auction.

Thanks to the generosity and engagement of our community, we are proud to report that the event raised over \$20,000 in support of the Student Research Opportunity Fund. We extend our sincere thanks to all who attended and contributed to this meaningful evening.



Vice-President, Finance & Administration

Other updates

Nipissing University and Canadore College have partnered with the North Bay Youth Volleyball Club to establish new beach volleyball courts on campus. The new 'Education Centre Courts' are located beside the turf field on a previously underutilized grassy area. Landscaping was funded by the volleyball club, while Nipissing and Canadore provided the space.

The courts are already seeing strong use, with over 150 athletes registered for the summer season. Once the regular season ends, Nipissing and Canadore students will have full access to the facilities.

**Compulsory Ancillary Fees Committee
Nipissing University Student Union Ancillary Fees**

At the May 6th, 2025 meeting of Nipissing University's Compulsory Ancillary Fees Committee, the following Nipissing University Student Union Ancillary Fees for 2025/2026 were approved for formal recommendation to the Board of Governors of Nipissing University.

Undergraduate and Part-Time Graduate Students per 3 credit course

Non-Essential Fees

| | |
|----------------------------------|--------|
| NUSU Student Groups Support Fee | \$1.94 |
| NUSU Recreational Activities Fee | \$0.55 |
| NUSU Emergency Food Bank Fee | \$0.80 |
| NUSU Academic Support Fee | \$0.99 |

Essential Fees

Student buildings

| | |
|-------------------------|---------|
| NUSU Student Centre Fee | \$37.80 |
|-------------------------|---------|

Campus Programming and Initiatives

| | |
|--|--------|
| NUSU Membership Fee | \$1.36 |
| NUSU Orientation Fee | \$0.97 |
| NUSU Society Support Fee | \$0.57 |
| NUSU Canadian Federation of Students | \$2.06 |
| NUSU Operations Support Fee | \$6.17 |
| NUSU World University Service of Canada | \$0.35 |
| NUSU Government Advocacy Fee | \$0.63 |
| NUSU Awareness Campaigns & Initiatives Fee | \$1.95 |
| NUSU Programming and Services Fee | \$6.77 |

Health and Dental Plan (charged one-time in Fall / Winter term)

| | |
|-------------------------------------|----------|
| NUSU Student Health & Wellness Plan | \$360.00 |
|-------------------------------------|----------|

Full-Time Graduate Students per term

Non - Essential Fees

| | |
|----------------------------------|--------|
| NUSU Student Groups Support Fee | \$6.46 |
| NUSU Recreational Activities Fee | \$1.83 |
| NUSU Emergency Food Bank Fee | \$2.66 |
| NUSU Academic Support Fee | \$3.30 |

Essential Fees

Student buildings

| | |
|-------------------------|----------|
| NUSU Student Centre Fee | \$125.87 |
|-------------------------|----------|

Campus Programming and Initiatives


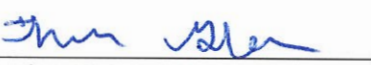

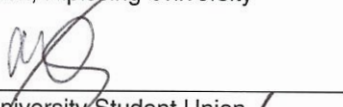
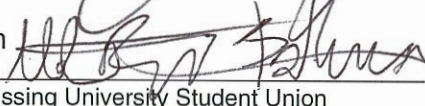

| | |
|--|---------|
| NUSU Membership Fee | \$4.53 |
| NUSU Orientation Fee | \$3.23 |
| NUSU Society Support Fee | \$1.90 |
| NUSU Canadian Federation of Students | \$10.32 |
| NUSU Operations Support Fee | \$20.55 |
| NUSU World University Service of Canada | \$1.17 |
| NUSU Government Advocacy Fee | \$2.10 |
| NUSU Awareness Campaigns & Initiatives Fee | \$6.49 |
| NUSU Programming and Services Fee | \$22.54 |

Health and Dental Plan (charged one-time in Fall / Winter term)

| | |
|-------------------------------------|----------|
| NUSU Student Health & Wellness Plan | \$360.00 |
|-------------------------------------|----------|

We, the Committee Members of Nipissing University's Compulsory Ancillary Fees Committee as named in the University's Compulsory Ancillary Fees Protocol Agreement, have participated in the review process and support the formal recommendation of the Compulsory Ancillary Fees Committee for the Nipissing University Student Union Ancillary Fees for 2025/26 as described above.

Representative

| Name | Signature | Supported (Y/N) | Date |
|--|---|-----------------|--------------------|
| Lindsay Sullivan Representative, Administration, Nipissing University |  | <u>Y</u> | <u>May 13/2025</u> |
| Theresa Graham Representative, Administration, Nipissing University |  | <u>Y</u> | <u>May 9/25</u> |
| Leslie Aitchison Representative, Administration, Nipissing University |  | <u>Y</u> | <u>May 9/25</u> |
| Matt Suszter Representative, Nipissing University Student Union |  | <u>Y</u> | <u>May 13/25</u> |
| Nicholas Botham Representative, Nipissing University Student Union |  | <u>Y</u> | <u>May 13/25</u> |
| Brigitte Foisy Representative, Nipissing University Student Union |  | <u>Y</u> | <u>May 13, '25</u> |

Re: Provincial Directive -- Costs of Textbooks and Other Learning Materials

Date: May 26, 2025

Background

On May 16, 2024, Bill 166, the *Strengthening Accountability and Student Supports Act, 2024*, was passed, amending the *Ministry of Training, Colleges, and Universities Act* (MTCU Act), requiring publicly assisted colleges and universities to:

- Have a student mental health policy that describes the programs, policies, services and supports available at the college or university in respect of student mental health;
- Have policies and rules that describe how the institution will address and combat racism and hate at the institution, including but not limited to anti-Indigenous racism, anti-Black racism, antisemitism and Islamophobia; and
- Publicly disclose costs associated with attending the institution.

On December 20, 2024, the directive was revised to clarify the objectives, specifically to:

- Ensure students and their families can find information on educational costs with ease; and
- Improve consistency across the sector in publishing educational costs and leverage best practices.

Educational costs include ancillary fees, the costs of textbooks and other learning materials.

Each publicly assisted college and university shall ensure that students are informed of the costs of all textbooks and other learning materials that are mandatory and optional in the course syllabus for each course. At a minimum, the following information must be provided in the syllabus:

- The information is readily available and accessible by the first week of the course.
- The method for communicating the information is consistent for all courses offered at the institution.
- Each textbook or other learning material should be individually costed. In the event that the cost for the current year is not available at the time the syllabus is prepared, the most recent cost should be included with a note indicating that it may change; and

- Whether there are any restrictions that would prevent a student from using a second-hand copy of the textbook or other learning material. Alternatively, instead of using the syllabus, an institution may communicate the above noted information to students by another method, such as a website.

This requirement is effective for all courses beginning in or after January 2025 and will remain in effect until this directive is revoked or replaced.

Process at Nipissing University

The Directive was shared with the Senate Teaching and Learning Committee and Dr. Ann-Barbara Graff, Provost & Vice-President, Academic, met with the Dean of Education and Professional Studies, Dean of Arts & Science and the Director of Teaching and Learning to establish a process.

The Deans' Offices have been communicating with faculty and instructors and have been collecting and review the syllabi in order to report on compliance.

The University will continue to evolve its process in order to be ensure greater compliance with the directive and, more especially, with respect to the requirement to provide a complete syllabus to students. Note: failure on the part of a FASBU member to provide a complete syllabus to the Dean and students "no later than two weeks after the first scheduled class" breaches the Rights and Responsibilities Article of the Collective Agreement (18.2.j).

Compliance Report

Faculty of Arts and Science

In the Faculty of Arts & Science (A&S), Instructors for 44% (75/181) of Winter Term 2025 (WI25) courses submitted a course syllabus that explicitly provided information to students of the course on required program resources, required course resources, and recommended resources.

Based on this information:

- 13% (24/181) of WI25 Courses in A&S have required course resources that do not have a cost to students.
- 29% (53/181) of courses with required resources involving costs to students, with an average cost of \$89.43 and a maximum cost of \$445.00.
- 1% (2/181) of courses have no required texts.
- The remaining 49% (89/181) of courses have incomplete or unsubmitted syllabi that remain outstanding.

Faculty of Education and Professional Studies

In the Faculty of Education and Professional Studies (EPS), Instructors for 81% (295/366) of Winter Term 2025 (WI25) course sections submitted a course syllabus that explicitly provided information to students on the costs of required program resources, required course resources, and recommended resources.

- 36% of all WI25 course sections in EPS (131/366) have explicitly stated the required course resources that do not have a cost to students (cost = 0\$).
- 45% of all WI25 course sections in EPS (164/366) have explicitly stated there is a required course resource that has a cost to students, with an average cost of \$132.06 and a maximum cost of \$507.97.
- The remaining 19% of courses (69/366) have incomplete/unsubmitted course syllabi that remain outstanding.
- The average recommended resource was \$127.44.

No EPS programs have listed a required program cost. Of note, where resources are required for multiple courses (e.g. stethoscopes, sphygmomanometers, in Nursing NURS and NSGD), those costs currently appear in the first instance of a course that requires them (e.g. the first clinical course, which explains the high maximum required course resource cost in Nursing NURS and NSGD relative to other programs).

| | | | |
|---------------------------|------------------------|-------------------------------|--|
| Policy Name: | Gift Acceptance Policy | | |
| Policy No: | 1.8.2018.B | Approval Authority: | Board of Governors |
| Review Date: | 2027 | Responsible Executive: | Vice-President, Finance & Administration |
| Last Updated: | February 2025 | Responsible Office: | Advancement Office |
| Originally issued: | February 2011 | Policy Category: | General |

Policy Statement

A policy for the acceptance of gifts by Nipissing University.

Reason for Policy

This policy addresses the principles, terms and framework for the solicitation, review, acceptance, administration and stewardship of gifts to be followed by the University. In addition, the policy provides guidelines that ensure gifts are receipted in accordance with the requirements of the Income Tax Act.

Policy Applies to

This Policy governs all fundraising activities and gift acceptance conducted by the University, including units and departments within the University community, or by any person authorized by the University. It governs University employees and the University management team on matters of fundraising and gift acceptance.

The Advancement department is not the unit of the University that oversees research grants. Questions concerning [research](#) grant applications shall be referred to the Provost and Vice-President, Academic [and Research](#) or their designate. The following forms of research funding generally do not constitute philanthropic gifts:

- A. Funding for the purpose of research where there is an advantage to the funder or sponsor (e.g. an advantage in the form of rights to the results of the research; and

- B. Research Grants from funding agencies.

Who Should Read this Policy

All members of the university community.

Contacts

vpfa@nipissingu.ca

Definitions

Gift(s)

Registered charities rely on the Income Tax Act, CRA (Canada Revenue Agency) Interpretation Bulletins, Information Circulars and jurisprudence (court rulings on CRA challenges of taxpayers' deductions of charitable donations) to guide them in defining a charitable gift with respect to the issuance of charitable donation receipts.

The Income Tax Act does not specifically define a gift, but *Interpretation Bulletin IT-110R3* defines a gift as:

- *a voluntary transfer of property with valuable consideration. Generally a gift is made if all three of the conditions listed below are satisfied:*
 - *some property -- usually cash -- is transferred by a donor to a registered charity; and*
 - *the transfer is voluntary; and*
 - *the transfer is made without expectation of return. No benefit of any kind may be provided to the donor or to anyone designated by the donor, except where the benefit is of nominal value.*

Accordingly, to guide its operations, the following definition of gift(s) shall apply in this policy: A gift is a voluntary transfer of cash or other property, from individuals, corporations, associations, foundations or other sources to the University for either designated or undesignated purposes. Gifts are made without expectation of return or benefit to the donor or any individual or company designated by the donor as a result of acceptance of the gift.

Designated and Undesignated

The following definitions shall apply in the policy:

“Designated” gifts: contributions given to the University, where the donor has specified the purposes or use of the gift; for example, gifts may be “designated” to a particular faculty, program, project or initiative.

“Undesignated” gifts: contributions given to the University, where the donor has not specified the purposes or use.

The Policy

Nipissing University holds itself to the highest standard of ethical conduct, both within its own community of faculty, students and employees and in all of its external relationships and interactions with alumni, friends, volunteers, donors, businesses and commercial enterprises and with other external organizations. All employees, volunteers and members of the university community will conduct themselves in accordance with accepted professional standards of accuracy, truth and integrity. They will inform, serve, guide and otherwise assist donors who wish to support the University’s activities but will not pressure or unduly persuade.

All donation appeals must be communicated to University Advancement prior to initiating contact with individuals, foundations, and corporations. This reporting is necessary to ensure that all approaches to donors are strategic, coordinated and consistent with the approved goals and academic policies of the University. This approach also ensures that: the donors’ and the University’s interests are safeguarded; optimal results are achieved; and donors are provided with protection from simultaneous approaches by several members of the Nipissing University community.

The Advancement Department, under the direction of the Head of Advancement or designate, oversees stewardship of gifts for the University through the provision of guidelines and procedures to units or departments of the University, including appropriate acknowledgement and recognition of gifts. Where reports are provided to donors, these reports will adhere to University policies and legal requirements, including relevant policy legislation, and will be managed and shared with donors by [Advancement on behalf of](#) the appropriate unit relevant to the donation.

1. Gift Sources

The University recognizes the benefit of receiving philanthropic gifts to help support its academic mission through teaching and research programs. It values public and private-sector partnerships, and relationships with donors and supporters. Gifts that support the University’s ~~academic~~ mission and values are a vital source of supplementary funding.

Gifts from the following sources are deemed eligible for charitable income tax receipts:

- Cash, cheques, or securities
- Gifts-in-kind
- Life insurance
- Annuity contracts
- Real estate
- Gifts of residual interest
- Trust agreements
- Bequests
- Gifts of Retirement Plans
- Charitable Remainder Trust
- Charitable Gift Annuities
- Canadian Cultural Property
- Others that comply with CRA regulations and guidelines

2. **Principles for Gift Acceptance**

- **2.1** The University's solicitation of gifts is informed by and consistent with priorities established by the University.
- **2.2** Anonymity will be granted to any donor who makes this request in keeping with stipulations.
- **2.3** All solicitation of gifts is informed by and consistent with academic and priorities established by appropriate University processes. Designated gifts must be used for the purpose for which they are given. Undesignated gifts will be used for such purposes as the University determines most appropriate, based on the priorities and mission of the institution.
- **2.4** Gifts for chairs, professorships, and other academic appointments and programs be in full accord with all relevant University policies, practices and procedures.
- **2.5** Where donor agreements contain provisions for advisory boards and/or committees, the University will create such advisory bodies with the agreement of the relevant academic unit or units. Other forms of advice from donors will respect the policies and procedures of the University.
- **2.6** The University will not accept gifts if such acceptance results in an abridgement academic freedom, autonomy and integrity.
- **2.7** The University will not accept gifts it determines may violate federal, provincial municipal laws.
- **2.8** The University will not accept gifts that could reasonably compromise its public

reputation or commitment to its objects, strategic plan, values, mission and priorities.

• **2.9** The University also reserves the right to decline a gift in any circumstances, but not limited to, when:

- the gift terms propose unacceptable restrictions or conditions;
- the gift will be unduly difficult or expensive to administer;
- the gift poses financial or reputational risk;
- the gift is reasonably suspected to have originated from illegal activities;
- the gift could improperly benefit any individual;
- the gift is negatively precedent setting or involves sensitive issues;
- the gift would allow the donor to influence University appointments, research programs or curriculum;
- the gift could jeopardize the University's charitable status;
- the gift violates the Ontario Human Rights Code;
- the gift does not comply with the Canada Income Tax Act and Canada Revenue Agency requirements.

• **2.10** Occasionally, funds sought and contributed for a University purpose are to make the project viable. If the University is unable to proceed, benefactors will be invited to redirect their contributions to an alternative purpose, and/or to fulfill future pledge payments.

2.11 The University may return a donation ~~in rare and unique circumstances~~ where the integrity of a gift has been compromised such that the University's reputation is negatively affected. Returning such a gift must be in compliance with CRA provisions, as well as provincial and federal legislation.

2.12 The acceptance of all gifts must ~~align~~ align with the University's values, as well as comply with all relevant University policies and guidelines ~~including, but including but not~~ *Naming of Campus Assets Policy* and the *Endowment Fund Statement of Investment, Objectives, Policies and Governance*.

• **2.13** The President will advise the Fundraising Committee and/or the Board of Governors of the manner in which the gift is presented.

3. Guidelines for Gift Receipting

~~University~~ Advancement is responsible for generating all official charitable receipts for income tax purposes. In order to achieve accurate reporting of all charitable gift contributions to Nipissing University and its entities, and to ensure that donors are recognized for the total of all their charitable gifts, it is essential that ~~University~~ Advancement act as the sole conduit for all charitable gifts to Nipissing University. The following guidelines will govern gifts accepted and received:

♦ ~~3.1~~ Ownership of each gift vests legally in the University, regardless of the specific unit or activity to which such gift is directed.

♦ ~~3.2~~–It is the University’s expectation that commitments between the the University in relation to gift acceptance will be clearly documented as part of a gift agreement. These donor agreements will be subject to the University’s statement on *Protection of Privacy and Access to Information* and applicable law.

~~3.3~~–All gifts will be handled in accordance with the commitments made to the donor by the University, which are consistent with University policies, applicable law, including but not limited to: the *Income Tax Act* and Canada Revenue Agency guidelines on charitable donations.

~~A- 3.4~~ [The University will adhere to policies outlined by the Canada Revenue Agency \(CRA\) when determining fair market value of non-cash gifts](#)

All charitable donations accepted by the University will be receipted in accordance [with the Canada Revenue Agency \(CRA\)'s policies and guidelines regarding issuing charitable tax receipts](#). ~~with Nipissing's Charitable Tax Receipt Issuance Procedure.~~

4. Gift Acceptance Authority and Responsibility

4.1 Delegation of Authority

The following procedures have been developed in order to implement the above-noted principles and guidelines and to provide opportunity for careful and systematic reflection prior to the acceptance of gifts by the University:

- The authority to accept or decline a gift is vested with the Board of Governors.
- The Board is the final approval authority for gifts ~~up to and~~ in excess of \$5 million.
- For gifts in excess of \$500,000 and less than \$5 million, the Board of Governors delegates authority to accept gifts jointly to:
 - the President, and
 - at least one of:
 - the Vice-President, Finance & Administration, or
 - the Provost & Vice-President, Academic ~~and Research~~
- For gifts up to and including \$500,000, the Board of Governors delegates authority to accept gifts jointly to:

- the President, and
- at least one of:
 - the Vice-President, Finance & Administration, or
 - the Provost & Vice-President, Academic and Research, or
 - the Head of Advancement
- Additionally, prior approval by specific resolution or motion of the Board is required for the acceptance of:
 - any gift which, in the opinion of the President, Vice-Presidents, or Head of Advancement, exposes the University to uncertain and potentially significant liability;
 - any gift which, in the opinion of the President, Vice-Presidents, or Head of Advancement, is precedent setting and involves sensitive issues;
 - any gift which, in the opinion of the President, Vice-Presidents, or Head of Advancement, is of unusual complexity, including potentially gifts involving real property, residual interests, charitable remainder trusts, assets with limited liquidity, or cultural property.
- Notwithstanding any authority delegated via this policy, the Board of Governors may specify that the acceptance of gifts from certain donors or donor constituencies be reserved for its direct approval.
- The President, Vice-Presidents, and Head of Advancement may also seek input from the Fundraising Committee of the Board of Governors pertaining to acceptability of a proposed gift.
-
- All decisions to accept gifts must be in accordance with this policy and with accountability to the Board.

4.2 Responsibilities

- The President and/or delegates are responsible for ensuring that all resource implications arising from acceptance of gifts are appropriately incorporated in University planning and budgeting activities.
- Nipissing University has an ethical responsibility to every donor and as such all staff, volunteers and professional representatives acting on behalf of the University will conduct themselves in accordance with accepted professional standards of accuracy, truth and integrity. The University subscribes to the [Donor Bill of Rights](#), [Association of Fundraising Professionals \(AFP\) Code of Ethical Standards](#), and professional standards and code of behaviours as set out by the *Association of Fundraising Professionals, Council for the Advancement and*



Support of Education, and the Canadian Association of Gift Planners to serve as the ethical guidelines when raising and receiving funds for the University.

5. REVIEW PROCESS

In order to ensure that this Policy continues to be effective, it shall be reviewed bi-annually by the Fundraising Committee of the Board of Governors. The Head of Advancement is responsible for initiating this review.

Resolution 2011-02-04: Moved by J.G. Lebel, seconded by B. Hatt that the Board of Governors accept the recommendation of the Advancement Committee that the Board approve the revised *Gift Acceptance Policy* dated January 2011. **CARRIED.**

Revised and approved by the Board of Governors: May 3, 2018 – Resolution 2018-05-07

Revised and approved by the Board of Governors: June 9, 2022 – Resolution 2022-06-06

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|---------------------------|-------------------------|-------------------------------|--|
| Policy Name: | Naming of Campus Assets | | |
| Policy No: | 1.7.2018.B | Approval Authority: | Board of Governors |
| Review Date: | 2027 | Responsible Executive: | Vice-President, Finance & Administration |
| Last Updated: | January 2025 | Responsible Office: | Advancement Office |
| Originally issued: | February 2011 | Policy Category: | General |

Policy Statement

A policy for the philanthropic, honorific or functional naming or renaming of Nipissing University physical assets, academic entities and awards.

Reason for Policy

Nipissing University welcomes the opportunity to honour individuals, companies or organizations whose philanthropic contributions enhance the University's facilities, academic programs and/or reputation. This policy addresses the principles and procedures for the approval, establishment and maintenance of naming opportunities.

Policy Applies to

This policy applies equally to all Nipissing University campuses, departments, faculties and initiatives.

Who Should Read this Policy

All members of the university community.

Contacts

vpfa@nipissingu.ca

Definitions

The following definitions shall apply in this policy:

- **Functional naming:** Naming to signify a relationship between the University asset, the academic entity or award and particular activities, functions or uses.
- **Honorific naming:** Naming to confer or imply honour or respect, generally involving recognition of outstanding individuals distinguished in character or attainments. Gifts associated with honorific naming may be contributed by individuals or groups or may be supported by designated funds. It may include a major contribution to the development of Nipissing University, which enhances its status as an academic institution. It also may be in honour of a person who has given extraordinary, distinguished service to the University.
- **Philanthropic naming:** Naming in recognition of an act of philanthropy, generally defined as a charitable gift to the University.
- **Sponsorship Naming:** Naming in recognition of a business agreement where a company, organization, or individual provides financial or in-kind support to the University in exchange for naming rights. This form of naming involves a contractual agreement that outlines the terms, duration, and nature of the sponsorship. Sponsorship naming is intended to advance the University's goals, enhance its programs or facilities, and provide mutual benefit to both parties while maintaining alignment with the University's values, reputation, and mission.
- ~~**Honorific naming:** Naming to confer or imply honour or respect, generally involving~~
- **Assets include:**
 - Buildings (new and existing) or substantial parts of buildings (wings,

- floors, theatres, lounges, segments etc.)
- Streets, walkways, gardens and other common and green spaces
- Rooms and spaces within existing and new buildings
- Faculties, Departments, Schools
- Programs of service or recreation
- Lectureships, special lecture series, fellowships
- Collections of books, artifacts, manuscripts, maps, works of art and any other collection
- Research programs
- Endowed academic positions
- Scholarships, bursaries and other student awards.
- [Any relevant digital asset where naming may be appropriate.](#)
- Other naming opportunities as may be reasonably considered suitable

The Policy

1. Principles

The following principles shall govern judgments about the naming or re-naming of University campus assets. They reflect and reinforce principles expressed in the University's Gift Acceptance Policy.

- Regardless of any other provisions set forth in this policy, no naming will be approved, or once approved, be continued if it is found that such action may harm the reputation of the University or interfere with the achievement of its goals and priorities.
- Each naming or renaming shall advance the reputation, mission and priorities of the University in accordance with its values and preserving its commitment to academic freedom, autonomy and integrity.
- Consistency will be sought in making naming choices such that similar service or support of the University will result in comparable levels of naming recognition. Given Nipissing's shared campus, care should be taken with ensuring relative consistency with campus co-tenants.
- Market value principles should be applied in assessing the worth of naming rights to University campus assets.
- Preference will be given to naming that avoids the necessity of change in recognition in light of the possibility that activities associated with the University asset may change over time.

- Naming or renaming ~~may be~~ is established ~~in perpetuity or~~ for a defined ~~and limited period of time~~ of time to be determined in discussion with the donor and the University. Special or unique requests may be considered.
- Should Indigenous names be involved in any potential naming, The University will thoroughly early and full consultation ~~consult~~ with the Office of Indigenous Initiatives and the Nipissing University Indigenous Council on Education (NUICE).
- Individuals or organizations after which University Assets are proposed to be named must be of such a reputation and standing that an association with that individual or organization would not reasonably compromise the University's reputation, mission, priorities, values, guiding principles, autonomy, integrity or legal compliance.
- Corporate namings may be made but should be reviewed with additional care. To avoid the appearance of commercial influence or conflict of interest, the University will conduct additional due diligence. An assessment of the corporate history, business practices, reputation, long-term trajectory and any other factor appropriate to considering a long-term naming will be done. Namings that involve corporations shall be limited to 10 years and shall not normally involve the naming of a Faculty or Department, ~~or building naming~~. The size, design, and wording of plaques or other signs acknowledging corporate generosity should avoid creating any appearance of advertising and be appropriately tailored to the nature of the facilities or properties being considered. Namings to honour an individual associated with a corporate gift should be consistent with the principles for honouring an individual.

2. Authority to Approve

The following procedures have been developed in order to implement the above-noted principles and to provide opportunity for careful and systematic reflection prior to the naming of campus assets by the University:

- 2.1 The authority for the approval of the naming or re-naming of campus vested in the Board of Governors.
- 2.2 The Board is the final approval authority for naming associated with excess of \$5 million.
- 2.3 For naming associated with gifts in excess of \$500,000 and less million, the Board of Governors delegates authority jointly to:
 - the President, and
 - at least one of:

- the Vice-President, Finance & Administration, or
 - the Provost & Vice-President, Academic ~~and Research~~
- 2.4 For gifts up to and including \$500,000, the Board of Governors authority for naming jointly to:
 - the President, and
 - at least one of:
 - the Vice-President, Finance & Administration, or
 - the Provost & Vice-President, Academic ~~and Research~~, or
 - the Head of Advancement
 - 2.5 Additionally, prior approval by specific resolution or motion of the required for naming associated with:
 - any gift which, in the opinion of the President, Vice-Presidents, or Head of Advancement, exposes the University to uncertain and potentially significant liability;
 - any gift which, in the opinion of the President, Vice-Presidents, or Head of Advancement, is precedent setting and /or involves sensitive issues;
 - any gift which, in the opinion of the President, Vice-Presidents, or Head of Advancement, is of unusual complexity, including potentially gifts involving real property, residual interests, charitable remainder trusts, assets with limited liquidity, or cultural property.
 - 2.6 Notwithstanding any authority delegated via this policy, the Board Governors may specify that the naming associated with gifts from certain donors or donor constituencies be reserved for its direct approval.
 - 2.7 The President, Vice-Presidents, and Head of Advancement may also seek from the Fundraising Committee of the Board of Governors pertaining to naming associated with a proposed gift.
- All naming must be in accordance with this policy and with accountability to the Board.
- ~~If the~~The President ~~wishes to may~~ bring a particular naming or re-naming proposal to the Board of Governors for its direct approval, and nothing in this policy shall be interpreted as preventing them from doing so.

3. Authority for Change or Discontinuation of Naming of Campus Assets

- 3.1 Where no time commitments or limitations are specified in connection naming, consistent with the principles of this policy and that of the Gift

Acceptance Policy, the University reserves the right to rename an asset at any time, in keeping with the authority specified in ~~Section 2.1~~ Section 3.2 of this policy. In the event of the death of a benefactor or liquidation of a corporation or organization, a period of one year shall lapse prior to a change of name, unless the donor agreement specifies otherwise.

- ~~3.2 In the unusual circumstance if the~~ 3.2 that the University Executive team naming of a University asset may directly or indirectly have a negative impact on the University's mission, priorities, commitment to academic freedom, autonomy, and integrity, (e.g., conviction of a serious offense by the donor), the President will bring forward to the Board of Governors to decide whether the naming of the University asset may be changed or discontinued irrespective of time commitments in related gift agreements, decision support documents or announcements in keeping with the authority specified in ~~Section 3.2~~ Section 3.2 of this
- 3.3 Notwithstanding any other provision of this policy, no naming shall approved or continued that calls into question or constitutes a significant challenge to the public respect or reputation of the University.
- 3.4 Should key elements of a donor agreement associated with a naming commitment not be fulfilled, discontinuance of the naming and/or renaming may be required in keeping with the authority specified in ~~Section 3.2~~ Section 3.2 of the policy.
- 3.5 When a University asset is proposed for renaming or discontinuance, reasonable efforts will be made to inform any related benefactor or honoree in advance. If the benefactor or honoree is deceased, reasonable efforts will be made to inform the closest family members in advance of the change.

4. Procedures for Naming Campus Assets

4.1 Procedures for Naming

The following procedures have been developed to support this policy:

Honorific Naming or Renaming:

Proposals may originate from any member of the University community. Members shall forward their recommendation in writing to the appropriate executive leader (President, Vice-President, Dean, Associate Vice-President, Head of Advancement) in accordance with the terms of the policy.

- The executive leader, receiving such a proposal, shall evaluate it, and consider concerns that stakeholders may have. If deemed worthy of further consideration in accordance with proposed or existing gift acceptance policies, the proposal shall be forwarded to the Fundraising Committee for

deliberation.

- Upon review by the Fundraising Committee, the proposal will either be:
 - ▶ 2 Declined
 - ▶ 2 Returned to the executive leader who originated the proposal for further consideration or consultation
 - ▶ 2 Forwarded to the Advancement Office for additional input and consultation;
 - ▶ 2 Forwarded to Senate with respect to endowed chairs, professorships, fellowships and lectureships in accordance with Senate requirements
 - ▶ 2 Recommended for approval as defined in keeping with Section 3.2 of this policy

Philanthropic Naming:

- In the context of major campaigns and annual fundraising, from time to time the Advancement Office shall propose a schedule of naming opportunities to the Fundraising Committee.
- In all instances, the President shall advise all members of the University Board of Governors, in confidence, of naming ~~decisions opportunities~~ prior to a final decision or any public announcement. ~~being announced publicly.~~
- The President shall ensure that appropriate agreements with external parties are in place prior to any public naming announcements. The terms of such agreements concerning naming shall be consistent with this policy, and open to review by the Board.

Sponsorship Naming:

- Proposals for sponsorship naming will originate from the University's Office, Athletics Office, or through formal sponsorship opportunities identified by the University. The following steps shall apply:
 - The Advancement Office, Executive Team, and relevant departments (Finance, Facilities, Athletics) will conduct due diligence to assess the sponsor's reputation, business practices, and aligned with the University's values. The financial terms, obligations, duration, valuation, scope and appropriateness of the sponsorship naming will be assessed as well.
- Upon review by the Fundraising Committee, the proposal will either be:
 - ▶ Declined
 - ▶ Returned to executive leader or Advancement Office for further

- [consideration](#)
- ▶ [Recommended for approval as defined in keeping with Section 3.2 of this policy](#)

5. Maintenance, Reporting and Review

5.1 Maintenance & Reporting

- The Advancement Office shall oversee the maintenance of all named asset records, agreements and supporting documents. [The Office will also oversee and maintain all records pertaining to valuation.](#)
- The Finance Department shall be responsible for maintaining and updating a complete inventory of named University assets.
- At any time, the Fundraising Committee and/or the Board of Governors may request that the President provide a report on a specific named asset or a report of a general nature.

5.2 Review Process

In order to ensure that this Policy continues to be effective, it shall be reviewed bi-annually by the —Fundraising Committee of the Board of Governors. The Head of Advancement is responsible for initiating this review.

Resolution 2011-02-03: Moved by P. Goulet, seconded by C. Dennis that the Board of Governors accept the recommendation of the Advancement Committee that the Board approve the revised *Naming of Campus Assets Policy* dated January 2011. **CARRIED.**

Revised and approved by the Board of Governors: May 3, 2018 – Resolution 2018-05-08

Revised and approved by the Board of Governors: June 9, 2022 – Resolution 2022-06-07