

NIPISSING UNIVERSITY

Important Admission Information

College Partnership Program – Winter 2026

Algonquin College or Centennial College (Progress Campus)

- 2-year Business diploma
- 3-year Business Administration diploma

Lambton College or St. Clair College

- 2-year Business diploma
- 3-year Business Administration diploma
- 2-year Esports Entrepreneurship & Administration diploma

'MY NIPISSING' ACCOUNT

Included in this package is information about accessing 'MyNipissing'. Applicants can track the status of their application on WebAdvisor, see if transcripts and other required documents have been received and update their address and other personal information. It is important to continue checking My Nipissing regularly as documents are updated throughout the application process. Nipissing student email accounts will be activated shortly before registration opens.

Applicants who are eligible for transfer credit will be able to view their transfer credits on their WebAdvisor account under "Summary of Transfer Credits".

REQUIRED DOCUMENTATION

Applicants to the 4-Year BComm College Partnership program must hold one of the credentials listed from the partnered colleges



mentioned at the beginning of this document with the stated minimum overall GPA found on the Transfer Student website at www.nipissingu.ca/transfercredits.

Applicants for this term need to have graduated from their program no later than **October 31, 2025**. This must be reflected on the transcript at the time of application. Applicants who are taking courses in the Fall 2025 semester are not eligible for the Winter 2026 entry. The next intake for this program is Fall 2026. Full-time applications for the Fall 2026 intake are done through OUAC at www.ouac.on.ca. Part-time applications for the Fall 2026 intake can be found at www.nipissingu.ca/registrarforms.

Although admission to this program is based on the successful completion of one of the listed college diplomas, applicants are required to disclose and provide official academic transcripts from **EVERY** post-secondary institution previously or presently attended, including non-Canadian institutions, whether they are related to the degree applied to or not. **Applications will only be considered once all post-secondary transcripts are received.** Applicants to this program are not required to submit high school transcripts.

DOCUMENT SUBMISSION

Transcripts and supporting documents can be submitted in the following ways:

1. **Email:** admissions@nipissingu.ca
Emailed transcripts will only be accepted when we can verify that they come directly from the issuing institution.

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- 2. Third-Party Companies (e.g., MyCreds, Parchment):** Please contact your institution directly for assistance with these platforms.
- 3. Mailing Address:**
Nipissing University
Office of the Registrar - Admissions
100 College Drive, Box 5002
North Bay ON P1B 8L7

TRANSCRIPTS

Official transcripts must be submitted directly to Nipissing by the issuing institution. Transcripts submitted by the applicant will be considered unofficial. It is your responsibility to ensure that all completed and in progress courses (if applicable) and degree/diploma status show on the transcript your institution sends. If your name is different on the official transcript versus your application you must submit name change documentation, such as a Marriage Certificate, Divorce Decree or Change of Name Certificate.

OUAC Transcript Submission

Official transcripts from Ontario universities and colleges should be ordered through the Ontario Universities' Application Centre (OUAC) as part of the application process. You must contact your university directly for all transcripts from outside Ontario.

Nipissing Transcripts

Current Nipissing students and Nipissing graduates do not need to order or send Nipissing transcripts. However, if you attended Nipissing prior to 1992, you are considered a Laurentian University student and must request that transcript.

International Transcripts

If you have attended an international college and/or university outside of North America, your transcripts must be assessed by the World Education Service – www.wes.org/ca (Course-by-Course Analysis is required). No exceptions.

All Other Transcripts

You will need to contact the institution(s) directly to request your transcript(s) and have them sent to Nipissing University by one of the methods listed in the Document Submission section.

DEADLINES

Application Deadline: November 12, 2025
Document Deadline: November 19, 2025

Applications will only be evaluated once all required documents have been received. All transcripts and any supporting documents must be received by the document deadline.

Admission decisions will be released by mail within 21 days of when an application is considered complete. An application is considered complete and ready for a decision only when all documents required for admission consideration have been received. Required documents may include but are not limited to: high school and/or postsecondary transcripts, WES evaluation (if applicable), English language proficiency scores (if applicable)

Failure to not provide required documents will result in a delay in assessing an application for an admission decision.

ADMISSION REQUIREMENTS

Please note, some of the college partnership pathways require a higher GPA than others. For those pathways with a higher GPA, should

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your final GPA fall below the minimum but is above 70%, an alternate offer to the Distance Learning program will be offered with less transfer credits. This will increase the number of courses you will need to complete the degree. This will also extend your time to completion. GPA calculations are not rounded (i.e., 2.89 is not a 2.9).

Repeated courses: Applicants looking to raise their college program GPA may consider repeating courses they completed as part of their diploma program. Repeated courses would need to be the same course code, same course title, and same credit value. Only the highest mark will be considered in the calculation. If the course code, title, or credit value has changed but it is still the same course, you will need to have the College send a letter directly to Nipissing indicating that the course you repeated is exactly the same course that you previously took as part of your diploma program. If you choose to repeat an elective course, the same requirement applies. New courses will not be considered in the new calculation. The letter must be sent directly to Nipissing from the issuing institution. Please note that Nipissing recalculates all transcripts using the college's grading scheme.

Applicants for this term need to have graduated from their program no later than **October 31, 2025**. This must be reflected on the transcript at the time of application.

ENGLISH LANGUAGE PROFICIENCY

Applicants whose first language is not English may be required to supply proof of proficiency in English. Acceptable proof of English proficiency includes the Test of English as a Foreign Language (TOEFL), the International English Language Test Service (IELTS), the Pearson Test of English (PTE) Academic, the Canadian Academic English Language (CAEL/CAEL Online) or the Cambridge English Qualifications. Refer to our Academic

Calendar or www.nipissingu.ca/englishproficiency for our complete English Language Proficiency Policy.

TRANSFER CREDIT

Applicants will be notified with their Offer of Admission if they are eligible for transfer credit. Applicants who accept our offer of admission will have their transfer credit assessment processed within 2 - 4 weeks after receiving their final transcript (if courses are in progress). Applicants are responsible for ordering their final official transcript showing all in-progress courses completed and graded and/or diploma or degree awarded. **Please do not submit final transcripts until after graduation (if applicable).**

Applicants who are eligible for transfer credit will be able to view their transfer credit on their WebAdvisor account under "Summary of Transfer Credits".

Applicants who have attended another university may be eligible for transfer credit for university courses completed elsewhere. Transfer credits are normally awarded for university courses completed with "C" grades or higher. Courses with "D" grades are only eligible if they are offset by an equal number of "B" or higher grades. Transfer credits are not normally granted for education courses or courses of a practical nature, such as engineering or physical education activity courses.

Further information can be found on our Transfer Student website at www.nipissingu.ca/transfercredits.

SECOND DEGREE STUDENTS

University graduates may qualify for admission to a second-degree program in another area of study based on the results of their first-degree program. If deemed admissible, a

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second-degree program plan will be designed by the Academic Advising office.

Further information can be found on our Transfer Student website at www.nipissingu.ca/transfercredits.

REGISTRATION AND ACADEMIC ADVISING

Registration information is included with the Offer of Admission package. Students register for courses online, through 'MyNipissing'. After receiving an Offer of Admission, students are encouraged to make an appointment with an Academic Advisor to discuss their program direction and course selections.

Students eligible for transfer credits should ensure their transfer credits have been processed **before** meeting with an Academic Advisor. Appointments can be arranged through the Academic Advising Office at www.nipissingu.ca/advising.

STUDENT ACCESSIBILITY SERVICES

Nipissing actively promotes an accessible and barrier-free learning environment. If you require student accessibility services, identify yourself as early as possible so accommodations and support systems can be arranged prior to the beginning of classes. For more information about the services available and the required documentation, visit the student accessibility website at www.nipissingu.ca/sas.

CONTACT INFORMATION

Phone: 705-474-3450

Fax: 705-495-1772

Website: www.nipissingu.ca

Academic Calendar:

www.nipissingu.ca/calendar

Academic Advising	advising@nipissingu.ca	ext. 4680
Admissions	admissions@nipissingu.ca	ext. 4600
Registration	registrar@nipissingu.ca	ext. 4600
Finance Office	finance@nipissingu.ca	ext. 4419
Financial Aid (OSAP)	finaid@nipissingu.ca	ext. 4311
College Partnership General Inquiries	cpp@nipissingu.ca	--
Sema Chaudhry, Program Manager	bcomm@nipissingu.ca	--