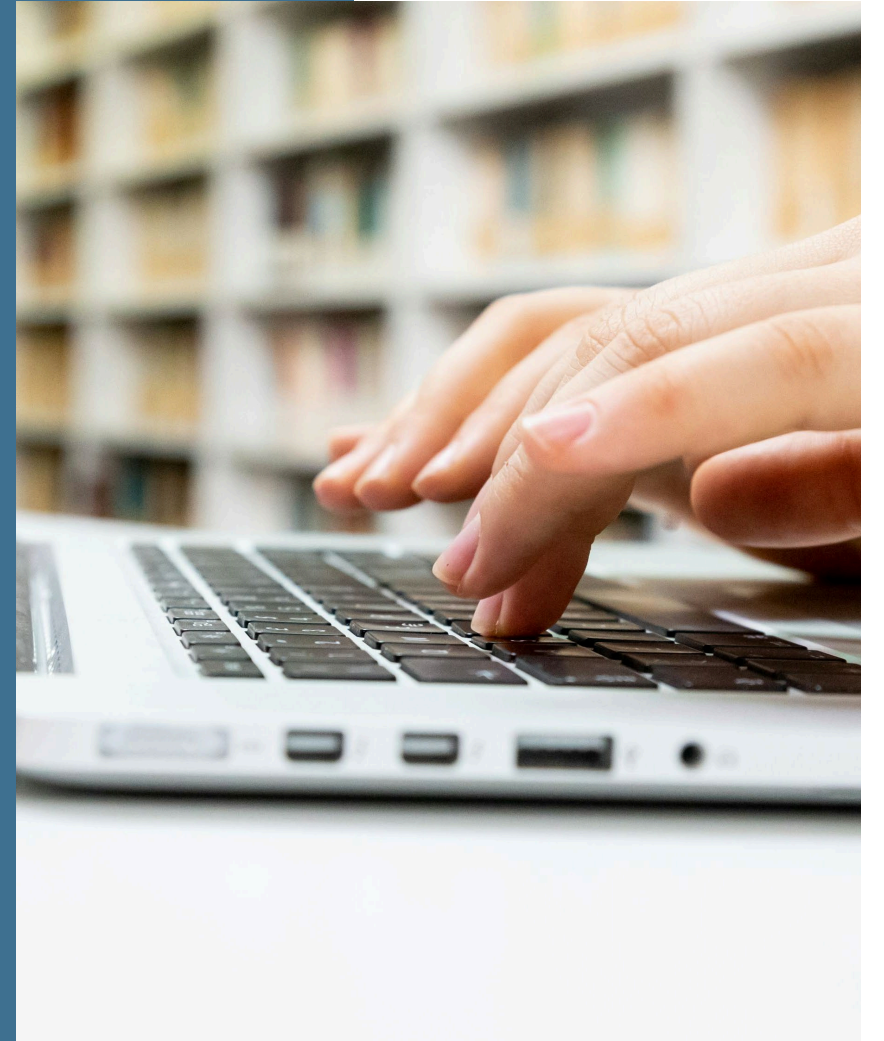


# NOTE-TAKING ACCOMMODATION

For questions or concerns:

[Notetaking@nipissingu.ca](mailto:Notetaking@nipissingu.ca)



# REMINDER

You will not have access to your Note-Taking accommodation until you have:

1. reviewed and approved your Letter of Accommodations and;
2. submitted the SAS Note-Taking Agreement.

For instructions, you can refer to the “Intro to Accommodations” resource or visit our [Clockwork Instructions on our webpage.](#)

# NOTE-TAKING SUPPORT

Note-taking support is a proven way to provide equal access to course content and to contribute to the success of students with disabilities. Based on documentation, students who are eligible for note-taking accommodations will be given access to Jamworks.

**Jamworks** is a computerized note-taking platform that delivers clear and accurate course notes from audio and video recordings. **More on this later.**



SAS provides **additional resources** those who are not eligible for computerized note-taking.

Please discuss this with your Accessibility Consultant and make them aware if you have ongoing concerns taking notes in your courses.

# STUDENT RESPONSIBILITIES

Each term, access to Jamworks will be given to eligible students who have completed the steps for requesting notes.

Students are responsible for:

- signing SAS note-taking agreement (one time only)
- requesting course notes via clockwork
- advising SAS if there are concerns with attendance
- engaging in their learning by taking their own notes, when possible.
- accessing Jamworks and review notes often

# NOTE-TAKING AGREEMENT

The Note-Taking Agreement outlines the terms for receiving and remaining eligible for, course notes as an accommodation.

Key points:

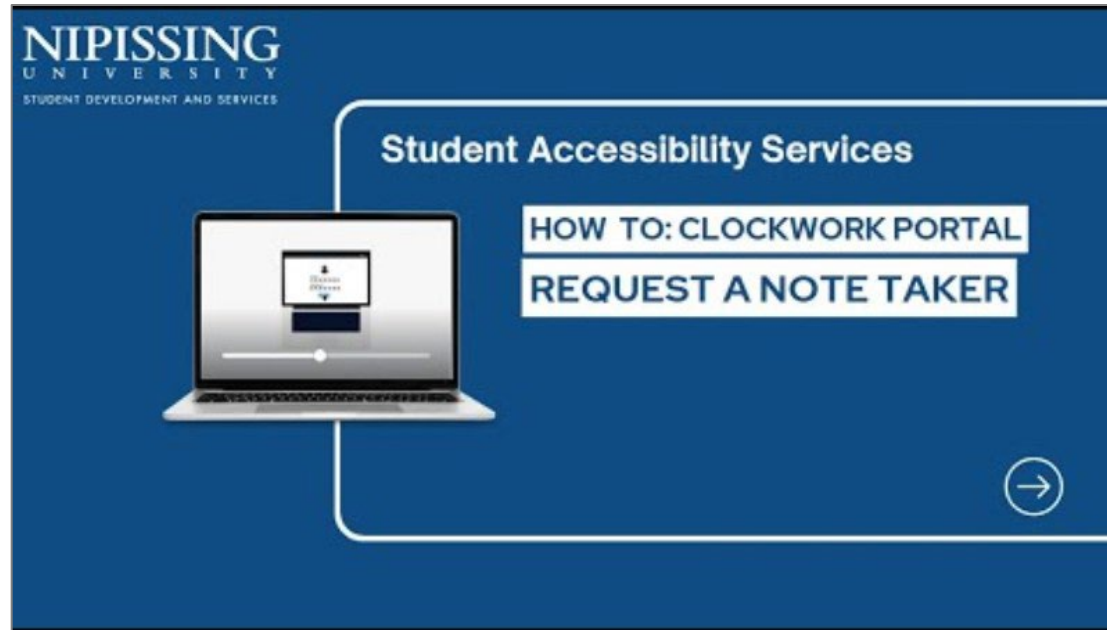
- Notes provided are protected by copyright laws and must not be shared.
- Note-Taking accommodations don't replace class attendance.
- Ongoing absences may lead to termination of note-taking support.



If there are issues affecting your ability to attend class – tell your AC.

# REQUESTING NOTES

(using the  
[ClockWork Portal](#))



[How to Request a Notetaker \(PDF\)](#)