

BEd Practicum Registration 2024-25

Individuals in the Bachelor of Education program must register for practicum each academic year. Please complete and email this form to ptoffice@nipissingu.ca by **4:30 p.m. on March 8, 2024**. Only electronic submissions will be accepted. Failure to meet the deadline will result in a \$75 late fee and cancellation of the practicum/withdrawal from the BEd program.

The Practicum Registration Form serves only as a guide for allocation. Submission of this form indicates that you have read and understand the terms outlined herein.

1. Practicum must be completed in one of our [partner school boards](#).
2. Individuals who graduated from a secondary school within their preferred board choices may be given priority consideration in the first round of board assignments. In such cases, deadlines for submission of appropriate documentation must be met to be eligible.
3. All practicum weeks scheduled in an academic year will be completed in the same school board; however, the Practicum Office reserves the right to make board changes if necessary.
4. The Practicum Office is unable to approve placement requests based on individual circumstances. For example, individuals working part-time jobs, homeowners, individuals without a vehicle/driver's license, etc. To this end, individuals may not request a particular school, teacher, grade, or subject.
5. Individuals may be placed anywhere within the geographic boundaries of their assigned school board and are responsible for making their own living and travel arrangements. A long commute (an hour or more) should be expected. In some cases, individuals will be required to travel to a placement that is not accessible by public transportation.
6. Living and travel expenses during the practicum can be high. Please visit [Student Financial Services](#) if you require financial service and counseling in support of your educational goals.
7. Individuals must not negotiate their own placements with school boards, principals, or teachers. Doing so could jeopardize their practicum status.
8. Individuals who anticipate the need for additional support must register with the [Office of Student Development and Services](#) as early as possible and prior to commencing the practicum. Failure to do so could result in a delay of accommodation.
9. Individuals must meet the practicum requirements of their assigned school board to be eligible for placement (i.e., health and safety training— information will be provided in the fall).
10. Individuals must provide a clear Police Vulnerable Sector Check to the Practicum Office by **4:30pm on September 9, 2024**. Please refer to the documents included with your acceptance package for details.

Notice Regarding Catholic School Boards

- Individuals intending to become employed with a Catholic District School board are encouraged to verify with the board whether a pre-service religious education course is required. A pre-service religious education elective course is offered in years 2/6 of the BEd program.
- Individuals assigned to the Nipissing-Parry Sound Catholic D.S.B. for practicum may be required to enroll in the pre-service religious education course in years 2/6. These individuals will be contacted by the Practicum Office.
- Individuals assigned to a Catholic school board may be required to provide a pastoral reference (from a Catholic priest). These individuals will be contacted by the Practicum Office.

Please read carefully prior to choosing your school boards on the next page:

1. **You must choose three different school boards** from the list of partner school boards provided. If you do not provide three different boards, your registration will be moved to the bottom of the pile and your board assignment will be delayed.
2. **You may choose only one of the school boards in North Bay** (Near North D.S.B. or Nipissing-Parry Sound Catholic D.S.B.) Placement availability in this area is very limited. If choosing a North Bay school board, your other two board choices must be out-of-town.
3. **Your preferred cities/towns are suggestions only.** You must be prepared to commute to any school within the geographic boundaries of your assigned school board.
4. **Not everyone will receive their first board choice.** It may be necessary to place you in your second or third choice school board. Please ensure you have suitable housing in all chosen school boards.
5. **If selecting Toronto D.S.B.,** please indicate your top six wards from the [Toronto Systemwide Map](https://www.tdsb.on.ca/Find-your/School/PDF-Map) (<https://www.tdsb.on.ca/Find-your/School/PDF-Map>) in order of preference for your preferred city.
6. **If selecting Peel D.S.B.,** please indicate your preferred municipality (Brampton, Caledon, or Mississauga) for your preferred city.
7. **If you will be playing on a Nipissing University varsity team,** please include that in the additional information section, and we will confirm with your coach.

Personal Information	
First Name:	Last Name:
Student ID:	Program Year in 2024-25:
Telephone:	
Permanent Address (Street, City, Postal Code):	
Division:	
Individuals in Junior/Intermediate, provide your teaching subject (one only):	
Individuals in Intermediate/Senior, provide your teaching subjects (two only):	

Board Choice #1

Select your first-choice school board for practicum:
 City will you be living in if assigned to your first-choice board:
 Preferred cities for placement in your first-choice board:

Board Choice #2

Select your second-choice school board for practicum:
 City will you be living in if assigned to your second-choice board:
 Preferred cities for placement in your second-choice board:

Board Choice #3

Select your third-choice school board for practicum:
 City will you be living in if assigned to your third-choice board:
 Preferred cities for placement in your third-choice board:

Some school boards need to know the schools you attended. Please list all elementary and secondary schools you have attended in Ontario:

School	School Board

Please include additional information that might be helpful when assigning you to a school board: