

SECTION 4 – MAJOR MODIFICATION PROTOCOL (PROGRAM RENEWAL AND SIGNIFICANT CHANGE)

Letter of Intent for a Major Modification

Step 1: This Letter of Intent is the first stage of approval for all proposed Major Modifications. Complete and submit to the Dean.

CURRENT PROGRAM NAME:	
IF CHANGING, PROPOSED PROGRAM NAME:	
ACADEMIC UNIT PROPOSING THE MODIFICATION:	
PROPOSED START DATE:	
SUBMITTED BY:	

PLEASE PROVIDE A DESCRIPTION OF THE PROPOSED MAJOR MODIFICATION.

WHAT INITIATED THIS PROPOSAL (STUDENT DEMAND, RECOMMENDATIONS FROM CYCLICAL REVIEW, EXTERNAL FUNDING, ETC.)?

PROVIDE DETAILS OF EXISTING AND NEW RESOURCES (HUMAN, PHYSICAL AND BUDGETARY) REQUIRED TO SUPPORT THIS PROPOSAL. IF FINANCIAL RESOURCES ARE REQUIRED, PLEASE INCLUDE A PRELIMINARY BUDGET WITH THIS LETTER OF INTENT.

WHAT IS THIS PROPOSAL'S RELATIONSHIP TO BOTH THE UNIVERSITY'S STRATEGIC PLAN AND ACADEMIC PLAN?

DECANAL COMMENTS AND SIGN-OFF:

Signature: _____

PROVOST COMMENTS AND SIGN-OFF:

Signature: _____