



PhD in Education with a Focus on Educational Sustainability

2024 Supplemental Application Instructions

The PhD in Education program will prepare students from a variety of fields including, but not limited to, education, health, social work, social justice, and administrative leadership for sustainable educational practices in the 21st century. Through a variety of courses, a comprehensive exam and a research dissertation, the PhD program in Education will allow you to assume an investigative stance in regard to teaching and learning. PhD experiential learning will enable you to develop a scholarship of teaching and learning through opportunities to conduct seminars and engage in research related to instructional practices in multiple fields.

PhD students must participate in a summer residency program at our North Bay campus (in-person only) over two years (4 weeks each July). Outside of the summer residency all other courses are offered online only. For international applicants only, please note that this program does not meet the requirements for a Study Permit. Make sure you check on the immigration requirements to attend the North Bay campus for the summer residency program.

For further information regarding the PhD in Education program, please visit www.nipissingu.ca/phd.

Program related questions can be directed to the Chair, Graduate Studies in Education at graded@nipissingu.ca.

APPLICATION DEADLINE: January 12, 2024* - for scholarship consideration.
SUPPLEMENTAL DOCUMENTATION DEADLINE: January 19, 2024 at 4:30 p.m. EST

Applications received after the application deadline date will not be considered for scholarships. For questions pertaining to scholarship criteria, please contact sgs@nipissingu.ca.

Applications will continue to be accepted after January 12, 2024, and documentation after January 19, 2024. Late applications will be considered if room remains in the program; funding consideration is not available for late applications and late documentation. Contact admissions@nipissingu.ca or at 705-474-3450 ext. 4600 to verify if late applications are still being accepted.*

***Late applications, application fees, and late documentation must be submitted no later than May 1, 2024. Please note that applications can close at any time once program is full and waitlist has been established.*

SUBMIT ALL SUPPLEMENTAL DOCUMENTATION BY MAIL OR EMAIL TO:

Nipissing University - Office of the Registrar
100 College Drive, Box 5002
North Bay ON P1B 8L7
Phone: 705-474-3450 ext. 4600
Email: admissions@nipissingu.ca

ADMISSION REQUIREMENTS:

The applicant must hold a Master's degree or equivalent, as recognized by Nipissing University, in an appropriate discipline, with a minimum A- standing. Preference will be given to applicants whose master's degree includes an independent research component such as a thesis or major research paper.

REQUIRED SUPPLEMENTAL DOCUMENTATION: (Due January 19, 2024)

Please submit transcripts, letters of reference and other supporting documentation after you have submitted your online application. Nipissing University cannot verify receipt of transcripts and supporting documents if we have not received your application. You may paperclip your documents. No staples or folders please. Do not bind documents in any other manner.

1. Online application and fee. The online application can be accessed from our website: www.nipissingu.ca/registrarforms. The base application fee will be paid online through the application. Additional transcript fees may apply.
2. Official undergraduate and graduate transcripts from all institutions attended, including those attended on a Letter of Permission or exchange program. High School or College (diploma programs) transcripts are not required. A copy of the transcript from an exchange program can be sent directly by your host institution to Nipissing University if they are willing to do so, otherwise an official transcript must be sent directly from the university where the exchange program was held. Transcripts from Ontario postsecondary undergraduate institutions can be ordered through the application process. Transcripts from universities outside of Ontario or within the United States must be sent directly by the issuing institution to Nipissing University (emailed copies will only be accepted when we can verify that they come directly to us from the issuing institutions). **Internationally-educated applicants** (with the exception of exchange programs) must have their transcripts evaluated (course by course evaluation) by the World Education Services – www.wes.org/ca. The WES credential evaluation is also due by the documentation deadline. This requirement cannot be waived.
3. Two (2) confidential academic recommendations from professors **OR** other appropriate professionals who can speak to the applicant's level of preparation and readiness for graduate studies. The references must be from someone qualified to address the academic ability and competence of the applicant to undertake graduate studies. References cannot be completed by anyone who is personally related to the applicant. Recommendations are to be confidential; therefore, they must be mailed in sealed envelopes with the referee's signature over the seal or emailed by the referee using their professional email address and sent directly to admissions@nipissingu.ca. The Confidential Recommendation forms are included in the application package. **Please indicate to your referee that a comprehensive letter included with the recommendation form would be most beneficial in determining your eligibility for admission.**
4. Proof of completion of a Thesis or Major Research Paper at the Master's level (e.g. copy of thesis signature page only or referenced on the transcript is sufficient). If a Thesis or Major Research Paper was not completed for your Master's degree, a sample of evidence of scholarly writing (written in English, not translated) must be submitted.
5. A comprehensive résumé detailing your educational and professional experience. Please include scholarships and awards, significant academic accomplishments, internships, research projects, involvement in student organizations, volunteer work and publications and presentations.

6. A typed Statement of Intent of between 1000 and 1500 words must be included. Statements should provide the following information:

- The value of undertaking a doctoral degree at this time and specifically at Nipissing University;
- The way in which your work might relate to educational sustainability;
- A description of your study and/or research interests (you might choose to identify four or five key words or phrases that relate to your proposed study);
- An explanation of how/why you became interested in this field of study;
- Awareness of peer reviewed research (minimum of 2-3 articles) in your intended field of study;
- Reasons for seeking admission into this particular program within the Schulich School of Education at Nipissing University; and
- **The names of two or three faculty members that you might be interested in working with. Please refer to the following link to review faculty members' research interests and methodologies:**
<https://www.nipissingu.ca/academics/school-graduate-studies/phd-education/research-supervisor>

7. Proof of Proficiency in English for internationally-educated applicants whose first language is not English, also due by the application deadline. Nipissing University accepts the following tests as proof of proficiency in English:

- Test of English as a Foreign Language (TOEFL) 93 with a minimum score of 20 in reading and listening and a minimum score of 22 in writing and speaking.
- International English Language Testing Service (IELTS) with a minimum overall score of 6.5 with no band less than 6.5.
- Pearson Test of English (PTE Academic) with a minimum overall score of 63 with a minimum score of 60 in each section.
- Canadian Academic English Language (CAEL/CAEL Online) with a minimum overall score of 70 with no band less than 60.
- Cambridge English Qualifications with a C1 minimum overall score of 176 with a minimum score of 169.

The required minimum scores must be submitted before the candidate can be considered for admission. Duolingo is not accepted.

8. Scholarship Applications:

- To apply for Ontario Graduate Scholarship funding, please visit the Ontario Graduate Scholarship (OGS) webpage at www.nipissingu.ca/ogs. For questions pertaining to scholarship criteria, please contact sgs@nipissingu.ca or 705-474-3450 ext. 4292. The OGS application is due January 12, 2024 and is to be submitted electronically to the Graduate Studies Department at sgs@nipissingu.ca.
- For other funding opportunities, please visit www.nipissingu.ca/gradfunding.

*****Please note that the OGS application requires two Academic Assessment Reports with an academic reference for each. The forms in the OGS application are different than the references required for the Admission application. Should you choose the same academic referees for both the OGS application and the Admission application, your referees will be required to fill out both the Admission reference form and the OGS academic reference and attach a separate letter to each form. Your referees should make note of what is to be addressed in each reference.**

Applicant: Please complete this section before presenting to referee

Name of Applicant:

Surname	First	Middle	Student # or OUAC Ref. #
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Referee: We would appreciate your appraisal of the above applicant for a PhD degree in the field of Education. The information in the report will be considered confidential.

1. How long have you known the applicant? (MM/YY) From: _____ to _____

2. In what capacity? _____

3. Indicate with an 'X' your evaluation of this applicant with respect to their ability to complete a PhD program in the field of Education:

	Excellent	Very Good	Good	Fair	Poor	No Basis for Comment
Intellectual Capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Scholarly Potential	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Originality	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Critical Judgment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral Expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written Expression	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Initiative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Work Habits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Perseverance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

4. In comparison with other students at the applicant's level, indicate where you would place this applicant.
 Among the top 5% 10% 25% 50% lower than 50%

5. Please attach a current letter of reference which speaks to the candidate's strengths, or any concerns you may have with their ability to succeed at the doctoral level. This letter will be used for admission purposes and scholarship consideration. A comprehensive letter will be most beneficial in determining the applicant's eligibility.

To the Referee:

This Recommendation is confidential. Please enclose this form and supporting letter in a sealed envelope and write your signature over the seal. You can either return the envelope to the applicant to submit with their application or email the documents directly to the Admissions Office, sent from your professional email account to admissions@nipissingu.ca.

Name: _____

Institution: _____

Faculty: _____

Address: _____

Position: _____

Signature: _____

Date: _____

Telephone Number: _____

Email address: _____

Protection of Privacy

Information requested from students and applicants is collected under the authority of the Nipissing University Act, 1992. Pursuant to the Freedom of Information and Protection of Privacy Act you are hereby notified that: "By applying for admission to Nipissing University and by registering in programs or courses at the University, you are accepting the University's right to collect pertinent personal information. The information is needed to assess qualifications for entry, establish a record of performance in programs and courses, provide the basis for awards and government funding, and to assist the University in the academic and financial administration of its affairs". Additionally, personal information may be used by University staff in many offices on a "need to know" basis to identify and contact students who require their services.

Applicant: Please complete this section before presenting to referee

Name of Applicant:

Surname	First	Middle	Student # or OUAC Ref. #
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Referee: We would appreciate your appraisal of the above applicant for a PhD degree in the field of Education. The information in the report will be considered confidential.

- Professional Relationship to applicant _____
- Period of relationship upon which assessment is based _____
 From: _____ to _____
- Indicate with an 'X' your evaluation of this applicant in comparison with others performing similar duties.

		Excellent	Very Good	Good	Fair	Poor	No Basis for Comment
Professional Knowledge and Ability		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Leadership Qualities		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Teaching Ability		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Professional Relationships with...	Colleagues	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Students	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	Public	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Oral Expression		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Written Expression		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reliability of Performance		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Familiarity with Current Theory & Practice		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- In comparison with others performing similar professional duties, how would you rank this applicant.
 Among the top 5% 10% 25% 50% lower than 50%

- Please attach a current letter of reference which speaks to the candidate's strengths, or any concerns you may have with their ability to succeed at the doctoral level. This letter will be used for admission purposes and scholarship consideration. A comprehensive letter will be most beneficial in determining the applicant's eligibility.

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This Recommendation is confidential. Please enclose this form and supporting letter in a sealed envelope and write your signature over the seal. You can either return the envelope to the applicant to submit with their application or email the documents directly to the Admissions Office, sent from your professional email account to admissions@nipissingu.ca.

Name: _____ Company/School/
 Organization: _____

Position: _____ Address: _____

Signature: _____ Date: _____

Telephone Number: _____ Email address: _____

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