

## SENATE AGENDA

Friday, May 8, 2020

**10:30 a.m.**

ZOOM Conference: <https://zoom.us/j/567570739>

1. ACKNOWLEDGEMENT OF THE TRADITIONAL TERRITORY

As we begin this Nipissing University Senate meeting, I would like to acknowledge that we are in the territory of the Robinson-Huron Treaty of 1850 and that the land on which we gather is the Nipissing First Nation Traditional Territory and the traditional territory of the Anishnabek. We respect and are grateful to hold this event on these lands with all our relatives.

2. APPROVAL OF THE AGENDA

3. ADOPTION OF THE MINUTES OF THE SENATE MEETING OF: April 17, 2020

4. BUSINESS ARISING FROM THE MINUTES

5. READING and DISPOSING of COMMUNICATIONS

6. REPORTS FROM OTHER BODIES

- A.
  - (1) President
  - (2) Provost and Vice-President Academic and Research
  - (3) Vice-President Finance and Administration
  - (4) Board of Governors
  - (5) Alumni Advisory Board
  - (6) Council of Ontario Universities (Academic Colleague)
  - (7) Joint Board/Senate Committee on Governance
  - (8) NUSU
  - (9) Indigenization Steering Committee
  - (10) Others

- B. Reports from Senate members

7. QUESTION PERIOD

8. REPORTS of STANDING COMMITTEES and FACULTY COUNCILS

SENATE EXECUTIVE COMMITTEE

MOTION 1: That the Report of the Senate Executive Committee dated April 30, 2020 be received.

**ACADEMIC QUALITY ASSURANCE AND PLANNING COMMITTEE (AQAPC)**

MOTION 1: That the Report of the Academic Quality Assurance and Planning Committee dated April 24, 2020 be received.

MOTION 2: That Senate approve that Academic Calendar Policy 6.3 on readmission into the Bachelor of Education program be changed from:

6.3 Education

Students will be required to withdraw from the program if the second attempt at the failed course is unsuccessful. Students who are required to withdraw will not be considered for readmission until they have been out of the program for one year. Separate course offerings will not be available until the following academic year.

**To:**

6.3 Education

Students will be required to withdraw from the program if the second attempt at the failed course is unsuccessful. Students who are required to withdraw will not be considered for readmission. Separate course offerings will not be available until the following academic year.

MOTION 3: That Senate approve that the Graduate Faculty Membership categories be updated as outlined in the attached SGS Governance document.

**BY-LAWS AND ELECTIONS COMMITTEE**

MOTION 1: That the Report of the By-Laws and Elections Committee dated March 12, 2020 be received.

**SENATE BUDGET ADVISORY COMMITTEE**

MOTION 1: That the Report of the Senate Budget Advisory Committee dated April 22, 2020 be received.

9. **OTHER BUSINESS**

10. **AMENDMENT of BY-LAWS**

11. **ELECTIONS**

12. **NEW BUSINESS**

MOTION 1: That Senate consider receipt of the Report on Graduation Applicants dated May 6, 2020.

MOTION 2: That Senate receive the Report on Graduation Applicants dated May 6, 2020.

MOTION 3: That Senate grant approval to graduate the students listed in the Report on Graduation Applicants dated May 6, 2020.

13. ANNOUNCEMENTS

14. ADJOURNMENT

Nipissing University  
Minutes of the Academic Senate Meeting  
April 17, 2020  
2:30 p.m. – Zoom Conferencing

**MEMBERS PRESENT:**

M. DeGagné (Chair), A. Vainio-Mattila, C. Sutton, J. McAuliffe,  
P. Maher, P. Radia, C. Richardson, D. Iafrate, N. Black

A. Ackerman, O. Atari, A. Burk, D. Campbell, L. Chen, N.  
Colborne, S. Connor, H. Earl, L. Hoehn, N. Kozuskanich, M.  
Litalien, K. Lucas, S. Renshaw, S. Strigley, D. Tabachnick, R.  
Vernescu, H. Zhu

J. Allison, C. Anyinam, C. Hachkowski, D. Hay, T. Horton, D.  
Jarvis, A. Kociolek, D. Lafrance Horning, L. Manankil-Rankin,  
K. McCullough, P. Millar, G. Raymer, C. Ricci, A. Schinkel-Ivy,  
T. Sibbald, M. Sullivan

C. Irwin, O. Pokorny

S. Kidd, B. Ray

H. Mackie, T. Sullivan, C. Foster

**ABSENT WITH REGRETS:**

A. Hatef, B. Kelly, H. Teixeira

E. Lougheed

N. Muylaert, S. Pecoskie-Schweir

**GUESTS:**

C. Peltier, C. Phillips, B. Zarins, M. King (incoming NUSU VP  
Advocacy)

**APPROVAL OF THE AGENDA OF THE SENATE MEETING OF:** April 17, 2020

MOTION 1: Moved by C. Hachkowski, seconded by H. Earl that the agenda of the Senate meeting of  
April 17, 2020 be approved.  
CARRIED

**ADOPTION OF THE MINUTES OF THE SENATE MEETING OF:** March 13, 2020

MOTION 2: Moved by T. Sullivan, seconded by N. Kozuskanich that the minutes of the Senate  
meeting of March 13, 2020 be adopted.  
CARRIED

The Speaker opened the meeting with a welcome to the traditional territory:

As we begin this Nipissing University Senate meeting, I would like to acknowledge that we are in the territory of the Robinson-Huron Treaty of 1850 and that the land on which we gather is the Nipissing First Nation Traditional Territory and the traditional territory of the Anishnabek. We respect and are grateful to hold this event on these lands with all our relatives.

## REPORTS FROM OTHER BODIES

The President spoke to some of the broader institutional issues regarding our reaction to the COVID-19 pandemic. We continue to work with the government, colleagues and other universities to monitor the situation and make decisions as information becomes available as the pandemic progresses. Plans for the future will also unfold incrementally as information becomes available. The most dominant prediction is a 12 week cycle. We are currently at the fourth week of the cycle. There is no way to predict the outcome. We are working closely at different levels with our partners at COU. Enrolment in the fall is anticipated to be lower. Discussions will be held to determine if courses will be held on-site or offered on-line or a combination of the two. The President thanked all of Nipissing's front-line, essential workers. The continued success of the University's operations depends on the dedication and hard work of the employees who are working to keep our campus, our residences and our North Bay community safe during this time.

In response to questions regarding whether Senate meetings would be scheduled over the summer, or if a special meeting of Senate would be called to discuss academic decisions, the President advised that the Senate Executive Committee has authority to act on Senate's behalf during the Senate summer recess period. A special meeting of Senate may be called at the discretion of the Chair of Senate or the Senate Executive Committee with at least 48 hours advance notice.

The Provost's report was included in the Senate Agenda. A report from Casey Phillips, AVP Students, which includes information relating to student supports during the pandemic is also included in the report. In response to a question regarding whether accommodations will be available for students and staff that may require medical supports due to the virus, the AVP Students advised that processes are currently in place, but could be made more robust if required.

The Provost acknowledged that the university remains open, delivering on its programs and associated learning outcomes. Most functions of the university are continuing on schedule, i.e., Senate and its committees, quality assurance reviews (4 underway), promotion and tenure processes, Chancellors awards, Teaching Chairs, research supports, institutional planning and research and Faculty Council (A&S). Graduate defences and CRC submissions are proceeding as scheduled on-line. An internal call has gone out for COVID-19 related research projects and there are many external research funding opportunities as well. Spring/summer courses, many of them Schulich School of Education and Indigenous courses, will be provided with technology and supports. The regular slate of Arts and Science courses are being offered on-line and enrolment is up. Accessibility will also be addressed. The Library has been working on identifying alternate materials and sources as well as copyright issues. The Provost advised that a survey had been sent out to faculty to find out what kind of supports are working. 300 surveys were sent out with 86 responses received so far. We are looking forward to receiving comments and feedback.

The Vice-President Finance and Administration provided a report. The report is attached to the minutes.

The Board of Governors Senate representative, Stuart Kidd, advised that the Board has been meeting remotely to keep abreast with what is going on and coming up. On behalf of the Board, he thanked everyone and advised that their efforts are appreciated and to please keep healthy and safe.

The report from the Alumni Advisory Board is attached to the Minutes.

NUSU VP Advocacy and Awareness, Charlotte Foster, provided a report. The report is attached to the minutes.

The Assistant VP Students, Dr. Casey Phillips, was recognized to speak. Dr. Phillips provided a written report advising of the supports and services provided through Student Development and Services through the first few weeks of transition during the COVID-19 pandemic. The report can be found following the Provost's Report and will be included in the Senate minutes. Dr. Phillips thanked the NUSU executive for all of their excellent work, and advised that the students were a wonderful group and a pleasure to work with this past year.

### QUESTION PERIOD

In response to a question whether there is a plan to accommodate and capacity to offer more summer courses if necessary regarding the relationship of spring/summer courses and drops from fall/winter courses, the Provost advised that the drop deadline was extended as the f/w term ended in an unusual way. As this information was not available to her in the meeting, she advised that any time a course can be fully subscribed, the course will be offered. The Dean of Arts and Science advised that the faculty is prepared to offer courses in the summer term if there is demand and that further discussions will take place with the chairs, coordinators and faculty council to determine this.

In follow up to questions raised in the May and December 2019 Senate meetings regarding NU's Honorarium Policy for Elders and Indigenous Knowledge Holders (2019), NU's Honorarium and Gift Certificate Policy (2009) and the payment structure for ELAS (Experiential Learning and Arts Program) and when information might be expected to be received, the Vice-President Finance and Administration advised that work has been completed and will be communicated in the next few weeks.

In response to questions regarding the nursing practicum clinical placements during the pandemic, the Provost advised that the university has a number of accredited placements and that recommendations are taken from the governing bodies and discussed by the faculty. The Dean of Education and Professional Studies also advised that discussions have been held over all programs and that competencies must be proven to rapidly changing information. It is understandable that the health care system requires more nurses during the pandemic, but we must wait until we receive word from the governing body.

In response to a question regarding the survey sent out to faculty and what steps are being taken to ensure that technology will be available for the fall, the Provost advised that this is a difficult scenario as some students will be on-site and some students won't. It could be that courses are offered in a blended format. Technical issues such as connectivity and hardware are being addressed by the UTS Department.

In response to a question whether there will be an opportunity to re-visit the course master, i.e. experiential and lab-based courses, the Provost advised that conversations will have to be held to determine whether we go back to offering courses as usual or do we look at this as an opportunity to try different ways of organizing and offering programs?

In response to a question regarding fall enrolment predictions, the Registrar advised that while the f/w enrolment may be down, the Recruitment team is focusing on virtual conversion opportunities for prospective students, including live tours, virtual mock lectures and live Q&A sessions. She thanked the faculty who have participated in the virtual mock lectures. Staff is working to have high school grades in on time. Enrolment averages will not be decreasing. The Registrar thanked the faculty and staff for all of their hard work.

In response to a suggestion to have classes of over 30 students set up in different rooms and whether there would be extra money for TA's to access people's knowledge and skills, the Provost advised that this comment should be included in the survey comment section. There will be no extra money, and we have a very limited number of large classes at NU compared to larger universities. Once the results of the survey are received, the most pedagogically sound method of offering courses will be determined.

In response to a question regarding whether the Academic Advising office would be open over the summer months, the Registrar advised that students will be served remotely by email and telephone. Offering webinars to students is also being look into. It was suggested that the Academic Advising website be updated to reflect this.

## REPORTS OF STANDING COMMITTEES AND FACULTY OR UNIVERSITY COUNCILS

### SENATE EXECUTIVE COMMITTEE

MOTION 3: Moved by M. DeGagné, seconded by A. Ackerman that the Report of the Senate Executive Committee dated April 9, 2020 be received.  
CARRIED

### ACADEMIC CURRICULUM COMMITTEE

MOTION 4: Moved by A. Vainio-Mattila, seconded by L. Hoehn that the Report of the Academic Curriculum Committee dated March 24, 2020 be received.  
CARRIED

### FACULTY OF ARTS AND SCIENCE

A question was asked regarding the information that comes to the Senate as it relates to experiential learning courses where there is international study, placements, internships, or service learning. These kinds of courses when they are proposed do not currently provide information related to how students will be evaluated, who is responsible for the evaluation or oversight of the course, nor how much involvement Nipissing faculty have in them, which would be useful information for Senate to have. It was suggested that ARCC or another committee of Senate should consider which information in addition to the usual information required for new course proposals would be useful for Senate to receive when considering courses that involve international study, placements, internships, or service learning. The Provost advised that experiential learning takes many forms and reminded that workload is not considered a Senate matter. It relates to the learning outcomes and pedagogies. This issue has been discussed at faculty council and ARCC. The Dean of Arts and Science advised that the proposal has gone through faculty council, ARCC and ACC, and that she will work closely with faculty to determine workload.

A second question was also asked about credit to course hour ratios for three new course proposals on the agenda: CLAS 3415 Classical Studies Fieldwork in Classical Archeology, GEOG 4506 Professional Internship in Geography, and PHED 4606 International Experience. The question asked why these courses have significantly different credit to course hour ratios: CLAS 6cr/170 hrs, GEOG 3cr/60hrs, and PHED 3cr/36hrs. Concerns were expressed that there are a lot of inconsistencies. The Provost responded that she recognizes that that Quality Assurance uses a different language and suggested that the term non-substantive will be used for a minor modification or revision and a major modification will be indicated as a motion.

For academic oversight, a request was put forward that the pre-requisite changes concerning Classical Studies & Modern Languages listed as non-substantive motions be considered as substantive changes and be approved as an omnibus motion.

MOTION 5: Moved by S. Srigley, seconded by S. Renshaw that the pre-requisite changes concerning Classical Studies & Modern Languages listed as non-substantive motions be considered as substantive changes and be approved as an omnibus motion.  
CARRIED

MOTION 6: Moved by L. Hoehn, seconded by N. Black that motions 8 & 11-18 concerning Classical Studies & Modern Languages listed as non-substantive motions in the Senate Agenda be considered as an omnibus motion.  
CARRIED

### **Classical Studies & Modern Languages**

MOTION 7: Moved by A. Vainio-Mattila, seconded by H. Mackie that Senate approve that the course CLAS 3415 – Fieldwork in Classical Archaeology be added to the list of courses offered by the Classical Studies Program as outlined in the attached template.  
CARRIED

#### **(Initially listed as non-substantive)**

MOTION 8: Moved by L. Hoehn, seconded by N. Black that Senate approve that the course prerequisite for CLAS 4427-Honours Seminar in History and Culture, which is currently “CLAS 4436 – Theory and Method in Classical Studies Research” be changed to “CLAS 3415 – Fieldwork in Classical Archaeology OR CLAS 4436 - Theory and Method in Classical Studies Research.”

MOTION 9: Moved by A. Vainio-Mattila, seconded by A. Ackerman that Senate approve that the course CLAS 2026 – Law and Justice in the Ancient World be added to the list of courses offered by the Classical Studies Program as outlined in the attached template.  
CARRIED

MOTION 10: Moved by A. Vainio-Mattila, seconded by K. McCullough that Senate approve that the course CLAS 2036 – Trade, Commerce, and Economy in the Ancient World be added to the list of courses offered by the Classical Studies program as outlined in the attached template.  
CARRIED

#### **(Initially listed as non-substantive)**

MOTION 11: Moved by L. Hoehn, seconded by N. Black that Senate approve that the prerequisites for the course CLAS 2207-Medicine, Science, and Technology in the Ancient World have as a prerequisite “any 18 credits completed.”

#### **(Initially listed as non-substantive)**

MOTION 12: Moved by L. Hoehn, seconded by N. Black that Senate approve that the prerequisites for the course CLAS 2206-Sport and Recreation in the Classical World be changed from “restricted to upper level students” to “any 18 credits completed.”

#### **(Initially listed as non-substantive)**

MOTION 13: Moved by L. Hoehn, seconded by N. Black that Senate approve that the prerequisites for the course CLAS 2706-The Ancient World in Modern Popular Media be changed from “any 30 credits completed” to “any 18 credits completed.”

#### **(Initially listed as non-substantive)**

MOTION 14: Moved by L. Hoehn, seconded by N. Black that Senate approve that the prerequisite for CLAS 3016-Economy and Social Class in the Ancient World be changed from “Any 12 credits in Classical Studies with at least 3 at the 2000 level” to “any 18 credits with at least 6 credits in Classical Studies.”



**(Initially listed as non-substantive)**

MOTION 15: Moved by L. Hoehn, seconded by N. Black that Senate approve that the prerequisite for CLAS 3017-Warfare in the Ancient World be changed from “Any 12 credits in Classical Studies with at least 3 at the 2000 level” to “any 18 credits with at least 6 credits in Classical Studies.”

**(Initially listed as non-substantive)**

MOTION 16: Moved by L. Hoehn, seconded by N. Black that Senate approve that the prerequisite for CLAS 3066-Race, Racism, and Ethnic Identity in Ancient Greece and Rome be changed from “none” to “any 18 credits with at least 6 credits in Classical Studies.”

**(Initially listed as non-substantive)**

MOTION 17: Moved by L. Hoehn, seconded by N. Black that Senate approve that the prerequisite for CLAS 3067-Religious Conflict in the Ancient World be changed from “Any 18 credits completed” to “any 18 credits with at least 6 credits in Classical Studies.”

**(Initially listed as non-substantive)**

MOTION 18: Moved by L. Hoehn, seconded by N. Black that Senate approve that the prerequisite for CLAS 3206-Gender and Sexuality in Ancient Greece and Rome be changed from “none” to “any 18 credits with at least 6 credits in Classical Studies.”

Motions 8 & 11-18 (Initially listed as non-substantive) as omnibus, CARRIED

**Economics**

MOTION 19: Moved by A. Vainio-Mattila, seconded by K. McCullough that Senate approve the change in prerequisites for ECON 3067 Problems and Policies of Economic Development from “ECON 1006 and ECON 1007” to “ECON 1006 or ECON 1007 and any 54 credits”.

A concern was expressed that students don’t have to take the Macroeconomics course as a prerequisite. The Dean of Arts and Science advised that numerous discussions have been held with faculty, the department and ARCC and it was agreed that the course content does not require both courses. Professors also often waive the prerequisite.  
CARRIED

MOTION 20: Moved by A. Vainio-Mattila, seconded by H. Mackie that Senate approve the addition of the new course ECON 3006 Environmental Economics as outlined in the attached template.  
CARRIED

**English Studies**

MOTION 21: Moved by A. Vainio-Mattila, seconded by C. Richardson that Senate consider motions 22-27 as an omnibus motion.  
CARRIED

MOTION 22: Moved by A. Vainio-Mattila, seconded by P. Radia that Senate approve the addition of ENGL 2513 “Writing a Creative Work” to the Academic Calendar as outlined in the attached template.

MOTION 23: Moved by A. Vainio-Mattila, seconded by P. Radia that Senate approve the addition of ENGL 2613 “Revising a Creative Work” to the Academic Calendar as outlined in the attached template.

MOTION 24: Moved by A. Vainio-Mattila, seconded by P. Radia that Senate approve the addition of ENGL 2713 "Publishing a Creative Work" to the Academic Calendar as outlined in the attached template.

MOTION 25: Moved by A. Vainio-Mattila, seconded by P. Radia that Senate approve the addition of ENGL 2813 "The Actor's Audition" to the Academic Calendar as outlined in the attached template.

MOTION 26: Moved by A. Vainio-Mattila, seconded by P. Radia that Senate approve the addition of ENGL 2016 Fundamentals of Acting as outlined in the attached template.

MOTION 27: Moved by A. Vainio-Mattila, seconded by P. Radia that Senate approve the addition of ENGL 2017 Theatre Production as outlined in the attached template.  
Motions 22-27, as omnibus, CARRIED

**Non-substantive**

Delete ENGL 2015 Theatre Production Practice and Theory from the Academic Calendar.

**Fine & Performing Arts**

**Non-substantive:**

Change the course title for FAVA 1027 Introduction to Contemporary Studio Practice to FAVA 1027 Studio Art: Ideas and Practices.

MOTION 28: Moved by A. Vainio-Mattila, seconded by P. Radia that Senate consider motions 29-32 as an omnibus motion.  
CARRIED

MOTION 29: Moved by A. Vainio-Mattila, seconded by A. Ackerman that Senate approve the modification of the Group Requirements for the Bachelor of Fine Arts Degree, Specialization in Fine Arts & Major in Fine Arts as outlined on the attached document.

MOTION 30: Moved by A. Vainio-Mattila, seconded by A. Ackerman that Senate approve the modification of the Bachelor of Fine Arts Program Requirements as outlined on the attached document.

MOTION 31: Moved by A. Vainio-Mattila, seconded by A. Ackerman that Senate approve the addition of FILM/GEND 2336: Women in Cinema as outlined in the attached template.

**Non-substantive:**

Add the following statement to the end of the FILM 2336 course description to note cross-coding, "This course is also offered as GEND 2336".

MOTION 32: Moved by A. Vainio-Mattila, seconded by A. Ackerman that Senate approve the addition of FILM/GEND 2337: Gender and Film as outlined in the attached template.  
Motions 29-32, as omnibus, CARRIED

**Non-substantive:**

Add the following statement to the end of the FILM 2337 course description to note cross-coding, "This course is also offered as GEND 2337".

**Non-substantive:**

Delete FILM 2305: Women in Cinema.

**Gender & Equality**

MOTION 33: Moved by A. Vainio-Mattila, seconded by J. Allison that Senate consider motions 34-39 as an omnibus motion.  
CARRIED

MOTION 34: Moved by A. Vainio-Mattila, seconded by P. Radia that Senate approve that the course INTD 1007 Big Ideas: Introduction to the Disciplines be added to the Academic Calendar as outlined in the attached template.

MOTION 35: Moved by A. Vainio-Mattila, seconded by P. Radia that Senate approve that the course INTD 3007 Wicked Problems: Applied Interdisciplinarity be added to the Academic Calendar as outlined in the attached template.

**Non-substantive:**

Delete INTD 1005: Introduction to Disciplinary Studies.

**Non-substantive:**

Delete INTD 3005: Applied Interdisciplinarity: Solving Wicked Problems.

MOTION 36: Moved by A. Vainio-Mattila, seconded by P. Radia that Senate approve that the new course GEND 2246 Transforming Harm: Case Studies in Transformative Justice be added as outlined in the attached template.

MOTION 37: Moved by A. Vainio-Mattila, seconded by P. Radia that Senate approve that the new course GEND 3236 Memory and Violence be added as outlined in the attached template.

MOTION 38: Moved by A. Vainio-Mattila, seconded by P. Radia that Senate approve that the new course GEND 3246 Madness and Medicine be added as outlined in the attached template.

MOTION 39: Moved by A. Vainio-Mattila, seconded by P. Radia that Senate approve that the course RLCT 2156 Religion, Justice and Animals be Cross-Coded with GESJ as GEND 2256.  
Motions 34-39 as omnibus, CARRIED

**Non-substantive:**

Add the following statement to the end of the GEND 2336 course description to note cross-coding, "This course is also offered as FILM 2336".

**Non-substantive:**

Bank GEND 2277: Genocide and Mass Violence in Rwanda.

**Geography****Non-substantive:**

Bank GEOG 4126: Snow and Ice Hydrology.

MOTION 40: Moved by A. Vainio-Mattila, seconded by H. Mackie that Senate approve the addition of a new course GEOG 3196: Snow and Ice Hydrology as outlined in the attached template.  
CARRIED

MOTION 41: Moved by A. Vainio-Mattila, seconded by O. Atari that Senate approve the addition of a new course GEOG 3416: The City: Natural & Human Environments as outlined in the attached template.  
CARRIED

MOTION 42: Moved by A. Vainio-Mattila, seconded by D. Campbell that Senate approve the addition of a new course GEOG 4506: Professional Internship in Geography as outlined in the attached template.  
CARRIED

### **Native Studies**

MOTION 43: Moved by A. Vainio-Mattila, seconded by C. Foster that Senate approve that the abbreviation for all Indigenous Studies courses (formerly Native Studies) be changed from NATI to INDG.  
A request was made to ensure that these changes be updated in WebAdvisor.  
CARRIED

## **FACULTY OF EDUCATION AND PROFESSIONAL STUDIES**

### **School of Business**

MOTION 44: Moved by A. Vainio-Mattila, seconded by H. Mackie that Senate consider motions 45-50 as an omnibus motion.  
CARRIED

MOTION 45: Moved by A. Vainio-Mattila, seconded by K. McCullough that Senate approve that ACCT 1106 Introductory Financial Accounting I is made a prerequisite for ACCT 1107 Introductory Financial Accounting II.

MOTION 46: Moved by A. Vainio-Mattila, seconded by K. McCullough that Senate approve that ACCT 1106 Introductory Financial Accounting I be added as a core requirement for the BBA.

MOTION 47: Moved by A. Vainio-Mattila, seconded by K. McCullough that Senate approve that ACCT 1106 Introductory Financial Accounting I be added as a core requirement for the BComm.

MOTION 48: Moved by A. Vainio-Mattila, seconded by K. McCullough that Senate approve that the Bachelor of Commerce Program requirements be updated to include an Honours option, as well as optional concentrations in Accounting and Human Resources as outlined in the attached document. (Major Modification)

MOTION 49: Moved by A. Vainio-Mattila, seconded by K. McCullough that Senate approve that the Bachelor of Commerce Degree requirements be updated to include the BComm (Honours) as outlined in the attached document. (Major Modification)

MOTION 50: Moved by A. Vainio-Mattila, seconded by K. McCullough that Senate approve that the Second Degree requirements be updated to include the BComm (Honours) as outlined in the attached document. (Major Modification)  
Motions 45-50 as omnibus, CARRIED

### **Non-substantive:**

Unbank ADMN 4915 Entrepreneurship.

### **School of Physical and Health Education**

MOTION 51: Moved by A. Vainio-Mattila, seconded by J. Allison that Senate consider motions 52-57 as an omnibus motion.  
CARRIED

- MOTION 52: Moved by A. Vainio-Mattila, seconded by M. Litalien that Senate approve that, effective September 2021, the program requirements for BPHE with Concurrent Education be changed as outlined in the attached document.
- MOTION 53: Moved by A. Vainio-Mattila, seconded by M. Litalien that Senate approve that the prerequisites for PHED 3106 Community Leadership Placement I be changed as outlined in the attached document.
- MOTION 54: Moved by A. Vainio-Mattila, seconded by M. Litalien that Senate approve that the prerequisites for PHED 4086 Musculoskeletal Assessment and Exercise Prescription be changed as outlined in the attached document.
- MOTION 55: Moved by A. Vainio-Mattila, seconded by M. Litalien that Senate approve that PHED 4067 Clinical Biomechanics be created, as described in the attached document.
- MOTION 56: Moved by A. Vainio-Mattila, seconded by M. Litalien that Senate approve that PHED 4606 International Experience be created, as outlined in the attached document.
- MOTION 57: Moved by A. Vainio-Mattila, seconded by M. Litalien that Senate approve that the degree requirements for the Bachelor of Physical and Health Education be changed as outlined in the attached document.  
Motions 52-57 as omnibus, CARRIED

### **School of Social Work**

- MOTION 58: Moved by A. Vainio-Mattila, seconded by H. Mackie that Senate consider motions 59-70 as an omnibus motion.  
CARRIED
- MOTION 59: Moved by A. Vainio-Mattila, seconded by C. Hachkowski that Senate approve the attached revised learning outcomes for SWRK 4456 International Social Work.

### **Non-substantive:**

Revise the course description for SWRK 4716 Social Work Leadership.

- MOTION 60: Moved by A. Vainio-Mattila, seconded by C. Hachkowski that Senate approve the attached revised learning outcomes for SWRK 4716 Social Work Leadership.
- MOTION 61: Moved by A. Vainio-Mattila, seconded by C. Hachkowski that Senate approve that the following prerequisite be added to SWRK 3316 Structural and Interpersonal Violence: SWRK 3106 Social Work as Transformative Practice, SWRK 3216 Social Work Professional Skills Development, SWRK 3356 Individual Practice Across the Life Span Part 1, SWRK3506 Anti-Oppression Theorizing and SWRK 3806 Community Practice in Northern, Rural and Remote Communities with a minimum average of 70% on those courses.
- MOTION 62: Moved by A. Vainio-Mattila, seconded by C. Hachkowski that Senate approve that the following prerequisite be added to SWRK 3406 Indigenous Perspectives and Social Work Practice: SWRK 3106 Social Work as Transformative Practice, SWRK 3216 Social Work Professional Skills Development, SWRK 3356 Individual Practice Across the Life Span Part 1, SWRK 3506 Anti-Oppression Theorizing and SWRK 3806 Community Practice in Northern, Rural and Remote Communities with a minimum average of 70% on those courses.

- MOTION 63: Moved by A. Vainio-Mattila, seconded by C. Hachkowski that Senate approve that the following prerequisite be added to SWRK 3505 Field Practicum I: SWRK 3106 Social Work as Transformative Practice, SWRK 3216 Social Work Professional Skills Development, SWRK 3356 Individual Practice Across the Life Span Part 1, SWRK 3506 Anti-Oppression Theorizing and SWRK 3806 Community Practice in Northern, Rural and Remote Communities with a minimum average of 70% on those courses.
- MOTION 64: Moved by A. Vainio-Mattila, seconded by C. Hachkowski that Senate approve that the following prerequisite be added to SWRK 3357 Individual Practice Across the Lifespan Part 2: SWRK 3106 Social Work as Transformative Practice, SWRK 3216 Social Work Professional Skills Development, SWRK 3356 Individual Practice Across the Life Span Part 1, SWRK 3506 Anti-Oppression Theorizing and SWRK 3806 Community Practice in Northern, Rural and Remote Communities with a minimum average of 70% on those courses.
- MOTION 65: Moved by A. Vainio-Mattila, seconded by C. Hachkowski that Senate approve that the following prerequisite be added to SWRK 4316 Indigenous Child Welfare: SWRK 4306 Indigenous Wellness, SWRK 4706 Risk, Resilience and Complexity, SWRK 4206 Social Work Research and 3 credits of SWRK electives with a minimum average of 70% on those courses.
- MOTION 66: Moved by A. Vainio-Mattila, seconded by C. Hachkowski that Senate approve that the following prerequisite be added to SWRK 4106 Social Work Practice with Groups: SWRK 4306 Indigenous Wellness, SWRK 4706 Risk, Resilience and Complexity, SWRK 4206 Social Work Research and 3 credits of SWRK electives with a minimum average of 70% on those courses.
- MOTION 67: Moved by A. Vainio-Mattila, seconded by C. Hachkowski that Senate approve that the following prerequisite be added to SWRK 4716 Social Work Leadership: SWRK 4306 Indigenous Wellness, SWRK 4706 Risk, Resilience and Complexity, SWRK 4206 Social Work Research and 3 credits of SWRK electives with a minimum average of 70% on those courses.
- MOTION 68: Moved by A. Vainio-Mattila, seconded by C. Hachkowski that Senate approve that prerequisites for SWRK 2006 Foundations of Social Work Practice be modified from “SWRK 1007 Introduction to Social Work and SWLF 1006 Introduction to Social Welfare and Social Development” to “30 credits completed”.
- MOTION 69: Moved by A. Vainio-Mattila, seconded by C. Hachkowski that Senate approve that prerequisites for SWRK 2106 Critical Social Policy for Social Work be modified from “SWRK 1007 Introduction to Social Work and SWLF 1006 Introduction to Social Welfare and Social Development” to “30 credits completed”.
- MOTION 70: Moved by A. Vainio-Mattila, seconded by C. Hachkowski that Senate approve that a minimum grade of 70% be added to each of SWRK 1007 Introduction to Social Work, SWLF 1006 Introduction to Social Welfare and Social Development, SWRK 2006 Foundations of Social Work Practice and SWRK 2106 Critical Social Policy for Social Work for the BSW program requirements.  
Motions 59-70 as omnibus, CARRIED

**Master of Education**

MOTION 71: Moved by A. Vainio-Mattila, seconded by T. Horton that Senate approve that the reference to themes be removed from the Master of Education degree and program requirements in the Academic Calendar.  
CARRIED

### **Master of Kinesiology**

MOTION 72: Moved by A. Vainio-Mattila, seconded by M. Litalien that Senate approve that KINE 5306 Sport Management be created as an elective course in the MSc Kinesiology program.  
CARRIED

### **ADMISSION POLICY**

MOTION 73: Moved by A. Vainio-Mattila, seconded by M. Litalien that Senate approve that the Bachelor of Social Work (BSW) Professional Years admission policy modification be approved.  
CARRIED

MOTION 74: Moved by A. Vainio-Mattila, seconded by A. Ackerman that Senate approve that the Foundations Pathway admission and progression requirements be approved.  
CARRIED

### **PATHWAY**

MOTION 75: Moved by A. Vainio-Mattila, seconded by D. Lafrance Horning that Senate approve that the transfer pathway to the Bachelor of Commerce degree (three-year and four-year) for two-year Esports Entrepreneurship & Administration graduates from Lambton College be approved.  
CARRIED

### **TEACHING AND LEARNING COMMITTEE**

MOTION 76: Moved by G. Raymer, seconded by J. Allison that the Report of the Teaching and Learning Committee dated March 10, 2020 be received.  
CARRIED

### **OTHER BUSINESS**

MOTION 77: Moved by D. Iafrate, seconded by J. Allison that Senate approve that the Duolingo English Test be temporarily recognized as an acceptable test for proof of English language proficiency for the 20SS and 20FW intakes.

### **Acceptance of Duolingo English Test**

Nipissing University will temporarily accept the Duolingo English Test from applicants who are in a region impacted by IELTS or TOEFL test centre closures due to the COVID-19 pandemic.

Minimum Duolingo English Test scores required:

Undergraduate/Post-Baccalaureate programs: 110

Bachelor of Education (Consecutive) and Graduate programs: 115

CARRIED

ELECTIONS

- Elect three (3) tenured faculty members, with at least one from each faculty, to serve on the President's Search Committee

**D. Hay**

**N. Kozuskanich**

**G. Phillips**

ANNOUNCEMENTS

The Provost thanked the Senate Speaker, Recording Secretary and especially UTS Video Technologist (Greg Foster) and Service Desk Technician (Ryan Hehn) for their knowledge and support which lead to a very smooth first time ever Zoom conferenced Senate meeting, as well as many of the other units that are continuing to operate in altered formats.

ADJOURNMENT

Senate was adjourned at: 5:00 p.m.



.....  
M. DeGagné (Chair)



.....  
S. Landriault (Senate Secretary)



## Briefing Note: Senate Update

Submitted by: Vice-President, Finance & Administration

April 17, 2020

1. During this crisis, the University remains open and in support of that mission, the Administrative team has been engaged in a wide variety of activities, the vast majority of them being handled remotely. We are serving our students in the Student Finance Office, our vendors are being paid and we continue to purchase required items. Payroll is being processed and benefits are being administered. Our external relations office is assisting with a variety of communication pieces, both internally and externally and ensuring that our social media channels and website contain up-to-date information. Our IT Department continues to support employees who are working from home and the Facilities Department is coordinating access to the campus as well as liaising with Canadore College security services.
2. Many employees have been asking about gaining access to campus as the restriction continue and we are working on that – you should hear more about that next week.

As a reminder, in order to ensure we follow the direction of the Provincial government regarding restricted access essential services as well as protecting the health and safety of those essential workers who are required to be on campus, the following process is currently in place, if you need to access the campus to collect essential materials:

- a) The requestor's should first reach out to their supervisor or Dean with their needs. The supervisor or Dean will **fully evaluate** the request to ensure it is **essential** first.
  - b) The accepted request is forwarded to Facilities who will coordinate the self assessment portion through Michelle Banks in Human Resources for prevention and record keeping prior to coming on-site. Facilities will arrange actual building access, Security awareness AND most importantly, caretaking coordination to clean the areas visited.
  - c) If it can be arranged to have the requestor's essential item(s) brought to Shipping & Receiving for pickup, that is much preferable. That has worked for a number of individuals already and avoids unnecessary exposure.
3. Budget Timeline – we are approximately two weeks behind in our regular budget timeline. We will be bringing a draft budget to A&F within the next few weeks. We recognize that this delay has also caused delays in decisions around hiring.



Nipissing University Alumni Advisory Board Report to Senate  
April 17, 2020

- March NU Connections e-newsletter went out at the beginning of the last month. The focus for the newsletter was on the NUAAB gift to top up existing scholarships and bursaries, we also looked at research month events and a call to action for alumni to network and mentor through their connections on the NU Café hub.
- Early conversations have begun on how Convocation and Homecoming will be conducted this year due to the COVID-19 pandemic. When more details are formulated we will communicate those to you. In the meantime alumni relations has shifted focus slightly to continue to engage with alumni virtually through our social media channels, e-newsletter and ad hoc messages of togetherness. We are highlighting good news stories to bring positive thoughts to our followers. If you have good news stories we would love to hear them and share them with our alumni.
- Nipissing University Student Emergency fund was recently announced to provide urgent financial assistance to students unable to cover immediate, essential expenses as a result of the crisis. The fund has been established with funding from donors, with the Nipissing University Alumni Advisory Board acknowledging the importance of the fund with an initial commitment of \$100,000. "As alumni of the University, the Board is committed to supporting students and is empathetic to the added stress, disappointment and financial hardship they are enduring," said Mitchell Crown, Vice-President, Nipissing University Alumni Advisory Board. "We felt that there was no better way to support our future alumni than to contribute to the Student Emergency Fund to ensure that this unique set of circumstances doesn't hold anyone back from reaching their goals. We hope this contribution inspires others in our Lakers community to contribute if they are able to do so.
- Alumni relations is operating at pretty much the same level as before this situation began. Everyday business except processing alumni cards is running as usual for now. We have created a document to track the work we are doing at home. Some of these tasks include updating/creating job manuals, web content updates, creating new recruitment and onboarding documents for NUAAB and updating alumni materials like the new grad handbook.
- We are encouraging virtual connection though the NU Café hub. Our most recent introductions went out at the end of March. We are also planning an office hours mentor chat in the next few weeks. To join the network please visit [nipissingu.ca/nucafe](http://nipissingu.ca/nucafe)
- Alumni awards nominations will be opening up May 1. If you know of an exceptional alumnus please consider nominating them for an Alumni Award today. Visit the website or email [alumni@nipissingu.ca](mailto:alumni@nipissingu.ca)

## **NUSU Senate Report**

April 17, 2020

### **NUSU's Response to COVID-19**

Since the COVID-19 outbreak, NUSU has been taking steps to continue to provide services to our students. Currently, all staff and executives are working from home. We have been providing a platform, through our social media, for students to engage with during this time of stress and especially the exam period.

Our student food bank is accessible every Wednesday in Chancellor's House. We are thankful to Dr. Casey Phillips, Residence staff and Facilities for assisting us in this process. We are also extremely grateful to the Alumni Board for their significant financial contribution, as well as staff, faculty and community members who have made monetary donations or dropped off food items. For more information on how to support the student food bank, please contact our Director of Services, Warren Lindsay, at [services@nusu.com](mailto:services@nusu.com).

### **Real Campus**

As part of our response to COVID-19, we have extended our online mental health services, Real Campus, to all students who had originally opted out of the student health plan. Furthermore, we have set up numerous workshops for all Nipissing University students to attend hosted by Real Campus. These topics included: How To Be Productive At Home, How To Keep Your Stress In Check, and Dealing With Loneliness During Social Isolation.

### **Executive and Student Senator Elections**

This past month, we held our executive by-election for the Vice-President of Finance and Administration position, along with our Board of Directors and Student Senator elections. We are pleased to announce that Sarah Pecoskie-Schweir will be returning as our EPS Student Senator and Charlotte Foster as our Arts and Science Student Senator. Thank you to Charlotte Foster and Tayler Sullivan for participating as NUSU Executives this past academic year.

Our executive team for 2020/2021 will be:

Hannah Mackie, President

Ward Loveday, VP Finance & Administration

Mykayla King, VP Advocacy & Awareness

Shannon MacCarthy, VP Student Life

### **NUFA and NUSU Book Recommendations**

To help our students pass the time and increase self-care, NUSU partnered with NUFA to put together a list of book recommendations by faculty. This has been a great initiative and has had high student engagement. Thank you to the NUFA executives for engaging with this project.

### **Nipissing University Nursing Society**

We wanted to recognize the Nipissing University Nursing Society, or NUNS, for highlighting alumni working on the front lines. We are so grateful to all of our alumni and current students who are working in positions such as in the police force, medical fields, grocery stores, as caregivers etc. It has been encouraging to see the Laker Spirit throughout all of this.

### **Student Emergency Fund**

On behalf of NUSU, we would like to thank the administration, and all those involved, for putting together the Student Emergency Fund. We know that this time is particularly stressful for our students, especially as the question around summer employment approaches, but this fund has had a positive impact and we are so thankful to everyone for their support to our students.

### **Nipissing/ Canadore Relay for Life Club**

Although this year's Relay for Life event was cancelled our students still continue to work hard and fundraise for the Canadian Cancer Society. In total, the group has raised \$25,762 this year! We are extremely proud of these students and all their hard work and dedication.

## **Update for Board of Governors 7<sup>th</sup> May 2020 & Senate 8<sup>th</sup> May 2020**

**Arja Vainio-Mattila**

### **Registrar**

- Our acceptances as of April 24th are 839 vs. 906 from the same time last year (- 7.5%)
- June 1st is the deadline for Ontario High Schools to accept their offers
- all Ontario high schools have committed to submitting grades in May so that all universities can send offers prior to the June 1st deadline
- Admissions offers are all up to date and continue to be sent daily
- the recruitment team continues to focus on conversion, in collaboration with marketing, faculty and service areas they have developed a "virtual open house" for our prospective students
- we have sent all current & prospective students a survey to assess their concern during this pandemic and for the upcoming fall term
- Spring/Summer term started on May 4th and our current enrollment is:
  - Undergraduate = 3,938 students, vs. 4,104 (as of June 30th, 2019)
  - Graduate = 193 vs. 189 (as of June 30th, 2019)

### **Arts and Science**

**Arts and Science Spring and Summer online offerings:** 38 online courses; enrolment: 1296 compared to 995 online enrolments in 19S/S.

**Arts and Science Faculty Council** (April 24; 76 participants in total; guests: Dr. Arja Vainio-Mattila (PVPAR); Debra Iafrate (Registrar); Dr. Carole Richardson (Dean of EPS); Dr. Jim McAuliffe (Dean of Graduate Studies and Research); and Dr. Pat Maher (Dean of Teaching and Learning); focus on COVID-19 updates & fall planning.

### **Fall Contingency Course Master planning**

Other Updates

- **BSc in Data Science** proposal approved by QAC; next step: MCU approval
- **Political Science** search completed
- **Cluster Hire** search process to continue/selection process to begin
- **IQAP Reviews**
  - English: Stage 2: response from the Dept. (completed); the Dean's response to follow
  - Process has begun (external visits pending) for the following:
    - RLCT
    - CLAS
    - GESJ
    - HIST
- **Ad Hoc Committees** in progress; preliminary reports due May 30; (experiential learning, indigenizing the curriculum, community outreach, FYF, team-teaching, and faculty structures).

## **Education and Professional Studies**

Due to COVID-19, the Ministry of Education and the Ontario College of Teachers have made legislative changes that will permit our Year 2 BEd students to graduate and to register with the College of Teachers. They will need to complete the Math Proficiency Test, but will now have until August 31, 2021 to do so. They will be permitted to register in Additional Qualifications before writing the MPT. Students who successfully wrote the MPT during the Field Test will not have to write it again.

We continue to work with CASN, CNO, and the various programs to ensure nursing students in their final semester can graduate. Faculty greetings have been sent to our students as many of our Blended students are frontline workers.

S/S courses get under way soon. The summer camps associated with the Schulich School of Education will not be offered this summer.

Congratulations to Dr. Tara-Lynn Scheffel on being named the next Elizabeth Thorn Chair in Literacy. Many thanks to Dr. Michelann Parr for her excellent work as Thorn Chair over the past three years.

The TT search in Nursing is underway.

## **School of Graduate Studies**

- The School of Graduate Studies has conducted five (5) successful oral defences since COVID-19: three (3) Master's level and two (2) PhD level.
- There are five (5) scheduled Master's level defences taking place in May.
- The Zoom format has worked well for defences, and we've seen small audiences attend virtually as well.
- Most fall 2020 graduate student applicants have accepted admission offers. The expected Master's intake is 50 students.
- Some Master's programs are debating starting a waitlist, as faculty thesis supervision is reaching its maximum in some areas.
- Fall MEd flex-time applications are due on June 1<sup>st</sup>, so admissions are not yet finalized.
- There is a full PhD cohort of 10, and a program waitlist.
- All graduate funding has been awarded, including: 14 Ontario Graduate Scholarships, 3 SSHRC, 1 NSERC, 1 CIHR, 39 Graduate Assistantships, 39 Alumni Entrance Scholarships, 10 PhD Scholarships, and 17 NUGS awards.
- GSC is examining its policies. Currently the External Examiner Policy, Thesis Committee Membership, and Graduate Faculty Membership have been discussion points. Each policy is at a different stage of development.
- SGS is working with the Registrar's Office to update the Graduate Studies portion of the Academic Calendar.

## **Research**

- OCUR meeting continue weekly to plan for lab and field based research to resume.
- USRAs have been awarded, and are being processed for the summer of 2020.
- RA positions will continue to be offered for the summer of 2020, respecting social distancing protocols.
- Tri-Agency Grants from the 2019 fall competition have been awarded: two NSERC Discovery Grants and one SSHRC Insight Grant. The recipients will be publicly announced following the Innovation, Science and Industry Minister's release.
- Two SSHRC Institutional Grants (SIG) from the 2020 winter competition were awarded.

## **Dean of Teaching**

- The Teaching Hub has shared many webinars/external resources with our instructors through a variety of partners: the Society for Teaching and Learning in Higher Education (STLHE: [keepteaching.ca](http://keepteaching.ca)), the Association for Experiential Education, Contact North, etc.
- Winter term exams were completed successfully.
- Spring term courses have all moved to online/remote/alternative delivery (these courses begin May 4th).
- Blackboard Ally has been turned on for all 20SS courses – this will now be a valuable accessibility tracking tool moving forward.
- Blackboard Learn hosting migration is now occurring with a confirmed black-out period of June 15-19 (20SS break week). Delayed from an April black out period.
- In consultation with many units, we chose not to opt-in to the MCU/eCampus Ontario eProctoring services for 20SS (having already decided that for FW). We will continue to use Lockdown Browser/Respondus Monitor for secure testing needs. Additional licences were purchased to cover 20SS needs.
- Teaching Chair applications have been received and are now being adjudicated.
- The Dean of Teaching is continuing to liaise with the Ontario University Council on eLearning (OUCeL).
- The Dean of Teaching was invited to join the Council of Ontario Universities (COU) online and alternative delivery working group.
- The Dean of Teaching became the Chair of the Council of 3M National Fellows for Teaching and Learning in Higher Education (previously Vice-Chair; now holds this position until June 2021).
- The Dean of Teaching joined the Board of Directors for STLHE (1-year appointment ending in June 2021).
- A survey of faculty members was distributed from the PVPAR's Office to gauge their needs for PD and other supports in advance of the Fall semester (results due May 4th).
- Ongoing workshops and training are being planned to correspond to survey results and in line with external and internal resources available.

## **Library**

We continue to monitor voice and email and respond to library users with requests for assistance accessing materials and any other questions related to library use. We also continue our work at home on various projects and many usual tasks that we carry out.

Working with instructors to ensure that ways in which they use information resources in their online courses is copyright compliant; and working with instructors to plan for ways in which we can provide library support and instruction through the online courses.

Engaged in conversations and consultation with our colleagues throughout the province with respect to shared practices, services and resources and to plan and strategize ways in which those services can continue.

We have just reinstated Inter Library Loan Services on a limited basis. We will be able to provide some electronic resources to library users. While it is not the full Inter Library Loan Service, we will at least be able to provide some additional resources for library users.

### **Office of Indigenous Initiatives**

- The Summer Indigenous Institute is a month-long summer pilot project with funding from the Ministry of Colleges and Universities. The students enrolled in the program (up to 40) will attend Nipissing University, Algoma University, Lakehead University or Laurentian University in fall 2020. Additionally, we are opening this year's program to Indigenous students in grades 11 or 12, mature learners or college students who are considering attending university in the future. The Summer Indigenous Institute offers two first-year Indigenous Studies courses, ample holistic supports, peer mentorship and cultural/experiential learning opportunities to support the transition to university. The framework for support programming is aligned with health and wellness and rooted in Indigenous knowledge. The Summer Indigenous Institute will move to hybrid delivery with remote, online learning and support services in summer 2020 followed by a capstone experience on campus in fall 2020. We will provide technology to all students enrolled in the program to support their access to online courses and support services. Indigenous student employees are currently being hired to work remotely in support of the students in the program.
- Enji giigodyang, the Office of Indigenous Initiatives, is providing emergency food vouchers remotely for students and their families and continuing to support Indigenous students remotely through outreach and communication including connecting students to services on campus and in the community.
- The Schulich School of Education will be offering the Indigenous Teacher Education Program and the Indigenous Classroom Assistant Diploma Program online. The program timelines for completion may be adjusted given this change. The Principal, Indigenous Programs, is also meeting with partners for community-based delivery of the Indigenous Teacher Education (Bimose Tribal Council - Kenora) and Indigenous Classroom Assistant Diploma Programs (MTIE - Mamu Tshishkutamashutau/Innu Education – Labrador). Timelines and locations will be shifted for the programs in conversation with partners. Oshki Pimache-o-win: The Wenjack Institute (Thunder Bay) has made the decision to defer all Indigenous Classroom Assistant Diploma programming until next summer because of the uncertainty of when physical distancing guidelines will be lifted. They are not exploring online delivery of ICADP because of the many factors that may inhibit student participation living in remote, fly-in communities.



NIPISSING UNIVERSITY  
REPORT OF THE SENATE EXECUTIVE COMMITTEE

April 30, 2020

There was a meeting of the Senate Executive on April 30, 2020.

The following members participated:

M. DeGagné (Chair), A. Vainio-Mattila, C. Richardson, N. Colborne, J. Allison, P. Millar, T. Sibbald, S. Landriault (Recording Secretary, n-v)

Regrets: P. Maher, J. McAuliffe, P. Radia, D. Iafrate, M. Litalien, H. Mackie

The purpose of the meeting was to set the agenda for the May 8, 2020 Senate meeting.

The Academic Quality Assurance and Planning Committee Report dated April 24, 2020 was provided for inclusion in the Senate Agenda.

The By-Laws and Elections Committee Report dated March 12, 2020 was provided for inclusion in the Senate Agenda.

The Senate Budget Advisory Committee Report dated April 22, 2020 was provided for inclusion in the Senate Agenda.

Following discussion regarding live streaming Senate meetings, it was agreed that due to a lack of ability to control who can attend using the live stream and the effect this could have on managing the business of Senate, Senators will be provided with a Zoom link to attend meetings. Special requests can be made by contacting the Senate Secretary. The Senate agendas and minutes will be posted to the website and be available to all.

The Provost reminded that substantive questions should be communicated to the Senate Secretary prior to the Senate meeting so that evidence based answers can be provided at the meeting.

It was advised that a Report on Graduation Applicants dated May 6, 2020 would be received under New Business in the Senate Agenda. The Provost requested that the Deans announce their graduates and express congratulations.

Respectfully submitted,



M. DeGagné  
Chair  
Senate Executive Committee

MOTION 1:           That Senate receive the Report of the Senate Executive dated April 30, 2020.

**Report of the**  
**ACADEMIC QUALITY ASSURANCE AND PLANNING COMMITTEE**  
**Friday, April 24, 2020**

The fourth meeting of the Academic Quality Assurance and Planning Committee was held on Friday, April 24, 2020 by Zoom conference.

**COMMITTEE MEMBERS:**

Arja Vainio-Mattila  
Pat Maher  
Jim McAuliffe  
Pavlina Radia  
Carole Richardson  
Debra Iafrate  
Stephen Tedesco

Nancy Black  
Judy Smith  
James Abbott  
Rob Breton  
Steven Cairns  
Dan Jarvis  
Kristina Karvinen

Ben Kelly  
Graydon Raymer  
Susan Srigley  
Hannah Mackie

Regrets: Natalie Muylaert

Guests: Beth Holden, Renee Hacquard

Recording Secretary: S. Landriault

In Business Arising from the Minutes of the February 21, 2020 it was noted that the following motion to revise the policy on readmission into the Bachelor of Education program was tabled to be sent back to the Faculty of Education and Professional Studies for further discussion.

Motion 1: Moved by R. Breton, seconded by N. Black that policy 6.3 on readmission into the Bachelor of Education program be changed from:

**6.3 Education**

Students will be required to withdraw from the program if the second attempt at the failed course is unsuccessful. Students who are required to withdraw will not be considered for readmission until they have been out of the program for one year. Separate course offerings will not be available until the following academic year.

**To:**

**6.3 Education**

Students will be required to withdraw from the program if the second attempt at the failed course is unsuccessful. Students who are required to withdraw will not be considered for readmission. Separate course offerings will not be available until the following academic year.

**Rationale:**

Students often have the same experience: same professors, classes, placement areas. Students may have already had a second opportunity on placement.

**CARRIED**

A recommendation from the March 10, 2020 Academic Curriculum Committee to discuss the financial impact of one-credit courses was forwarded to the Academic Quality Assurance and Planning Committee for discussion. The Director of Finance, Renee Hacquard, was invited to attend the AQAPC meeting. It was advised that most undergraduate courses are three or six-credit courses, but one-credit courses are required to fill in the gap if students are short one-credit. It was suggested that the one-credit courses be offered in clusters as workload can be very challenging to assign. One-credit courses are offered in the BPHE and Business programs. One-credit courses in the BPHE program are often recreation courses, or skill related, "How to" courses, that are scheduled every year. It was advised that one-credit courses have been approved at ACC and Senate, and that this could be a great opportunity to offer courses to high school students or community members. The Director of Finance reminded of the importance of considering whether there are additional faculty costs or expenses involved, and advised that she will investigate whether the fee structure is different for community members taking one-credit courses. Concerns were expressed that students would need to be aware of the course drop schedule, which could lead to more student petitions for late withdrawals and students making more overload requests. A question was asked whether community members taking one-credit courses would have access to services provided through NUSU. Further discussions with the Registrar's Office, Finance Office, Deans and NUSU will take place to ensure that the policy framework and fee structure are strong enough to support offering more one-credit courses. A request was made to ensure that information advising that one-credit courses don't count towards post-graduate courses is included in the course descriptions. This matter will be discussed further at future AQAPC meetings.

The Graduate Studies Committee requested that AQAPC review and discuss revisions to the School of Graduate Studies External Examiner Policy. The revised policy will offer clarity as to who is an appropriate, arm's length external examiner. Following discussion and suggestions from AQAPC members that the language of the policy be broadened, it was agreed that this policy be tabled and sent back to the Graduate Studies Committee for further discussion.

The Graduate Studies Committee requested that AQAPC review and discuss revisions to the School of Graduate Studies Faculty Membership Policy. The revised policy will streamline the membership categories to simplify the governance of the programs and allow more faculty to take part. It was noted that some faculty members are not comfortable voting in areas outside their expertise. A concern was raised that membership will have to be managed so that not all members are non-voting.

Motion 2: Moved by G. Raymer, seconded by J. Abbott that the Graduate Faculty Membership categories be updated as outlined in the attached SGS Governance document.  
CARRIED

Concerns were raised at the April 17, 2020 Senate meeting that revisions listed as non-substantive should have been included in the agenda as motions to be voted on. The Associate Registrar - Academic Policy and Advising, advised that the language in our By-Laws doesn't match up with the language in the IQAP document. The Provost advised that we may need to change our language to match the IQAP document. She requested that the Registrar and the Associate Registrar provide clear text on non-substantive motions to be included under new business in the May 8, 2020 Senate Agenda.

Respectfully submitted,



Arja Vainio-Mattila, PhD  
Chair, Academic Quality Assurance  
and Planning Committee

Motion 1: That the Report of the Academic Quality Assurance and Planning Committee dated April 24, 2020, be received.

Motion 2: That Senate approve that Academic Calendar Policy 6.3 on readmission into the Bachelor of Education program be changed from:

6.3 Education

Students will be required to withdraw from the program if the second attempt at the failed course is unsuccessful. Students who are required to withdraw will not be considered for readmission until they have been out of the program for one year. Separate course offerings will not be available until the following academic year.

**To:**

6.3 Education

Students will be required to withdraw from the program if the second attempt at the failed course is unsuccessful. Students who are required to withdraw will not be considered for readmission. Separate course offerings will not be available until the following academic year.

Motion 3: That Senate approve that the Graduate Faculty Membership categories be updated as outlined in the attached SGS Governance document.

## Governance

The mission of the School of Graduate Studies is to define and support excellence in graduate education at Nipissing University. To achieve this goal, the primary roles and functions of the School of Graduate Studies are to articulate a vision of excellence for the graduate community, to provide an inter-university perspective on graduate education, to enhance the intellectual and research community of scholars among graduate students and graduate faculty and to serve as an advocate for graduate education and graduate students within the institution. The **Graduate Studies Committee** is the body that directs and oversees the administration of graduate education, defining what constitutes graduate education at Nipissing University, maintaining equity in program and degree standards across all academic disciplines, providing quality control over all aspects of graduate education and maintaining equity and fairness in the treatment of graduate students.

Originally approved by Nipissing University Senate April 15, 2011

## Graduate Faculty Membership Policy

<b>Office of Accountability</b>	Graduate Studies & Research
<b>Office of Administrative Responsibility</b>	School of Graduate Studies
<b>Approving Body</b>	Graduate Studies Committee
<b>Approval Date</b>	December 9, 2019
<b>Renewal Date</b>	

### Preamble:

Graduate Faculty Members are those from within the university who's scholarly or professional accomplishments merit association with a graduate program housed either within or outside of their department/school. Graduate Faculty Memberships are appointed for a period of five years, after which they must be renewed.

## Membership

Membership is obtained in two ways:

1. Through inclusion in a successful application for program approval through the Nipissing University Institutional Quality Assurance Process (IQAP).
2. By application for Graduate Faculty Membership

## Application Process

1. Complete the [Application for Graduate Faculty Membership](#) and forward it, along with an up to date CV, to the School of Graduate Studies.

2. The Dean, Graduate Studies and Research, in consultation with the corresponding Faculty Dean and Graduate Program Coordinators/Chairs, will either approve or decline the application. The Deans and Graduate Program Coordinators/Chair might also recommend a different level of membership than the one requested by the applicant.

### **Criteria for Membership**

- An earned doctoral degree (PhD or equivalent or terminal degree in the discipline),
- Significant publications in the areas of approved for offering graduate programs and a sustained and active record of research productivity and scholarly output; these should include refereed publications,
- Graduate teaching or co-teaching experience and dissertation/thesis/major research paper supervision or committee membership will also be taken into account,
- An on-going research program,
- External research grants are highly desirable, though not required.

### **Types of Membership**

#### Full Graduate Faculty - Voting:

Full Graduate Faculty - Voting Membership status is typically granted to faculty within the department of the graduate program. Full voting members are expected to actively participate in the governance of the program.

Full Member privileges include:

- Teach graduate courses (at the discretion of the Faculty Dean),
- Supervise or co-supervise dissertations/theses/major research papers,
- Participate as committee members in supervisory and examination committees
- Vote in the governance of the program
- Attend Graduate Program Committee Meetings

#### Full Graduate Faculty – Non-Voting:

Full Graduate Faculty Membership – Non-Voting status is typically granted to faculty outside of the department of the graduate program yet they can offer a unique set of expertise in terms of supervising students. Full non-voting members may solely supervise students but do not participate in the governance of the program.

Full Member privileges include:

- Teach graduate courses (at the discretion of the Faculty Dean),
- Supervise or co-supervise dissertations/theses/major research papers,
- Participate as committee members in supervisory and examination committees

#### Associate Graduate Faculty - Voting:

Associate Graduate Faculty Membership – Voting status is usually granted to faculty who are new to Nipissing or who have limited experience in teaching and supervising graduate students. Associate voting members are expected to actively participate in the governance of the program.

Associate Member privileges include:

- Teach graduate courses (at the discretion of the Faculty Dean),
- Co-Supervise dissertations/theses/major research papers,
- Participate as committee members in supervisory and examination committees
- Vote in governance of the program
- Attend Graduate Program Committee Meetings

#### Associate Graduate Faculty – Non-Voting:

Associate Graduate Faculty Membership – Non-voting status is usually granted to faculty who are new to Nipissing or who have limited experience in teaching and supervising graduate students. Associate non-voting may also be outside of the program's department but would like to enhance their graduate involvement. Associate non-voting members do not participate in the governance of the program.

Associate Member privileges include:

- Teach graduate courses (at the discretion of the Faculty Dean),
- Co-Supervise dissertations/theses/major research papers,
- Participate as committee members in supervisory and examination committees

#### **Terms of Membership**

All graduate faculty members are appointed for a five year term. At the end of the five-year term, the member must renew his or her membership by reapplying.

In addition, graduate faculty membership is also reviewed during the regular cycle of program reviews. The status of any graduate faculty member is subject to approval/reapproval during the regular cycle review.

**Nipissing University**

**Report of the By-Laws and Elections Committee**

March 12, 2020

There was a meeting of the By-Laws and Elections Committee on March 12, 2020 at 1:00 p.m. in F214.

Present: N. Colborne, A. Vainio-Mattila, T. Horton, T. Sibbald, D. Tabachnick, H. Mackie

Recording Secretary: S. Landriault

The Agenda of the March 12, 2020 By-Laws and Elections Subcommittee meeting was approved.

Moved by D. Tabachnick, seconded by T. Sibbald that the Report of the January 16, 2020 By-Laws and Elections Committee meeting be accepted.

CARRIED

On February 20, 2020, members of the By-Laws and Elections Committee, the Registrar and the Associate Registrar, Academic Policy and Advising met to discuss the reorganization of the Senate Policies document and identify policies that should be included. A draft outline of the re-organized policies was provided. The document identified admission as well as program and degree requirements that are already found in the Academic Calendar. It was agreed that a policy framework be developed to identify who is responsible for the policy, when the policy was introduced and when the policy needs to be reviewed. Suggestions included a searchable on-line library of policies with links so that changes can be updated. The Registrar's Office will work on developing the policy framework and report back to the By-Laws and Elections Committee.

The Senate meeting dates for the 2020-2021 Senate year were discussed and approved. The dates will be forwarded to the next Senate Executive meeting for inclusion in the April Senate Agenda.

The most recent faculty count was provided by the Human Resources Department. The Chair will determine the proportional representation of faculty required by each Faculty. The Senate Secretary will provide this information to the Deans' offices once it has been determined.

As the term CASBU faculty no longer exists in the new CA, it was agreed that all references to CASBU be removed from the Senate By-Laws document. A discussion took place as to what category the Librarians fit in. A question was asked as to whether the Senate By-Laws should be based on the Nipissing Act. Dr. Tabachnick agreed to review the FASBU and CASBU language and craft language as to where the Librarians fit in, and report back at a future meeting.

A suggestion was made to identify the motions approved as omnibus motions in the Senate Agenda. For clarification the following language will be added: Motions 1-10, as omnibus, Carried.

MOTION 1: That Senate receive the Report of the By-Laws and Elections Committee dated March 12, 2020.

Respectfully submitted,  
*Original signed by:*

Dr. Nathan Colborne  
Chair  
By-Laws and Elections Committee



**Minutes of the**  
**SENATE BUDGET ADVISORY COMMITTEE**  
**Academic Year 2019-2020**

April 22, 2020

The second meeting of the Senate Budget Advisory Committee was held on Wednesday, April 22, 2020 at 10:00 a.m. by Zoom conferencing. The following members attended:

**COMMITTEE MEMBERS:**

Arja Vainio-Mattila (Chair)  
Cheryl Sutton  
Todd Horton

Pavlina Radia  
Sal Renshaw  
Haibin Zhu

Taylor Sullivan

Support: Renee Hacquard

Recording Secretary: Sandy Landriault

The meeting was called to order.

Motion 1: Moved by P. Radia, seconded by H. Zhu that the agenda be approved.  
CARRIED

The minutes of the March 3, 2020 Senate Budget Advisory Committee meeting were approved.

Under Business Arising from the March 3, 2020 Minutes, the terms of reference and the mandate of the Senate Budget Advisory Committee were discussed further. Background information, including recommendations from the Special Governance Commission Report, as to why the committee had been established was provided. Faculty committee members shared suggestions from their faculty constituents, and committee members provided their input as to how this committee could better serve its purpose.

Following discussion, committee members agreed that the mandate of the Senate Budget Advisory Committee include the suggestions listed below:

- Faculty members can assist with the budget from an academic view point;
- The committee can provide opportunities to receive feedback and advice from faculty members and students and act as a team to assist in the budget process;
- The committee can be an important tool to translate the financials to faculty members and students;
- The committee can provide an opportunity for faculties to identify priorities, i.e.: Indigenization and faculty renewal;
- Core academic issues such as workload could be brought to the table for discussion with the committee;

- The establishment of a mechanism to combine the academic planning process with the budget process, and figuring out how these two processes can be brought together to make decisions that ensure the academic continuity of our programs and academic life while keeping in mind the accumulating deficit;
- Next year the committee can identify the framework of the academic plan and determine longer term priorities that feed into the budget planning process;
- The committee can provide accountability and oversight;
- Information pertaining to the budget should be shared prior to decisions being made and final reports released;
- The committee has an advisory role where conversations can be had in good faith to make guideline types of decisions;
- Feedback from this committee is valuable as it provides clarity as to how the budget process identifies priorities that feed into the budget planning process.

### **Budget Process Update**

The Director of Finance provided the 2020-2021 budget timeline. The timeline is attached to the minutes.

The Vice-President Finance and Administration advised that the budget update provided to the Audit and Finance Committee in early April indicated a 1.5 million deficit in the operating fund. The budget process update provided was a month behind schedule due to the COVID-19 pandemic. Many of the budget lines have not been finalized, but are anticipated to be confirmed in the next week.

The Provost advised that she would be interested in hearing feedback regarding consideration of courses being offered remotely in the fall. As there is a significant cost to develop courses for on-line delivery, this would require commitment from the faculty. Should funds be invested to offer courses that will only be taught once, or do we want to investigate developing on-line courses to further the sustainability of the university?

Committee members agreed that key times throughout the year be identified, starting in the fall, so that information and recommendations in regards to the budget can be shared. The Senate Secretary will schedule meetings in September, October, November and December. These meetings will drive the budget process, the annual academic plan as well as the strategic academic plan that will be developed. Other Senate Committees will be a part of this process as well.

NUSU VP Finance and Administration, Tayler Sullivan, advised that Warren Loveday was elected as the NUSU VPFA for 2020-21.

The meeting was adjourned at 11:00 a.m.

## **2020/21 BUDGET TIMELINE**

- **Week of January 6 & 13**: online system available, training sessions occur
- **February 7, 2020**: Deadline for budget submission (close of online edit access)
- **March 13, 2020 Senate**: Status update on budget
- **April 6, 2020 A&F**: Budget package to A&F for review
- **May 8, 2020 Senate**: Budget presented to Senate
- **May 25, 2020 A&F**: A&F to approve 2020/2021 Budget
- **June 4, 2020 Board of Governors**: Board to approve 2020/2021 Budget