



## **Ottawa Catholic D.S.B. Health & Safety Requirements**

In addition to completing the Ministry of Labour Health and Safety eLearning Module and concussion training required by Nipissing University, teacher candidates assigned to the Ottawa Catholic District School Board are required to complete the attached training. **This training must be completed annually prior to the first day of placement.**

Failure to comply with these requirements may jeopardize your placement.

If you have questions, please contact the Practicum Office at [ptoffice@nipissingu.ca](mailto:ptoffice@nipissingu.ca) or 705-474-3450 ext. 4555.



## **Mandatory Health & Safety Training Requirements** **- Student Teachers**

Under the Ministry of Labour Occupational Health and Safety Act, a “worker” can be described as, “A person who performs work or supplies services for no monetary compensation under a program approved by a college of applied arts and technology, university or other post-secondary institution.”

For this reason, we require your participation and completion of several online health and safety training modules **before** your placement in one of our Board’s schools.

**\*Please note that the training modules will require not more than 5 hours to complete. All training modules must be completed before your first day at an OCSB school placement.**

### **Directions:**

1. Use the “quick link” registration URL:

<https://ocsbstudents-on.safeschools.com/register/c0e73f00>

2. Enter your complete first name.
3. Enter your complete last name.
4. Enter your username: first name.last name (ex. john.smith)
5. Click on “REGISTER”. (There is no need to enter your email address.)
6. Click on each of the listed training module titles on your homepage (there are 12 assigned to you) and follow the prompts to begin the course. (To earn a certificate of completion, you must listen to all topics in their entirety and pass the quiz.)

Once you have registered / created an account with safeSCHOOLS (above) you can access safeSCHOOLS here; <https://ocsbstudents-on.safeschools.com/login>

**Printing Certificates and Other Tips:**

[https://docs.google.com/document/d/1kH2UxH\\_wLe1xluuCitzG9ntmSti4ogluo48kBtsLs0Q/edit?usp=sharing](https://docs.google.com/document/d/1kH2UxH_wLe1xluuCitzG9ntmSti4ogluo48kBtsLs0Q/edit?usp=sharing)

Your participation will help to make Ottawa Catholic School Board a safer place to work and learn! If you have any questions, please contact **chantal.mazerolle@ocsb.ca**.