

NIPISSING UNIVERSITY

**BOARD OF GOVERNORS MEETING**

**OPEN SESSION**

May 2, 2019

The Open Session of the regular Board of Governors meeting was held on Thursday, May 2, 2019, at 5:30 p.m. in the President's Boardroom (F303).

**Members Present:** Tom Palangio, Board Chair  
Karen Barnes  
Paul Cook  
Fran Couchie  
Mike DeGagné  
Kristen Ferguson  
Blaine Hatt  
Ryan Hehn  
Rose Jawbone (via Zoom)  
Gary Jodouin  
Stuart Kidd  
Toivo Koivukoski  
Hannah Mackie  
Karl Neubert  
Jade Nighbor  
Bobby Ray  
Judy Smith  
Tayler Sullivan  
David Tabachnick  
Stephen Tedesco  
Marcus Tignanelli

**Regrets:** Tom Curry  
Joanne Laplante  
Kathy Wilcox

**Invited Guests:** Cheryl Sutton  
Arja Vainio-Mattila  
Casey Phillips  
Debra Iafrate  
Cristin Christopher  
Charlotte Foster (NUSU)  
Shannon MacCarthy (NUSU)  
Christine Dowdall (University Secretary)

**Observers:** Erika Lougheed

**Recording Secretary:** Abby Blaszczyk (Administrative Assistant, President's Office)

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### 1. Call to Order/Land Acknowledgment

The meeting was called to order at 5:35 p.m. The Board Chair offered a traditional land acknowledgement.

### 2. Declaration of Conflict of Interest

The Board Chair called for conflicts of interest concerning any of the agenda items. No such declarations were made.

### 3. Use of Recording and/or Broadcasting Devices

The Board Chair reminded everyone that the use of recording and/or broadcasting devices is prohibited during the meeting.

### 4. Consent Agenda

The minutes from the April 15 meeting of the Community Relations Committee were pulled from the consent agenda for a minor revision, and the following resolution was put forward:

Resolution 2019-05-01:      ***That the items included on the May 2, 2019, consent agenda for the Open Session of the Board of Governors meeting be adopted as amended.***

*Moved by Ryan Hehn; seconded by Blaine Hatt.  
Carried.*

### 5. Adoption of Regular Agenda

Resolution 2019-05-02:      ***That the Board of Governors adopt the May 2, 2019, open meeting agenda as amended.***

*Moved by Fran Couchie; seconded by Karen Barnes.  
Carried.*

### 6. Chair's Remarks

The Chair offered a warm welcome to Mr. Stuart Kidd (a new LGIC appointee) and the 2019/20 Nipissing University Student Union executives.

### 7. Chancellor's Remarks

The Chancellor spoke to the success of the FIRST Robotics event that was recently held at the Nipissing University Athletics Centre for the sixth consecutive year. He noted that several students have enrolled at Nipissing after attending the FIRST Robotics competition, suggesting the event is a good recruiting tool. He commended Team 1305, the local team who won this year's event, earning them the opportunity to advance to the World Championships in Detroit.

## 8. President's Remarks

The President presented the annual Tenure and Promotion report. The list of recipients is as follows:

### Promotion to Professor:

- Dr. Steven Arnocky
- Dr. Brenda Bruner
- Dr. Mark Bruner
- Dr. Robin Gendron
- Dr. Barbi Law
- Dr. Katrina Srigley
- Dr. Thomas Waldock

### Promotion to Associate Professor:

- Dr. Kirsten Greer
- Dr. Karey McCullough

### Tenure:

- Dr. Louela Manankil-Rankin
- Dr. Kirsten Greer

The President also reported on a sampling of activities since the Board's last meeting. These include an ongoing collaboration with the Mental Health Commission and the joint planning of the National Building Reconciliation Forum. The University also had a recent visit from Dr. Ted Hewitt, the President of the Social Sciences and Humanities Research Council (SSHRC), who had the opportunity to visit with professors who currently hold SSHRC Grants.

A question was raised regarding a recent Globe & Mail article, and the President advised he would speak to this matter in the closed session.

## 9. Vice-President's Remarks

**The Provost and Vice-President, Academic & Research (PVPAR)** spoke to the academic planning processes and the resulting plan which speaks to the growth and engagement of the institution. Additionally, she announced the recipients of this year's Chancellor's awards as follows:

- Chancellors Award for Excellence in Teaching (FASBU) – Dr. Steve Hanson
- Chancellors Award for Excellence in Teaching (CASBU) – Dr. Richard Senior
- Chancellor Awards for Excellence in Research – Dr. Mukund Jha
- Chancellor Awards for Excellence in Service – Dr. Toivo Koivukoski

The PVPAR reported that eighteen programs underwent reviews through the Institutional Quality Assurance Protocol (IQAP) review process this year. The external reviews for all eighteen programs have now been

completed, and the internal Quality Assurance processes have been rewritten. The new protocol has been accepted by the Ontario Universities Council on Quality Assurance.

**The Vice-President, Finance & Administration (VPFA)** reported that the roofing work which was funded by the Greenhouse Gas Fund has now been completed. She also noted that Nipissing University will be hosting the spring meeting of the Council of Senior Administrative Officers (CSAO) on campus later this week.

**The Assistant Vice-President, Students (AVPS)** highlighted a number of current and upcoming events, including the Ontario Federation of School Athletics Association (OFSSA) Badminton Championships currently being held on campus. An additional residence building, Founder's House, has been opened up for accommodation this summer which speaks to the success of the ongoing promotion of our campus and facilities.

As mentioned by the President earlier in the meeting, the University continues to develop a relationship with the Mental Health Commission, and there are plans to participate in the development of a national standard for post-secondary mental health. The AVPS also continues to host focus groups around the issue of sexual violence, and an updated Sexual Violence Prevention, Support and Response Policy will be brought to the Board for approval in the fall.

## 10. Deans' Remarks

**The Dean of Arts & Science** reported on the completion of six IQAP reviews, extending thanks to all the individual faculty members involved in the process. She also announced that the First Year Foundations program has been launched. This new program is geared towards students with a GPA of less than seventy percent. To date, offers have been extended to fifty students with an additional two hundred potential students on the list. The Dean stated that this program has been generating significant media attention including Maclean's Magazine.

**The Dean of Applied and Professional Studies** noted the Sparrow Experiential Learning Space is scheduled to begin construction this coming week. The Dean also remarked on the inaugural Stockfish Family Startup Award competition, which saw three groups of entrepreneurs receive funding for startup business ventures.

This fall, the University will welcome the first cohort to the refreshed Bachelor of Business Administration program.

## 11. Enrollment Update – Registrar

The Registrar reported that Nipissing has received 4,933 distinct applications for the 2019/2020 Academic year, which is a significant increase over last year. There has been an increase in high school applicants and a substantial increase in applicants choosing Nipissing University as their "first choice". In particular, acceptances in Education have doubled over last year and as a result, applications to this program have been closed at this time. The Registrar's Office continues to work diligently to get offers out.

A question was raised regarding the recent changes in government funding and whether or not we expect to see a resultant decrease in Education enrollment numbers. The Registrar responded that while this will be monitored closely going forward, it has not had an adverse effect as of yet. She also highlighted such things as the NU Promise and a more tailored communication process as some of the possible reasons for the increase in enrollment numbers.

With respect to graduation, 400 students graduated throughout the academic year, and 881 students have currently applied to graduate. We are expecting approximately 1,300 graduates this year.

## 12. Question Period

There were no questions.

## 13. Committee

### University Governance Committee

#### **Election of Board Officers**

The Chair of the University Governance Committee reminded Board members of the call for nominations that went out for the positions of Board Chair, Vice-Chair, and Vice-Chair Pro Tem for next year. As outlined in the Election of Board Officers Policy, the following resolutions were brought forward:

Resolution 2019-05-03:     ***That the Board of Governors accept the recommendation of the University Governance Committee to appoint Tom Palangio to the position of Chair of the Board for a one year term effective July 1, 2019.***

*Moved by Blaine Hatt; seconded by Hannah Mackie.  
Carried.*

Resolution 2019-05-04:     ***That the Board of Governors accept the recommendation of the University Governance Committee to appoint Karen Barnes to the position of Vice-Chair of the Board for a one year term effective July 1, 2019.***

*Moved by Blaine Hatt; seconded by Ryan Hehn.  
Carried.*

Resolution 2019-05-05:     ***That the Board of Governors accept the recommendation of the University Governance Committee to appoint Karl Neubert to the position of Vice-Chair Pro Tem of the Board for a one year term effective July 1, 2019.***

*Moved by Ryan Hehn; seconded by Judy Smith.  
Carried.*

## 14. Board Representatives on Other Committees

- Joint Committee of the Board and Senate on Governance

With regard to the recommendations that were part of the Special Governance Commission (SGC) Report in 2016, five out of eight recommendations have currently been implemented. A formal report will follow.

Changes made to the draft Terms of Reference of the Joint Committee of the Board and Senate on Governance were reviewed, and the following resolution was made:

**Resolution 2019-05-06: *That the Board of Governors accepts the recommendation of the University Governance Committee to adopt the Terms of Reference of the Joint Committee of the Board and Senate on Governance, as drafted and approved by the Joint Committee.***

*Moved by Karen Barnes; seconded by Fran Couchie.  
Carried.*

- Academic Senate

A thorough review of the Academic Plan was provided at the last Senate meeting, and it will be going forward for eventual endorsement and approval.

- Nipissing University Alumni Advisory Board (NUAAB)

It was announced that voting for the Alumni Awards will take place at the next meeting. The NUAAB currently has one vacancy, and Nipissing University's Board of Governors' members were asked to encourage potential applicants.

The NUAAB President, on behalf of NUAAB, was pleased to announce a \$20,000 gift to support the sponsorship of a room in the Harris Learning Library. These rooms see extensive use throughout the year, and the Alumni Board is excited to support both current and future alumni through this donation. Board members were invited to attend the unveiling event, which will take place June 13, 2019, at 12:00 p.m.

- Indigenous Council on Education

The Indigenous Council on Education met two weeks ago, and a formal report will be presented at the June Board meeting. It was noted that Dr. Mike DeGagne was nominated as the NUICE representative at Senate.

## 15. Other Business

A question was raised with respect to the ways in which information to and from committees, such as the Indigenization Steering Committee, is communicated to and from the Board. It was noted that the Board has a representative who sits on NUICE (Kristen Ferguson currently fills that role) just as the NUICE Chair (currently Rose Jawbone) sits on the Board. The same is true for Senate and the Alumni Advisory Board. Reports flow through these individuals.

## 16. Next Meeting Dates/Adjournment

The next regular committee day is scheduled for May 13, 2019.

The next regular meeting of the Board of Governors is scheduled for June 6, 2019.

Resolution 2019-05-07:     ***That the Open Session of the Board of Governors' regular meeting now adjourn.***

*Moved by Ryan Hehn; seconded by Karl Neubert.  
Carried.*

Open session adjourned at 7:05 p.m.

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President & Vice-Chancellor/Secretary of the Board

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Board Chair

**NIPISSING UNIVERSITY BOARD OF GOVERNORS MEETING**

**OPEN SESSION**

May 2, 2019

5:30 p.m. – Nipissing University Board Room (F303)

**AGENDA**

**Zoom Connection for Virtual Attendance:**

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- 1. Call to Order/Land Acknowledgement**
- 2. Declaration of Conflict of Interest**
- 3. Use of Recording and/or Broadcasting Devices**
- 4. Consent Agenda**
  - i. Adoption of the March 21, 2019, Minutes (Open Session)
  - ii. For Information Only
    - (a) Committee Reports
      1. Audit & Finance Committee – Minutes from April 15, 2019
      2. University Governance Committee – Minutes from April 15, 2019
      3. Community Relations Committee – Minutes from April 15, 2019
      4. Fundraising Committee – Minutes from Minutes from April 15, 2019

Resolution: *That the items included on the May 2, 2019, consent agenda for the Open Session of the Board of Governors meeting be adopted as circulated.*

**5. Adoption of Regular Agenda**

Resolution: *That the Board of Governors adopt the May 2, 2019, Open Session regular agenda as circulated.*

- 6. Chair's Remarks**
- 7. Chancellor's Remarks**
- 8. President's Remarks**
- 9. Vice-President's Remarks**
  - *Provost and Vice President, Academic & Research*
  - *Vice-President, Finance & Administration*
  - *Assistant Vice-President, Students*

**10. Deans' Remarks**

**11. Enrollment Update – Registrar**

**12. Question Period**

**13. Committee**

University Governance Committee

Resolution: *That the Board of Governors accept the recommendation of the University Governance Committee to appoint Tom Palangio to the position of Chair of the Board for a one year term effective July 1, 2019.*

Resolution: *That the Board of Governors accept the recommendation of the University Governance Committee to appoint Karen Barnes to the position of Vice-Chair of the Board for a one year term effective July 1, 2019.*

Resolution: *That the Board of Governors accept the recommendation of the University Governance Committee to appoint Karl Neubert to the position of Vice-Chair Pro Tem of the Board for a one year term effective July 1, 2019.*

**14. Board Representatives on Other Committees**

- Nipissing University Student Union
- Academic Senate
- Alumni Advisory Board
- Indigenous Council on Education
- Joint Committee of the Board and Senate on Governance

**15. Other Business**

**16. Next Meeting Dates/Adjournment**

Resolution: That the Open Session of the Board of Governors' regular meeting now adjourn.

Time: \_\_\_\_\_

NIPISSING UNIVERSITY

**BOARD OF GOVERNORS MEETING**

**OPEN SESSION**

March 21, 2019

The Open Session of the regular Board of Governors meeting was held on Thursday, March 21, 2019, at 5:30 p.m. in the Robert J. Surtees Athletics Centre board room (#203).

**Members Present:** Tom Palangio, Board Chair  
Paul Cook  
Tom Curry (via Zoom)  
Mike DeGagné  
Gord Durnan (via Zoom)  
Kristen Ferguson  
Daniel Goulard  
Blaine Hatt  
Ryan Hehn  
Rose Jawbone (via Zoom)  
Gary Jodouin  
Toivo Koivukoski  
Joanne Laplante  
Hannah Mackie  
Bobby Ray  
Judy Smith (via Zoom)  
David Tabachnick  
Stephen Tedesco  
Marcus Tignanelli

**Regrets:** Karen Barnes  
Fran Couchie  
Karl Neubert  
Jade Nighbor

**Invited Guests:** Cheryl Sutton  
Arja Vainio-Mattila  
Casey Phillips  
Debra Iafrate  
Carole Richardson  
Jim McAuliffe  
Cristin Christopher  
Ursula Boyer  
Hariett Madigan  
Graydon Raymer  
Christine Dowdall (University Secretary)

**Observers:** Amanda Burk

**Recording Secretary:** Abby Blaszczyk (Administrative Assistant, President's Office)

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## 1. Call to Order/Land Acknowledgment

The meeting was called to order at 5:35 p.m. The Board Chair offered a traditional land acknowledgement.

## 2. Declaration of Conflict of Interest

The Board Chair called for conflicts of interest concerning any of the agenda items. No such declarations were made.

## 3. Use of Recording and/or Broadcasting Devices

The Board Chair reminded everyone that the use of recording and/or broadcasting devices is prohibited during the meeting.

## 4. Consent Agenda

Resolution 2019-03-01:     ***That the items included on the March 21, 2019, consent agenda for the Open Session of the Board of Governors meeting be adopted as circulated.***

*Moved by Blaine Hatt; seconded by Ryan Hehn.  
Carried.*

## 5. Adoption of Regular Agenda

The Chair requested a reordering of the meeting's open agenda, bringing some of the regular business items forward to accommodate the need for the President to leave the meeting early (details under the Chair's Remarks). As a result, the following resolution was put forward:

Resolution 2019-03-02:     ***That the Board of Governors adopt the March 21, 2019, open meeting agenda as amended.***

*Moved by Gary Jodouin; seconded by Hannah Mackie.  
Carried.*

## 6. Chair's Remarks

The Chair noted the change in venue and the positive opportunity for Board members to tour and experience different facilities on campus.

The Chair announced that later this evening, Dr. Mike DeGagné, President and Vice-Chancellor, will be inducted into the Nipissing District's Human Rights Hall of Fame at the 32<sup>nd</sup> Annual Evening of Applause. He congratulated the President on receiving the award, which honours individuals who have shown leadership in human rights or anti-racism activities, making a difference locally, regionally, nationally or internationally.

## **7. President's Remarks**

The President announced that Hannah Mackie, a current student representative on the Board of Governors, has been voted as next year's student union President. He congratulated Hannah and said that he is looking forward to a continued working relationship.

The President highlighted several of his activities since the Board last met. These included leadership discussions with the City of North Bay, meetings with potentially significant donors, and ongoing discussions with the Presidents of the other Northern universities with whom Nipissing shares many challenges.

Dr. DeGagné highlighted the success of the recent Donor Social and the presentation of the Dave Marshall Leadership Awards. He also congratulated Dr. Toivo Koivukoski and his team on the exceptional work done to prepare the campus trails for the Ontario University Athletics (OUA) Nordic Ski Championship.

The President provided an update on the recent changes in tuition in Ontario, noting that no further information has been received regarding the Northern relief fund.

## **8. Board Representatives on Other Committees**

### Nipissing University Student Union – Hannah Mackie

The elections for the NUSU Executives and Board of Directors were recently completed for the 2019-2020 Academic year. The new Executive, consisting of Hannah Mackie as President, Shannon McCarthy as VP Student Life, Charlotte Foster as VP Advocacy and Awareness, and Tayler Sullivan as VP Finance and Administration, will take office on May 1.

Several events were highlighted, including a Build Your Future collaborative project between The Labour Market Group, YES Employment and NUSU that is designed to assist students as they prepare for the job market, and the very inspiring Ignite #6 event that featured student speakers from both Nipissing and Canadore.

### Academic Senate – Bobby Ray

Bobby Ray, one of the Board representatives on the Academic Senate, reported that the last Senate meeting included a call for nominations to the Harassment and Discrimination Committee. Following discussion, Senate requested that the Board of Governors review the purpose of this committee to determine if it is still a relevant committee. This task will be sent to either the Governance or Executive Committee of the Board for discussion.

During his report, Bobby formally welcomed Dr. David Tabachnick, the newest Senate representative on the Board of Governors.

### Alumni Advisory Board

No report.

Indigenous Council on Education – Rose Jawbone

At the October 30 meeting of the Nipissing University Indigenous Council on Education (NUICE), consultation took place regarding the wearing of Indigenous regalia at convocation. As a result, the following resolution was put forward:

Resolution 2019-03-03: ***That the Board of Governors adopt the policy statement for Indigenous regalia at convocation as recommended by the Indigenous Council on Education.***

*Moved by Blaine Hatt; seconded by Hannah Mackie.  
Carried.*

After significant discussion by NUICE, a final draft of the traditional territory acknowledgment was approved by the council. As a result, the following resolution was put forward:

Resolution 2019-03-04: ***That Board of Governors formally adopt the traditional land acknowledgement as recommended by the Indigenous Council on Education.***

*Moved by Blaine Hatt; seconded by Hannah Mackie.  
Carried.*

Joint Committee of the Board and Senate on Governance – Gary Jodouin

It was reported that the Terms of Reference for the Joint Committee were reviewed by the University Governance Committee at their last meeting. Some suggestions for revisions were made, so they will be sent back to the Joint Committee with suggested amendments for discussion at their next meeting.

It was also reported that five out of the eight recommendations from the Special Governance Commission Report are currently in place, and discussion on the remaining recommendations continues.

**9. Presentation: Presentation: Seven Years in PHED – Dr. Graydon Raymer, Director, School of Physical and Health Education/Associate Professor, Schulich School of Education**

Dr. Graydon Raymer is serving his second term as Director of the School of Physical and Health Education at Nipissing. Prior to the Board meeting, he toured Board members through the different labs that are housed in the Centre for Physical and Health Education. Nipissing University has one of the few BPHE programs in the country that still has a rich experiential component, and Dr. Raymer's presentation highlighted several sub-disciplines that the BPHE program has focused on over the past seven years including health and sport psychology, health and physical activity promotion, motor learning and control, biomechanics and ergonomics, and environmental and exercise physiology.

**10. Chancellor's Remarks**

The Chancellor noted several activities he has been involved in where the University has been showcased. Most recently, Nipissing hosted the opening ceremonies of the Provincial Ringette Championships which saw approximately 1,000 athletes on campus. Additionally, the Chancellor is serving once again as Co-Chair of the

FIRST Robotics Competition, which will be held at the R.J. Surtees Athletics Centre on March 29 and 30. This Competition, which is in its sixth year at Nipissing University, will host approximately 900 students from across Ontario.

Other activities the Chancellor highlighted included serving as a judge for the annual Three Minute Thesis competition and presenting awards to this year's recipients of the Dave Marshall Leadership Awards.

## 11. Vice-President's Remarks

**The Provost and Vice-President, Academic & Research (PVPAR)** updated the Board on the progress/status of the Quality Assurance reviews. She also spoke to the development of the teaching hub which is expected to be completed in August, as well as the two ongoing decanal searches for the Dean of Arts and Science and Dean of Teaching.

The PVPAR briefed the Board on her recent trip to India. She noted there are 115,000 students that travel from India each year to attend Canadian Universities which puts Nipissing in a very good position. Discussions have also been ongoing with the City in order to welcome international students to North Bay.

**The Vice-President, Finance & Administration (VPFA)** has been working to complete the preliminary budget, which will be presented to the Audit & Finance Committee for recommendation to the Board. She also noted that the ongoing roofing work, which is being funded by the Greenhouse Gas Fund, is expected to be completed on budget and on time.

**The Assistant Vice-President, Students (AVPS)** reported on the success of International Women's Week on campus, noting the many accomplishments of female leaders at Nipissing University as well as in our community.

The AVPS spoke to the recent release of a survey on sexual violence at Ontario Universities and Colleges. He stated that Nipissing University fared well in the majority of categories, such as perception of consent, knowledge of institutional supports and satisfaction with the institutional response. Dr. Phillips stated the announcement from the Provincial Government to double the Women's Safety Grant provides the University with the opportunity to further improve our services.

## 12. Deans' Remarks

**The Dean of the Schulich School of Education** reported that acceptances to the Bachelor of Education program have increased substantially with a number of offers still outstanding. She accredits this to the success of the recruitment team as well as the faculty and staff. She highlighted the success of the call campaigns and the well-attended Bachelor of Education Open House.

**The Dean of Graduate Studies and Research** highlighted a number of events, both externally and internally, associated with Research Month. He extended his thanks to the judges and participants of the Three Minute Thesis competition. He also promoted the Undergraduate Research Conference and NU 360, which showcases faculty research.

### 13. Enrollment Update – Registrar

As of March 15, distinct applications are at 4,703, which is already higher than our total number of applications from last academic year. The largest increase is seen in Education, with other major increases in Ontario High School applicants as well as first choice applications. Admissions is working diligently to get offers out to these prospective students.

When asked to what she attributes these very positive numbers, the Registrar responded that the promotion of the NU promise and the customized communication to potential students are two areas that have had an impact.

### 14. Question Period

A question was raised regarding issues related to administrative support for committees of the governing bodies. It was stated that most universities in Ontario have an Office of the Secretariat, and the absence of such an office at Nipissing makes us an outlier. In response, the PVPAR stated that such a proposal would have significant budgetary implications, in particular with regard to staffing. In addition, the University Secretary pointed out that while many universities may indeed have such a structure, those offices are often not responsible for providing administrative support to all of the committees.

A request to circulate a document related to this topic was made.

### 15. Other Business

No other business was discussed.

### 16. Next Meeting Dates/Adjournment

The next regular Committee Day is scheduled for April 15, 2019.

The next regular meeting of the Board of Governors is scheduled for May 2, 2019.

Resolution 2019-03-05:     ***That the Open Session of the Board of Governors' regular meeting now adjourn.***

*Moved by Stephen Tedesco; seconded by Gary Jodouin.  
Carried.*

Open session adjourned at 7:35 p.m.

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President & Vice-Chancellor/Secretary of the Board

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Board Chair

NIPISSING UNIVERSITY BOARD OF GOVERNORS

**AUDIT & FINANCE COMMITTEE MEETING**

**OPEN SESSION**

April 15, 2019

The Audit and Finance Committee met on Monday, April 15, 2019, at 8:30 a.m. in the Nipissing University Board Room (F303).

Members Present: Tom Palangio, Acting Chair  
Gary Jodouin  
Mike DeGagné  
David Tabachnick  
Stephen Tedesco  
Arja Vainio-Mattila (non-voting)  
Cheryl Sutton (non-voting)  
Christine Dowdall, University Secretary (non-voting)

Regrets: Paul Cook  
Hannah Mackie  
Karen Barnes  
Nicolai MacKenzie (non-voting)

Guests: Casey Phillips  
Debra Iafrate  
Gord Durnan  
Karl Neubert  
Abby Blaszczyk

Recording Secretary: Ursula Boyer (Director, Finance)

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**1. Welcome/Calls for Conflicts of Interest**

The Acting Chair welcomed everyone to the meeting. He called for conflicts of interest regarding items listed on the agenda; no such declarations were made.

**2. Enrolment Update**

The Registrar provided an update on applications received for 2019/20. Overall, applications are up with significant increases in applicants choosing Nipissing as their first and second choice. Nipissing is ahead of the provincial average with regard to application increases.

As previously noted, current enrolment is down from the prior year; however, the decrease is less than originally anticipated.

**3. 2018/19 Financials**

The VPFA reviewed the 2018/19 financials as at March 31, 2019. Overall, revenue is expected to be close to budget but with lower government grants and higher tuition revenues. Expenses are tracking as expected.

**4. 2019/2020 Budget**

A very preliminary overview of the 2019/20 budget was presented to the committee. It was noted that the budget contains grant revenue of \$2.7M for the Northern Sustainability Grant. As yet, the Province has not provided details on the grant allocation. Some of the other northern universities are including this grant revenue within their budgets as well.

As further information is received from the government, projections will be updated. Work is continuing on the budget review, both in terms of revenues and expenses, with the aim of further reducing the projected deficit.

A more detailed budget will be provided at the next meeting.

**5. Other Business**

No other business was discussed.

The meeting adjourned at 9:03 a.m.

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Recorded by: \_\_\_\_\_

Approved by: \_\_\_\_\_

Committee Chair

NIPISSING UNIVERSITY BOARD OF GOVERNORS

**GOVERNANCE COMMITTEE MEETING**

**OPEN SESSION**

April 15, 2019

The Governance Committee met on Monday, April 15, 2019, at 10:30 a.m. in the Nipissing University Board Room (F303).

Members present: Gary Jodouin, Committee Chair  
Fran Couchie  
Mike DeGagné  
Blaine Hatt  
Ryan Hehn  
Hannah Mackie  
Jade Nighbor  
Bobby Ray  
Cheryl Sutton (non-voting)  
Arja Vainio-Mattila (non-voting)  
Christine Dowdall, University Secretary (non-voting)

Regrets: Paul Cook  
Tom Curry  
Nicolai Mackenzie (non-voting)

Guests: Gord Durnan  
Casey Phillips  
David Tabachnick

Recording Secretary: Abby Blaszczyk (Administrative Assistant, President's Office)

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**1. Opening Remarks/Call for Conflicts of Interest**

The meeting was called to order at 10:30 a.m. The committee chair called for any conflicts of interest; no such declarations were made.

**2. Joint Board/Senate Committee on Governance – Gary Jodouin, Committee Chair**

- **Committee Terms of Reference – Draft for Approval**

The Terms of Reference for the Joint Committee of the Board and Senate on Governance were reviewed once again by the Joint Committee at their April 2<sup>nd</sup> meeting. As recommended by the Board Governance Committee, the Joint Committee discussed changing the committee membership to include the President & Vice-Chancellor as an ex-officio member of the committee, representing both Senate and the Board. The Joint Committee agreed with the recommendation.

Following the discussion, the following motion was put forward:

Motion: ***That the University Governance Committee recommends that the Board of Governors adopt the terms of reference for the Joint Committee of the Board and Senate on Governance as recommended by the Joint Committee on April 2, 2019.***

*Moved by Ryan Hehn; seconded by Fran Couchie.  
Carried.*

- **Implementation of the Recommendations of the SGC Report**

The eight recommendations that were part of the Special Governance Commission Report were reviewed. The Chair of the University Governance Committee noted that of the eight recommendations, five have been implemented. The following three recommendations are identified by members of the Joint Committee as outstanding:

- 3.3 - The SGC recommends to the Board a modification of its policies on the hiring of Non-Academic Vice-Presidents, as follows: to require the President to solicit the advice of Senate [24(3)], through Senate participation in a joint Board-Senate hiring committee, for the hiring of any official, academic and non-academic, for which the approval of the Board is sought.
- 3.4 - The SGC recommends to Senate the amendment of its bylaws to include Senate participation in joint Board-Senate hiring committees for the hiring of any official, academic and non-academic, for which the approval of the Board is sought.
- 3.5 - The SGC recommends that Senate and the Board adopt and maintain unified and consistent policies and bylaws regarding such joint Board-Senate hiring committees.

The Joint Committee has discussed these three recommendations, and the topic will be revisited at the next meeting of the Joint Committee.

### **3. Board Member Terms – Completions/Renewals**

This agenda item was moved to the closed portion of the meeting.

### **4. Harassment & Discrimination Committee: Request from Senate to Review**

A request was made at Senate to review the relevancy of the Harassment & Discrimination Committee. This will be addressed in Senate's report at the next Board meeting and will be assigned to the appropriate committee or department for review.

**5. Office of the Secretariat: Discussion**

At the last Board meeting, a member raised an issue concerning the absence of an Office of the Secretariat at Nipissing. It was suggested that Nipissing was an outlier in this regard. The member further suggested that such an office would ensure administrative support for committees of the governing bodies.

The President pointed out that while Nipissing may not have such a dedicated departmental structure, all of the tasks such an office is typically responsible for are otherwise distributed amongst a number of specific positions. For example, the University Secretary provides support to the Board and is also responsible for access and privacy. The Senate Secretary provides support to Senate.

Discussion followed. It was noted that in the Board Bylaws, the Secretary of the Board (a position held by the President) is responsible for appointing a recording secretary to each standing committee. A suggestion was made that Senate consider including similar language in the Senate Bylaws which would highlight the University’s commitment to providing sufficient resources to the governing bodies. This information will be forwarded to the Senate Secretary.

**6. Other Business**

No other business.

The open portion of the meeting adjourned at 10:58 am.

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Recording Secretary

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Chair of Governance

NIPISSING UNIVERSITY BOARD OF GOVERNORS

**FUNDRAISING COMMITTEE MEETING**

**OPEN SESSION**

April 15, 2019

The Fundraising Committee Meeting met on Monday, April 15, 2019, at 2:30 p.m. in the Nipissing University Boardroom (F303).

Present: Bobby Ray, Committee Vice-Chair  
Mike DeGagne  
Daniel Goulard  
Jade Nighbor  
Tom Palangio  
David Tabachnick  
Cheryl Sutton (non-voting)  
Arja Vainio-Mattila (non-voting)  
Christine Dowdall, University Secretary (non-voting)

Regrets: Paul Cook  
Joanne Laplante  
Stephen Tedesco

Guests: Gord Durnan  
Cristin Christopher  
Erika Lougheed  
Abby Blaszczyk

Recording Secretary: Maggie Daniel (Administrative Assistant, Office of the President)

**1. Opening Remarks/Call for Conflicts of Interest – Bobby Ray, Committee Vice-Chair**

The Committee Vice-Chair invited the Board Chair to speak to Gord Durnan's term as an LGIC appointee. Mr. Durnan's LGIC appointment to the Board was not renewed; therefore, the Vice-Chair was asked to step in to chair this meeting. He invited Gord Durnan to provide a few words of wisdom for the committee. Mr. Durnan responded by acknowledging the significant growth he has been witness to, both from within the Board and across the University in general, that supports advancement initiatives at Nipissing. He said the University's investment in the Advancement Department to advance the Capital Campaign and to build long-lasting relationships with donors and organizations has put the institution in a good position for the future.

Despite the completion of Mr. Durnan's term on the Board, he will continue to act as a resource and champion for the University.

The Committee Vice-Chair called for conflicts of interest regarding the agenda; no such declarations were made.

**2. External Relations Report – *Cristin Christopher, Director, External Relations***

Annual Fund Update

The Director of External Relations introduced Erika Lougheed as the new Manager of Advancement, acknowledging Erika’s wealth of knowledge and ability to provide strategic insight into advancing the University’s comprehensive capital campaign.

The Annual Student Caller Campaign results as of March 31, 2019, were announced. The campaign is only \$200.00 away from last year’s goal. The overall annual Year to Date results of the Advancement Office is \$371, 635.

Capital Campaigns – Examples, Best Practices and Next Steps

The Director of External Relations gave a presentation on capital campaigns with insight from the KCI 2018 Campaign Trends Report. The presentation delved into the different phases of capital campaigns, trends and how organizations plan and prioritize campaign goals.

The Nipissing University Comprehensive Capital Campaign is moving along well. There is strong internal alignment and leadership with the Advancement team focused on identifying how to capitalize on the donor management systems and current procedures that are in place. Sufficient prospects have been identified and qualified, and there will continue to be ongoing research and development of case statements. It is a five year plan to reach the \$40 million goal. The next updates that can be expected will be in regards to the roll out of the Alumni Strategy and the Board and Senior Team campaign appeals.

Meeting adjourned at 3:00 p.m.

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Recording Secretary

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Committee Vice-Chair