

The Research (Co) Supervisor(s) should submit this form to the Graduate Coordinator/Chair to recommend an External Examiner for the Examination Committee at least 4 weeks prior to the MRP/Thesis/Dissertation submission deadline.

The External Examiner should be a graduate faculty member or someone with a status equivalent to a graduate faculty and should be from outside the program or department. The External Examiner must not have been involved with the supervision and direction of the MRP/Thesis/Dissertation and must be in a position to render an objective and impartial assessment of the quality of the work.

Student and Committee Information: (to be completed by Research Supervisors)

Student Name: _____ Program: _____

 MRP Thesis Dissertation

Title: _____

Expected Date of Submission: _____

Proposed External Examiner:

Name: _____ Qualifications: _____

Present Appointment: _____ Email Address: _____

Please attach the proposed Examiner's CV

 _____ Signature _____ Date _____
 Co-Supervisor Name

 _____ Signature _____ Date _____
 Co-Supervisor Name

 _____ Signature _____ Date _____
 Second Committee Member Name

 _____ Signature _____ Date _____
 Third Committee Member Name

 _____ Signature _____ Date _____
 Fourth Committee Member Name

The Chair/Coordinator has received confirmation that the proposed External Examiner is at arm's length

The School of Graduate Studies defines arm's length relationships as those, which may not provide a conflict of interest and will not impact student success. Any conflict of interest will be a reflection of the relationship of an Examiner and student in a personal or professional capacity. Both examiner and candidate are expected to disclose any conflicts prior to accepting to serve as an External Examiner.

 _____ Signature _____ Date _____
 Chair/Coordinator

 _____ Signature _____ Date _____
 Dean, Graduate Studies & Research