

NIPISSING UNIVERSITY

MINUTES OF THE ACADEMIC SENATE MEETING

June 10, 2004  
10:00 a.m. - Room A246

MEMBERS PRESENT:

D. Mock, R. Bergquist, R. Common, A. Dean, R. Hawkins,  
D. Lawrence, L. Stamler, R. Wideman

J. Baffoe, J. Barker, G. Brown, T. Chase, P. Cook, M. Denike,  
D. Hackett, S. High, L. Janzen, J. Kovacs, E. Mattson,  
D. Murphy, F. Noël, T. Parkes, G. Pyle, L. Robinson, C. Sarlo,  
B. Schreyer, A. Sparkes, M. Tuncali, V. Valov

W. Blair, K. Clausen, E. Duncan, D. Franks, L. Frost, P. Joong,  
M. Kariuki, J. Long, G. McEwen, J. McIntosh, J. Mroczkowski,  
J. Price, H. Rintoul, S. Van Nuland  
A. Brophey  
S. Ince, T. Condotta, S. McQueen  
S. Renshaw  
A. Fera (guest)

ABSENT WITH REGRETS:

B. Nettlefold  
P. Chow (sabbatical), A. Graff, D. Jowett (sabbatical), L. Kruk,  
U. Kandrats, G. Olsen (sabbatical), R. Pyper, G. Williams  
(sabbatical), D. Walton (sabbatical)  
D. Brackenreed, T. Campbell, C. Harvey (sabbatical),  
C. Richardson, O. Ridler

MEMBERS ABSENT:

W. Borody, C. Boterbloem, G. Brophey, R. Brozowski,  
K. Brozowski, A. Clendinning, T. Dokis, D. Flynn, D. Geden,  
D. Hall, D. Hemsworth, A. Karassev, P. Kelly, J. Knox,  
S. Kulkarni, S. Lawlor, J. LeClair, B. Lorezkowski,  
C. McFarlane, S. Muhlberger, P. Nosko, L. Patriquin,  
G. Phillips, B. Riome, D. Rowbotham, J. Ryan, M. Saari,  
K. Stange, K. Topps, A. Weeks, W. Young, H. Zhu

J. Barnett, D. Berry, R. Bowness, M. Cantilini-Williams,  
T. Horton, G. Laronde, A. Le Sage, J. Lundy, M. McCabe,  
K. Noel, B. Olmsted, Michelann Parr, M. Parr, S. Reid,  
C. Ricci, W. Richardson, T. Ryan, J. Scott, C. Shields,  
G. Swanson, H. Vail, K. Waller, R. Weeks

T. Waldock

MOTION #1:           Moved by F. Noël, seconded by J. Baffoe that the minutes of the regular meeting of the Academic Senate dated May 11, 2004 be adopted  
CARRIED

### ANNOUNCEMENTS

The President gave a brief update on the proposed new residence and noted that a decision would be made by the end of the month. Senator Mock stated that a draft issues paper had been written and circulated to the Strategic Planning Task Group. After minor editing is completed next week, the paper will be circulated to the NU community. The President emphasized to senators that this document is not the strategic plan, but rather a crafting of the issues. The strategic plan will be an overarching set of goals and priorities for the university. Senators were encouraged to read the document during the summer and in August, September and October, a series of mechanisms for feedback will be arranged.

Senators were advised that Executive Heads will meet with Bob Rae and Minister Chambers on June 22. The minister will be in North Bay on July 6<sup>th</sup> visiting both Canadore and Nipissing. The President presented a brief summary of the May 27<sup>th</sup> COU Executive Heads meeting. There has been no further clarification regarding the budget. The government has now increased its allocation for students to \$84 million; however, with an increase in monies going to first-year students, some Ontario universities in the south have stated that they will take in more students. Senate was advised that the Ontario government has established the Bob Rae Commission; its mandate was outlined and information was provided on the committee's membership. This information will be circulated to all senators. Nipissing will prepare a presentation that will focus on the needs of northern Ontario, and in particular, the needs of Nipissing University.

The President announced the recent decisions made by the Consolidated Committee which include: reappointment with tenure for Senators Todd Horton, Larry Patriquin and Andrew Weeks; promotion to Associate Professor for Senators David Hall, John Baffoe, Grant Williams and Vesko Valov; reappointment with tenure and promotion to Associate Professor for Senators Greg Pyle and John Kovacs and promotion to Full Professor for Senators Françoise Noël and Steve Muhlberger. Senator Mock extended an invitation to all faculty to attend the Convocation celebrations.

Senator Hawkins reported that the Ministry has invited representation from colleges and universities to talk about collaboration. Nipissing is in a unique position to provide input into this debate because of its partnership with Canadore. At a recent UPRAC workshop, an important modification was made to the new guidelines for UPRAC reviews adopted in January - namely that the whole process will focus on learning outcomes and learning objectives. It will be necessary for Nipissing and all Ontario universities to review their current UPRAC guidelines and make amendments so that they are in line with the current UPRAC guidelines. The Vice

President Academic spoke about external reviews and proposed that a faculty member from outside the department assume the responsibility of hosting the UPRAC reviewers. Senator Hawkins summarized the information that was submitted to SSHRC as part of its ongoing transformation exercise. He noted that 81 of 93 universities across the country had participated and Nipissing's response resembled the response of many small universities. Congratulations were extended to Steven High who had won the prestigious Albert B. Corey prize for the best book in Canada-United States History. The prize is awarded every two years jointly by the American Historical Association (US) and the Canadian Historical Association. A fond farewell and gratitude were expressed to Senator Bergquist for his contribution as Associate Dean, Senator Stamler for her pioneering work in building the department of Nursing and Senator Lundy for his service to the Faculty of Education.

Senator Dean announced the dates for New Student Orientation: July 5, 7, 9, 12, 14 and 16 and he encouraged a strong participation from faculty. The Dean announced that Dr. Rick Vander Lee will accept the Director of Nursing position. Senator Dean stated that 21 students from Mexico will be on campus for a month taking courses with the School of Business and Economics.

Dean Common informed Senate that the Ontario Council on Graduate Studies will be making a presentation to the Rae Commission. He described a major issue pertaining to the number of professors who are being hired prior to completion of their PhDs. Senator Common explained the strategy adopted by the University of Toronto to award a Master of Philosophy degree when candidates pursuing a PhD had reached a particular stage. This has received OCGS approval.

Student representative, Sharon McQueen, informed senators of the various activities that the Student Union executive would be working on throughout the summer. She encouraged faculty to visit the NUSU offices.

Senator Lawrence provided a brief update on enrolment, noting that 600 BEd applicants have been accepted, although there is room for 702. The Registrar stated that the cutoff average for P/J had increased to 80%, but for the first time in three decades, it has declined to 78%. The deadline for Arts and Science high school applicants is June 14. Senator Lawrence indicated that 50% of students have not taken offers from any university. Faculty members were encouraged to make phone calls to attract excellent students.

### Executive Committee

#### May 28<sup>th</sup> Report

MOTION #2:           Moved by D. Mock, seconded by J. McIntosh that the Report of the Senate Executive Committee dated May 28, 2004 be received.  
CARRIED

June 2<sup>nd</sup> Report

MOTION #3: Moved by D. Mock, seconded by S. McQueen that the Report of the Senate Executive Committee dated June 2, 2004 be received.  
CARRIED

Distance Education Committee

May 28, 2004 Report

MOTION #4: Moved by R. Wideman, seconded by D. Lawrence that the Report of the Distance Education Committee dated May 28, 2004 be received.  
CARRIED

MOTION #5: Moved by R. Wideman, seconded by W. Blair that Senate approve the recommended procedures for distance education as outlined in the report dated May 28, 2004.  
CARRIED

May 31, 2004 Report

MOTION #6: Moved by R. Wideman, seconded by R. Bergquist that the Report of the Distance Education Committee dated May 31, 2004 be received.  
CARRIED

MOTION #7: Moved by R. Wideman, seconded by R. Bergquist that Senate now approve offering ADMN 1107E – Introduction to Financial Accounting II for distance delivery.  
CARRIED

Appointments, Promotions and Tenure Committee

MOTION #8: Moved by M. Tuncali, seconded by D. Hackett that the Report of the Appointments, Promotions and Tenure Committee dated May 26, 2004 be received.  
CARRIED

MOTION #9: Moved by M. Tuncali, seconded by S. McQueen that the Senate document entitled, “Appointments, Promotions and Tenure Guidelines, March 2001, Part B-I (1)” be replaced by:

Candidates for tenure must apply in writing to the Chair of APT by *June 1* of the year preceding the last year of their existing appointment contract. Candidates for promotion must apply in writing to the Chair

of APT by *June 1* of the year preceding the one in which they wish the promotion to be considered. *Candidates must provide their curriculum vitae along with a list of referees and designate.*

- (b) All candidates for tenure or promotion must supply appropriate documentation to the Chair of their Senate Assessment Subcommittee by September 1 of the year in which their applications are to be considered. *If necessary, candidates could provide an updated curriculum vitae.*

CARRIED

#### Admissions, Promotions and Petitions Committee

MOTION #10: Moved by R. Bergquist, seconded by R. Wideman that the prerequisite for admission to the “Education in the Intermediate Division: Additional Basic Qualification courses be amended by adding the phrase “or equivalent”. The admission prerequisite will now read:

Prerequisite: 18 university credits (three full courses) or equivalent in the subject area

CARRIED

#### REPORTS OF REPRESENTATIVES ON OTHER BODIES

COU representative, Senator Sparkes, shared further information about the Rae Commission and noted that it seemed to be heavily weighted on the side of colleges. This observation has been made by the Executive Heads as well. Senator Sparkes cautioned senators against speaking out unadvisedly and he urged all faculty to support Nipissing’s submission. Senate was informed that the Scholars’ Portal was now accessible via the Library webpage. If any problems are encountered with its usage, the Librarian should be notified so that these can be rectified. The Academic colleagues paper was criticized by OCGS.

#### OTHER BUSINESS

##### University Curriculum Committee

Senator Stamler requested that it be put on record that the motions from the April 27<sup>th</sup> University Curriculum Committee meeting have not yet come forward to Senate.

MOTION #11: Moved by R. Hawkins, seconded by L. Stamler that the Report of the University Curriculum Committee dated June 3, 2004 be received.

CARRIED

MOTION #12: Moved by R. Hawkins, seconded by L. Stamler that the Senate document entitled, "Senate Academic Regulations and Policies, September 2003", be amended to reflect changes to the degree requirements for the BScN program as outlined in bold below:  
"Bachelor of Science (**Nursing**)

To graduate with a Bachelor of Science (**Nursing**) Degree, students must:

a) satisfy all stated requirements for the degree;

complete 120 credits in no more than 162 credit attempts with an overall average of 60% (only courses taken at Nipissing University are to be included in the average);

successfully complete all **NURS classroom courses with a minimum grade of 60%, and all clinical practicum courses with a "Satisfactory" grade;**

**complete the program within seven (7) years of the original date of admission;**

satisfy the Writing Competency Requirement.

**A student who completes the degree with an overall average of 70% or better will have "Honours" standing on the diploma. This will apply to students admitted to the program before 2005."**  
CARRIED

MOTION #13: Moved by R. Hawkins, seconded by L. Stamler that the Senate document entitled "Senate Academic Regulations and Policies, September 2003", be amended to reflect changes to the Academic Standing Rules for degrees in the Faculty of Arts and Science as outlined in bold below:

"Academic Standing (BA, BSc, BBA, Second Degree Programs)

For full-time students academic standing is determined at the end of the fall-winter session (September to April). The following assessment for academic standing will be implemented beginning September 2004.

1. A student's cumulative average (out of 100) will be a weighted average based on all grades submitted. The student's term and annual reports will include their cumulative average, sessional average, cumulative GPA, sessional GPA and class average.

2. A numerical grade for every student registered for a course will be submitted **with the exception of any master courses in Nursing.**
3. A cumulative percentage average and a sessional percentage average will be calculated for every student. The sessional average will use grades from the fall and winter terms.
4. A student may be allowed to repeat a course once and the higher grade obtained will be used in the calculation of the cumulative and sessional (if appropriate) average. If a student fails the course on a second attempt after first passing, then the credits obtained for that course on the first attempt will be kept. A student may attempt a course for a third time only with departmental approval. **A student in the Nursing program may not receive an "Unsatisfactory" grade in more than one clinical practicum course throughout the program. If a second "Unsatisfactory" is achieved, the student will be required to withdraw from the Nursing program.**
5. If the cumulative average is below 50%, then the student will be required to withdraw for at least one year. The earliest possible start date for re-admission is the Fall term following the 1st anniversary of the withdrawal. If the cumulative average is between 50 and 59 (averages rounded up), then the student will be placed on academic probation. Students may use marks from the first spring term to clear probation or withdrawal status.
6. All students placed on probation will be restricted to a maximum of 24 credits for the fall and winter terms following (maximum four courses per term).
7. If a student does not clear academic probation, then they will be required to withdraw for at least one year.
8. All students asked to withdraw may appeal the decision to the University's Admissions, Promotions and Petitions (APP) Committee at a specified date. Students who have been required to withdraw from the university may petition the APP Committee to remove up to 18 credits with regard to calculation of the cumulative average. However, all grades will be included on the university transcript.

9. A student who has an average from 65-69% and has declared that they wish to be in a four year program will be informed prior to their second year that they must raise their cumulative average to at least 70% to stay in an honours program.

If the student does not raise their average to at least 70% by the end of their second year, they will be required to withdraw from the four-year honours program. In order for a student in a four year

honours program to proceed from year 2 to year 3 and from year 3 to year 4, they must maintain a cumulative average of at least 70%. In order to graduate with an honours degree, a student must have a cumulative average of at least 70% plus any additional requirements that are discipline related.

11. If a student has been admitted on a scholarship which may be renewed based on academic performance, then this performance should be based on the best 30 credits attempted by the student in the fall/winter terms. A student must have attempted at least 30 credits in the fall/winter term in order to be considered for scholarship renewal or upper year scholarships.
12. Upper year scholarships will be based upon sessional average (fall/winter terms) and will require that the student complete at least 30 credits during those terms.
13. Any student who is admitted on academic probation (e.g. transfer students on academic probation, mature students, and students with less than the minimum required admission average from high school) will have 18 credits (maximum three courses per term in the fall and winter terms) to clear probation. That is, they will stay on probation until 18 credits have been completed and once 18 credits have been completed, their cumulative average will be calculated. If it is at least 60%, then they may proceed as full-time students in good standing. If the cumulative average is between 55 and 59% then they may proceed on probation (maximum 18 credits) and will be evaluated after 30 credits attempted. A student admitted on probation with a cumulative average of less than 55% after 18 credits attempted will be required to withdraw for at least one year.  
Note: Upon completing fourth year, those students whose final overall averages are below 70% may graduate with a 4-Year General degree or have the option of taking (or retaking) additional courses in order to qualify for the Honours degree.”

CARRIED

Minutes of the Academic Senate Meeting

June 10, 2004

Page 9

NEW BUSINESS

MOTION #14: Moved by A. Dean, seconded by J. Baffoe that Senate consider receipt of the Report of the Dean of Arts and Science, dated 08 June 2004.  
CARRIED

MOTION #15: Moved by A. Dean, seconded by J. Long that the Report of the Dean of Arts and Science, dated 08 June 2004 be received.  
WITHDRAWN  
**The motion was withdrawn to be taken under advisement by the Senate Executive Committee.**

MOTION #16: Moved by M. Tuncali, seconded by L. Stamler that Senate do now adjourn:  
11:45 a.m.  
CARRIED

.....  
D. Mock, President

.....  
J. Lundy, Secretary